

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Monday, October 13, 2014, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:30 p.m.

When Ms. Walsh called the roll, the following were present:

Mr. Peters
Mr. Jenner
Ms. Kisser
Ms. Miller
Mr. Parrish
Ms. Walsh
Ms. Liddell

Mr. Smith was absent at roll call and arrived at 6:34 p.m.

Dr. Smith was present. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole, September 16, 2014, were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Joseph Monack addressed the Board with his concerns about the College's budget.

PRESIDENT'S REPORT

Dr. Smith announced that she was recently appointed President-elect of the Council of North Central Two-Year Colleges. Dr. Smith also noted that the Department of Education has sent information on school cohort default rates, adding that this year is the first time that rates have been based on a three-year average. MCC's default rate for FY2011 using the three-year average is 15.8, slightly up from the FY2010 rate of 15.3%, and down from the FY2009 rate of 21%.

Dr. Smith informed the Board that the Illinois Council of Presidents voted overwhelmingly to pursue a strategy that will lead towards legislation that would allow the Illinois Community College System to offer select applied Baccalaureate degrees, including the Bachelor of Science in Nursing.

PRELIMINARY SEPTEMBER FINANCIAL STATEMENTS

Mr. Tenuta reported on the current financial statements, highlighting the investment income increase, which results from the change in the College's investment strategy. He noted that the budgets and forecasts are flexible enough to account for all known information at this time.

CLOSED SESSION

At 7:12 p.m., Ms. Kisser moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #29, *Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews*, and 120/2(c) Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*, and Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session began at 7:15 p.m.

At 7:49 p.m., Mr. Parrish moved to come out of Closed Session and Ms. Miller seconded the motion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 7:50 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole, September 16, 2014

Ms. Kisser moved to accept the September 16, 2014 Closed Session minutes and Ms. Miller seconded the motion. The roll was called and all were in favor; the motion carried.

FY2014 AUDIT PRESENTATION

Mr. Ray Krouse and Mr. Jason Madon from Sikich, LLC, the College's auditing firm, reviewed the audit and noted highlights. They stated that the College received an unmodified opinion, and added that the audit went very well with all key dates met. They thanked those in the Finance Office for making the audit go so smoothly. Messrs. Krouse and Madon received questions and comments from the Trustees.

DISCUSSION OF FISCAL YEAR BUDGETS AND FORECASTS

Mr. Tenuta provided two forecast examples for the Board to review; one with some increase in tuition and levy, and another with no increase. Extensive discussion, comments, and questions followed Mr. Tenuta's explanation of the forecasts and budgets.

ESTABLISH PRACTICE SCHEDULE TIMES FOR ACCT PRESENTATIONS

Three presentations will be given at the Association of Community College Trustees 2014 Leadership Congress, to be held in Chicago October 22 through 25. Each of the three teams established a time to practice before the actual presentation.

STUDENT SPACE

Dr. Smith reported that discussions had been ongoing with Student Trustee Peters and the student body, the Facilities Department, and the Executive Council, to find student space. A solution to provide temporary space was determined: the College plans to lease a modular unit measuring 30 feet by 60 feet, which will contain two offices, gaming space, lounge space, study rooms, computers, and Wi-Fi access. The space will be handicap accessible, and situated in front of C building, near the cafeteria. The cost will be \$33,000.00 a year, with a three-year lease. Student Life funds will be used to purchase computers and game equipment, dictated by student needs. If approved, this process will start in December and could be ready for students spring semester. This item will be placed on the November Board meeting agenda.

LEGISLATIVE REPORT/UPDATE

Dr. Smith reported that there was no new information from either the state or federal governments.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Ms. Kissler, Mr. Parrish, and Mr. Smith attended the recent McHenry County Council of Governments meeting. Mr. Jenner reported on the social event held for the Board of Trustees and the Foundation Board, as well as the recent McHenry County Economic Development Corporation Legislative Breakfast. Ms. Liddell noted that the next McHenry County Council of Governments meeting will be held soon. Ms. Walsh noted the upcoming variety show, and Dr. Smith spoke about the McHenry County Economic Development Corporation annual dinner to be held October 28,

FUTURE AGENDA ITEMS

Future agenda items include: 1) scholarship recipients might address the Board; 2) a report on the status of the Education to Empowerment initiatives; 3) a presentation on the GED program; and 4) a report on AQIP progress and continuous improvement at the College.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh stated that she received a fitness assessment at HealthBridge; the person conducting it was a graduate of MCC's FIT program. Mr. Peters invited the Board to participate in the Campus Activities Board's "Penny War" from November 17 through 20; the loser gets a pie in the face.

Ms. Miller offered congratulations to Mr. Tenuta and his team for the fantastic audit report. She noted that, as an auditor herself, to have only four journal entries is amazing.

Ms. Kisser noted she would like to receive information on the number of students in developmental classes this semester.

Adding on to Ms. Kisser's request, Ms. Walsh asked for information on the percentage of developmental education students who are successful in college classes afterward.

ADJOURNMENT

Hearing no further business, Vice Chair Liddell adjourned the meeting at 9:24 p.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary