

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Monday, April 13, 2015, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:30 p.m.

When Ms. Walsh called the roll, the following were present:

Mr. Memmen
Mr. Jenner
Ms. Kisser
Mr. Parrish
Mr. Smith
Ms. Liddell

Ms. Miller was absent. Ms. Walsh was absent at roll call and arrived at 6:31 p.m. Dr. Smith was present.

Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole, March 17, 2015, were accepted as amended. .

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Smith reported on the positive feedback received from the Perkins Grant visit; there were no unsatisfactory ratings and one continued opportunity to place non-traditional individuals into career programs. Dr. Smith stated that open sessions were held to obtain feedback on three concepts for the monument sign. Version 3 was chosen overwhelmingly. Student Trustee Memmen noted this version was the most expensive and asked whether the stone could be donated. Dr. Smith will explore that possibility.

Dr. Smith announced that Shah Center revenues have exceeded expected expenditures.

Dr. Smith announced her decision to retire on December 31, 2015; she stated that over the last five years, many things have been accomplished together. She noted that MCC has become an institution focused on

student learning and student success through planning, accountability, and fiscal prudence. She has seen employees work together to tackle initiatives such as completion rate, assessment of student learning, development of new programs, a decrease in the number of students requiring developmental education, developing the College and Career Readiness alliance with middle and high schools, working with business and industry to enhance the county's workforce, just to name a few accomplishments. She stated she is very proud of where MCC is today. She stated this is a good time for her to enter into retirement to accomplish personal goals. She has truly enjoyed her time at MCC and looks forward to seeing progress. Dr. Smith expressed her deepest appreciation to all who have helped focus on student success and wished MCC well in all its future endeavors. Trustees offered their congratulations and best wishes for her continued success. Mr. Parrish expressed, on behalf of himself and the Board, appreciation for Dr. Smith's service for the past almost five years, noting that gains and progress have been made. He stated the Board looks forward to continuing to make improvements and build upon what MCC has, and thanked Dr. Smith for her contribution to that.

PRELIMINARY MARCH FINANCIAL STATEMENTS

Mr. Tenuta reviewed details of the preliminary reports provided, noting subtle changes in the reports as a result of Trustee requests, displaying comparative numbers for the current and previous years. He noted that the College is performing well, and is on target in revenues and expenditures.

McHENRY COUNTY COLLEGE WEBSITE EVOLUTION AND STRATEGY

Ms. Haggerty gave a presentation about the College's website, www.mchenry.edu, which was designed in 2008. She noted that the role of websites has changed dramatically in the last five years, and provided information on the background, history, statistics, and methodology moving forward. She noted that the College plans to move forward to develop a Request for Proposals for web usability services, including three phases: 1) Discovery/Research; 2) Site Development; and 3) Pilot and Launch. Approval will be requested from the Board of Trustees to move forward with lowest responsible bidder on project. She noted that the Launch phase 1 (discovery) would begin in Summer-Fall 2015.

After the presentation, Ms. Haggerty received questions and comments from the Trustees.

Ms. Haggerty's presentation can be viewed at <http://www.mchenry.edu/board/index.asp>.

DISCUSSION OF OCTOBER 2015 ACCT LEADERSHIP CONGRESS PRESENTATIONS

Dr. Miksa spoke about the four presentations the College plans to send to ACCT; he noted that tonight, Trustees will decide which presentations they will participate in. After brief discussion, the following assignments were made.

Dual Credit/College Credit in High School: Ms. Liddell and Mr. Smith.

Policy Manual Presentation: Ms. Kisser to present, with Mr. Jenner to help.

Weaving Green Across the Curriculum: Mr. Parrish, Ms. Walsh, with Mr. Jenner as alternate.

Eliminating Developmental Math: Ms. Liddell, Mr. Smith and possibly Mr. Memmen.

DISCUSS SPONSORSHIP OF ICCTA ANNUAL CONVENTION EVENTS

Dr. Smith provided a list of sponsorship opportunities for the Illinois Community College Trustees Association annual convention. After discussion, Trustees agreed it would not be appropriate for the College to sponsor the event. Mr. Smith asked whether his personal firm could be a sponsor.

DISCUSSION ON LEGAL SERVICES FOR THE COLLEGE

Letters were received from Robbins, Schwartz, Nicholas, Lifton and Taylor (RSNLT) and Campion, Curran, Lamb and Cunabaugh (CCLC), detailing each firm's services for the College. RSNLT handles personnel and labor issues; CCLC handles local issues. Dr. Smith noted that questions were raised at the Evaluation and Policies Committee meeting about what is needed. Discussion followed; the following points were made: 1) Could an attorney be brought in by teleconference for closed sessions; 2) Two contracts were negotiated last year, necessitating considerable legal fees; 3) The largest portion of legal fees covers personnel; 4) RSNLT's goal is to put the College in a position to avoid litigation, arbitrations, grievances and unfair labor practice charges. Ms. Kisser noted that legal expenses represent .07% of the College's total budget, adding that good legal counsel has helped the College make the right decisions to protect taxpayer money. Mr. Parrish asked whether both firms could offer suggestions on how to reduce costs. Mr. Memmen asked if it could be determined what other colleges spend to see where MCC fits in that category. Mr. Smith stated that before judgment is made, the Board should understand the scope of

the work, requirements and costs. He stated that the Board should continuously look at itself to make sure the Board is not driving behaviors or creating issues or situations that are unjustly causing legal expenses. Mr. Jenner spoke about reviewing services regularly to make sure the College is getting the best value.

DISCUSSION OF SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

Mr. Jenner noted that statute requires public bodies to review closed session minutes twice a year for possible release to the public. The next review is due in May, 2015. Mr. Jenner and Ms. Kisser will follow the same procedure they did for the November, 2014 review, and Ms. Kriegermeier will prepare documents for review.

LEGISLATIVE REPORT/UPDATE

Dr. Smith shared Governor Rauner's Turnaround Agenda, and discussion followed about unfunded mandates for veterans. Mr. Jenner spoke about the recent resolution of support passed by the County Board and the resolution tabled in the City of Woodstock, and he wondered if it would make sense for MCC to do something. Ms. Walsh was not interested in doing so and noted this was a political document, which would keep the Board's focus off center. There was no consensus for support of a resolution.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Ms. Liddell attended the Senior Services banquet with Ms. Kisser and Dr. Smith.

Ms. Kisser also attended the Senior Services event, noting that Dr. Maxeiner is on this board and that Dr. Miksa is on the advisory board for McHenry County.

Mr. Memmen attended the "Unmasked" event with veterans, invited community members, and student veterans. He noted that MCC is the first community college to participate in a venture like this, and partnered with Clay Club to use clay instead of using plaster.

Ms. Walsh attended the McHenry County Community Foundation (MCCF) grant awards and also attended the Mathematics, Sciences, Education, Health Professions Career and Technical Education (MSEHP/CTE) advisory board thank-you event.

Mr. Jenner attended the MSEHP/CTE event also, the recent MCCG Legislative Breakfast, and acted as a judge for District 26's annual speech tournament. He added that the new "Fast Facts" folded documents are great.

Mr. Parrish attended the recent presentation by Governor Rauner, the McHenry County Council of Governments meeting, and attended the Retired Adults Program (RAP) this month.

FUTURE AGENDA ITEMS

Future agenda items include: Board-level curriculum committee and selection process for the next president.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Smith spoke about an April 14 Foundation seminar on Health Care Reform he attended.

Ms. Kisser encouraged any Trustees who can attend the Adult Education Volunteer Brunch on May 2 to do so, and noted that the MCC Employee Appreciation and Recognition Reception is April 24 on campus.

Dr. Smith noted the May 16 commencement ceremony.

Ms. Walsh asked about the Space Utilization Study; Dr. Smith noted a report out will be given at the May Committee of the Whole meeting.

CLOSED SESSION

At 8:40 p.m., Ms. Kisser moved to go into closed session under Open Meetings Exception Act 120/2(c) Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and 120/2(c) Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:41 p.m., and Closed Session began at 8:48 p.m.

At 9:10 p.m., Mr. Memmen moved to come out of closed session and Ms. Kisser seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed

Session ended at 9:10 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Mr. Parrish moved to accept the closed session minutes of the March 17, 2015 Committee of the Whole Meeting as revised, and Mr. Memmen seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:11 p.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary