

Revised

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, June 27, 2013, in the Board Room, Room A217, in Building A on the Campus. Chair Parrish called the meeting to order at 6:30 p.m. When Secretary Jenner called the roll, the following were present:

Mr. Jenner
Ms. Kisser
Ms. Lambert
Ms. Walsh
Mr. Wilbeck
Mr. Parrish

Ms. Liddell was absent. Ms. Miller was absent at roll call and arrived at 6:32 p.m.

Mr. Daniel Curran was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Parrish led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Lambert read the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

Mr. Jenner noted there was one correction, 12:41 p.m. should be 12:41 a.m. Ms. Kisser moved to accept the minutes of the Regular Board Meeting, May 23, 2013, with correction and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Dr. Mary Moltmann distributed a document from the Illinois Community College Board website that showed increases in community college employees by category. She noted that McHenry County College has chosen to control costs by outsourcing the custodial department, saving \$676,000.00 annually and

proposed that administrative functions also be outsourced to save costs. She added that the College also controls costs by hiring adjunct faculty members.

Ms. Eileen Marhoefer, Algonquin Township Precinct 51 Committeewoman, informed the Board that she was contacted by several constituents who objected to the cost of the recent advertisements in the *Northwest Herald* and noted that the ads featured someone who is currently a candidate for office.

BOARD COMMITTEE REPORTS

Evaluation and Policies Committee

Ms. Kisser reported on the June 17, 2013 Evaluation and Policies Committee meeting, noting that the Committee began the review of Section 2 of the Board Policy Manual. A portion was reviewed and there is quite a bit to go, as it is a large section. Mr. Jenner provided information about District 26 policies regarding transparency and posting of documents in the public domain. Ms. Kisser noted that the College is in step with most items discussed. Community Colleges do not receive a report card, as K-12 school districts do. The College posts a summary of Freedom of Information Act requests received on the website; this item will be discussed further. Ms. Kisser noted there will be no Evaluation and Policies Committee meeting in July. Review of Section 2 will continue at the August meeting, as will discussion of Mr. Jenner's ideas. Mr. Parrish commented that the meeting was very efficiently run and that the discussion was very informative and helpful.

Committee of the Whole

In Ms. Liddell's absence, Chair Parrish reported on the June 18, 2013 Committee of the Whole meeting, where the following topics were discussed: 1) audit process, 2) Trustee email addresses are posted on the website, 3) financial reports were reviewed, 4) discussion was held on debt service and long-term contracts, 5) a presentation was given on the College's ethics hotline, 6) a presentation was given on a campus wayfinding and mapping system. Dr. Smith also spoke about administrative compensation.

ICCTA REPORT

Ms. Liddell was not present and there was no report. Student Trustee Lambert attended the June ICCTA meeting and stated that she gained a lot of insight from Robert's Rules to the Student Trustee's position

of importance to how this Board functions and learned about challenges facing community colleges in Illinois, as well as community colleges' importance to the community, the state and the country. She looks forward to the next experience.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Miller reported that 37 scholarships totaling \$27,500.00 have been awarded. She noted that July 17 is the deadline for fall scholarship applications and awards will be announced in August. The Education to Empowerment initiative, which has raised \$29,000.00 to date, will award two \$4,000.00 scholarships in July. Ms. Miller noted that the June 7 golf outing at Turnberry Country Club was a success and netted \$46,400.00. Ms. Miller announced that two new members have joined the Foundation Board: Mr. Keith Sloan and Mr. Steve Rankins. She also announced the slate of new officers: Mr. Matt Lemke, President; Mr. Bob Rosenberger, Vice President; Mr. Tom Paulsen, Secretary and Lisa O'Neil, Treasurer.

Mr. Parrish stated that he received a call expressing appreciation for Ms. Miller's input at the meeting.

Ms. Walsh added that Ms. Brown's input was also appreciated and Ms. Miller noted that Ms. Brown answered a lot of the questions. Mr. Parrish apologized for attending the meeting, creating a situation where three Trustees were present. Ms. Walsh left the meeting and Mr. Parrish will notify Ms. Miller in the future if he plans to attend.

CHAIRMAN'S REPORT

Mr. Parrish thanked *Northwest Herald* reporter Mr. Jeff Engelhardt for his concise coverage of the College's land purchase. He reported that the Health and Science Education Building Task Force hopes to have a presentation at the August Board meeting.

PRESIDENT'S REPORT

Dr. Smith spoke about the parking lot bids which were opened on June 24. Abbey Paving was again the low bidder, their certification was up to date, and the base bid came in at \$1,808,000.00, \$66,000.00 less than the original bid. Construction will begin July 1, 2013 and completed on August 19, 2013 at 7:00 a.m., the opening day of fall semester.

Dr. Smith spoke about the rainstorm that caused serious flooding on June 26, and asked Mr. Clesceri and

Mr. Evans to explain how this emergency was handled. Mr. Clesceri presented the timeline of events and explained how within 12 hours the College was again ready for business. He noted that had the rain continued, the College would have connected with the county emergency management system to work on a broader scale. Mr. Evans stated that some maintenance staff had not seen such a deluge in twenty-five years. He provided photos showing the flooding and explained how staff handled the clean-up. Ms. Kisser asked whether the Board should be aware of any policy changes or equipment that should be available to provide quick response in the future; Mr. Clesceri replied that equipment such as laptop computers, hard line phones and printers would be useful if a command center had to be set up at another location. He added that the College used NIMS (National Incident Management System) as a tool which gave the group the ability to see how they worked as a team. Ms. Miller inquired whether there might be mold issues; Mr. Evans replied that drywall was cut and fans placed as soon as possible to avoid mold issues. Ms. Walsh asked whether storm management practices in the parking lots would have mitigated this damage; Dr. Smith replied that it definitely would have. She added that part of the parking lot reconstruction will include redoing the storm water system and retention basins will be built so the water has some place to go. Ms. Kisser asked that Mr. Evans give the Board an opinion as to whether the Board needs to consider assessing the drainage system. Mr. Evans stated that the College is one step ahead; all the storm sewers in parking lots D, C and B have been inspected by video. The condition of all is now known, and the parking lot project will be addressing this issue. Mr. Parrish expressed his appreciation for the work done, and Mr. Wilbeck asked whether the College had flood insurance. Mr. Tenuta replied that the College has a \$5,000,000.00 policy with a \$100,000.00 deductible for flood damage.

PRESENTATION

Round III TAA Grant, Cyber Security, Mr. Jim Falco, Executive Dean of Education, Career and Technical Education

Mr. Falco explained that the purpose of the Trade Adjustment Assistance grant is threefold: 1) earn accreditation by networking and cybersecurity programs; 2) connect employers who need networking professionals with our students in internships, and 3) build technology infrastructure. He stated that the

TAA grant serves veterans, and those who have lost their jobs or are underemployed due to positions leaving the country. He noted that McHenry County College is partnering with seven schools asking for \$12-15 million. MCC's portion would be \$1-1.4 million. The grant runs four years, and positions doing the work will be gone when the grant funds end. The grant would cover \$326,000.00 for equipment costs. Mr. Falco noted that there are 1,229 eligible workers in the county and added that cyber security and networking is the second fastest-growing career sector, with secure and high-paid positions, and noted that demand in this area is growing twelve times faster than the labor market. In response to Ms. Kisser's question, Mr. Falco clarified that the seven schools partnering on the grant will sink or swim together when it is granted. Ms. Kisser asked how the College was fortunate enough to be a part of this select group and Mr. Falco replied that the College had an outstanding grant writer, Dr. Marcella Reza Zipp. Ms. Walsh asked whether senators and congressmen would need to write support letters and asked that they be made aware of the grant application. Ms. Brown noted that legislators are engaged after round one of the process.

Mr. Falco stated that the College would learn in October whether the grant will be received.

COMMUNICATIONS

A. Faculty Report

Ms. Anne Humphrey noted that faculty has been busy completing professional development activities, and noted that many are revamping and restructuring courses. She noted that Ms. Lindsey Carson, Instructor of Spanish, hopes to copilot a program in Cuba. She noted that Faculty Association feedback surveys have been shared with appropriate administrators. She noted that negotiations continue on a positive note, with good progress made, adding that the Faculty Association hopes to reach a full agreement as soon as possible.

B. Adjunct Faculty Report

Mr. Peter Ponzio thanked the Board for hearing comments and concerns on State University Retirement System affected annuitants and on the Affordable Health Care Act.

C. Staff Council Report

Ms. Trimble spoke about the twenty departing custodial staff members and thanked them for their years of service and offered special thanks to those who stayed beyond their shift to clean the campus after recent flood damage. She thanked Ms. Kathy Hayhurst, Mr. Peter Lilly, Ms. Sandra Moll and Ms. Amy Solomonson who worked to create a transition program for the custodial team, helping with résumés and mock interviews. Ms. Trimble noted that on tonight's agenda is a request to approve a reorganization of the Information Technology department, which could potentially displace more staff members and asked that the Board consider negative effects on those staff members.

Mr. Wilbeck asked how many custodial employees were re-employed by the new company; Dr. Smith replied that many interviewed with RJB and she knows of one staff member who was hired to work here.

D. Student Trustee Report

Ms. Lambert reported The Executive Board and Finance Committee of Student Senate met to discuss the upcoming academic year. She noted that each student club will be required to complete one service project and one fundraising event each term to receive funding. Student Life also began renovations in early June to become more student-friendly and engage more students in campus activities. Student Senate assisted MCC's Student Life Office with their annual blood drive on June 19th. Leaders continue to work diligently in engaging incoming students for the fall semester. They prepare new students with a tour of the campus, information on how to get involved, and share wisdom of how to be a successful college student.

E. Health Sciences Education Building Report

Ms. Miller noted that the Committee is working hard, and it is nice to see the collaboration and enthusiasm displayed during the meetings. Mr. Parrish added that the process is taking longer than anticipated because they are researching more deeply and going further than had been anticipated. He is very pleased with the process and concurs with Ms. Brown that the committee will bring a report in July or August.

F. Comments from the Board

Mr. Wilbeck expressed his thanks for the Board meeting webcast tonight.

Mr. Jenner spoke about closed session minutes, noting that the minutes do not have to contain so much detail. He would like the Board to look at the level of detail contained in the closed session minutes with the goal of releasing minutes to the public. Mr. Parrish stated that the minutes should not be so vague as to have no value at all, noting that personal information cannot be released. Ms. Kisser suggested that this be placed on a future agenda for discussion, obtaining Human Resources and attorney input so the Board can make an informed decision. Attorney Curran stated that in his conversations with Attorney Rogers, closed session minutes must comply with current law. Ms. Miller stated that the Board follows the Open Meetings Act on what needs to be contained in the minutes.

G. Attorney Report

Mr. Curran had no report at this time.

APPROVAL OF CONSENT AGENDA

Ms. Kisser moved to approve the Consent Agenda and Ms. Walsh seconded the motion. During discussion, Mr. Jenner asked to remove items 15. C. 3., C. 4., C.12 and items E. and F. Ms. Kisser amended her motion to approve the Consent Agenda minus items 15. C. 3., 15. C. 4., 15. C. 12 and items E. and F. Ms. Walsh seconded the motion. Mr. Jenner asked how the closed session recordings are destroyed and whether any Board member witnesses the destruction. Ms. Kriegermeier explained the process she uses to destroy the recordings. The roll was called and all were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #13-105
- B. Financial Statements
 1. Treasurer's Report, Board Report #13-106
 2. Ratification for Accounts Payable Check Register, Board Report #13-107
- C. Requests to Purchase
 1. Ellucian Annual Maintenance, Board Report #13-108
 2. Emergency Medical Technician (EMT) Training, Board Report #13-109
 3. FY 2014 Radio Advertising, Board Report 13-110
 4. Illinois Community College Trustees Association Membership, Board Report #13-111
 5. Insurance Renewal Commercial Insurance for 2013-14, Board Report #13-112
 6. Insurance Renewal Workers' Compensation Insurance for 2013/14, Board Report #13-113
 7. Interactive Campus Mapping/Wayfinding, Board Report #13-114
 8. Library Books, Cataloging Records, and Processing Supplies, Board Report #13-115
 9. Library Database Subscription Renewals, Board Report #13-116
 10. Library Database Subscriptions, Board Report #13-117
 11. Online Database Services, Board Report #13-118

12. Professional Services to Write the Respiratory Therapist Curriculum, Board Report #13-119
 13. Request to Authorize FY 2014 Purchasing Prior to Adoption of College Budget, Board Report #13-120
 14. Request to Ratify FY 2014 Group Health Dental and Vision Insurance Program, Board Report #13-121
 15. Services from Illinois Library Information Network and Online Computer Library Center, Bd Rpt #13-122
- D. Destruction of Closed Session Recordings, Board Report #13-123
- E. Fiscal Year 2014 RAMP, Board Report #13-124
- F. Renewal of Resolution for Prevailing Wage, Board Report #13-125
- G. Personnel
1. Approval of Elimination of Supervisor, Custodial Third Shift Position, Board Report #13-126
 2. Approve Termination of Employment of Director of Financial Aid, Board Report #13-127
 3. Workforce and Community Development Personnel Considerations for Summer 2013, Bd Rpt #13-71 Add.
 4. Appointment of New Manager of Nursing Laboratory, Board Report #13-128
 5. Appointment Replacement Executive Director of Adult Education, Board Report #13-129
 6. Request for Retirement, Board Report #13-130
 7. Salary Adjustment/Advanced Placement, Board Report #13-131

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

Ms. Miller moved to approve item 15. C. 3., FY 2014 Radio Advertising, Board Report #13-110 and Ms. Kisser seconded the motion. During discussion Mr. Jenner asked whether this campaign had measurable goals. Dr. Smith explained the return on investment metrics used, and noted that information from the radio station and newspaper will be provided. Extensive discussion followed on negative feedback received by several Trustees on the recent ad campaign in the *Northwest Herald*. Ms. Kisser commented that she was particularly distressed this spring when comments were made in the *Northwest Herald* which contained a lot of misinformation about what was going on at the College. She noted it was said the College was planning to build a \$30 million health club, which we know is not true. Ms. Kisser added that comments were also made that an Open Meetings Act violation was made by posting a Tuesday meeting on a Friday, which was also not true, and that tuition was raised to cover a budget shortfall, which was also not true. Ms. Kisser noted that when the College's image is attacked this way, a lot of damage is done and the ads are needed because of this image perception that was based on misinformation. Ms. Walsh stated it would be helpful to receive the metrics and information. The roll was called; Ms. Kisser, Ms. Lambert, Ms. Miller, Ms. Walsh and Mr. Wilbeck voted in favor; Mr. Parrish and Mr. Jenner voted against. The motion carried. Mr. Wilbeck stated that he was confused on what was

being approved and asked that his vote be changed to a no. Attorney Curran stated that could not be done, but a motion to reconsider could be made.

Ms. Miller made a motion to reconsider and Ms. Walsh seconded the motion. There was no discussion.

The roll was called and all were in favor; the motion carried.

Ms. Kisser moved to approve Board Report #13-110, FY 2014 Radio Advertising and Ms. Walsh seconded the motion. During discussion, Ms. Miller stated she feels strongly about approving the radio advertising. Dr. Smith stated she was taken aback by the possibility that the Board might vote to remove one of the major media outlets to get the word out to a wide spectrum of audience. Ms. Lambert stated from the student's perspective that by not offering radio ads, the College would be drawing students away from the College. She noted radio advertising is a great way to get students' attention and tell them we do have good programs. Mr. Wilbeck spoke about trying to approve something without seeing metrics of how successful the campaign has been. He asked whether registration is tracked to find out how students heard about the program. Mr. Jenner stated he was not necessarily against spending money on radio advertising, but the recent full page ads left a bad taste in his mouth. Ms. Haggerty stated that she can state the majority of the radio ads are program driven, noting that in every best practice marketing organization there is an overall brand that must be adhered to. She added that unique URLs are used to track response. The roll was called; Ms. Kisser, Ms. Walsh, Ms. Miller and Ms. Lambert voted in favor; Mr. Wilbeck, Mr. Parrish and Mr. Jenner voted against. The result was a tie vote, since the student trustee's vote is advisory. The motion failed. Ms. Miller asked that the item be brought back at the next meeting for approval.

Ms. Miller moved to approve Board Report #13-111, Illinois Community College Trustees Association Membership, and Ms. Kisser seconded the motion. During discussion, Mr. Jenner expressed his concerns that community college advocacy is lobbying. Ms. Miller responded that the annual training seminars and meetings are very helpful and that the College's membership is well worth the cost. Extensive discussion followed. The roll was called and Ms. Walsh, Mr. Parrish, Ms. Kisser, Ms. Lambert and Ms. Miller voted in favor; Mr. Wilbeck and Mr. Jenner voted against. The motion carried.

Ms. Miller moved to approve Board Report #13-119, Professional Services to Write the Respiratory Therapist Assistant Curriculum and Ms. Walsh seconded the motion. During discussion, Mr. Wilbeck asked for clarification on the number of annual openings in the northern Illinois region. Dr. Miksa responded that the College uses data from the Illinois Board of Employment Services as justification. Mr. Wilbeck asked how many other community colleges have a similar program, and Dr. Miksa noted that Rock Valley College has a similar program, and explained that each community college has specific requirements when putting degrees together. He added that the program must be produced as laid out by the accrediting body. Mr. Jenner asked whether other candidates considered or interviewed for this work; Dr. Miksa noted that the candidate was selected through the accrediting body, which makes a recommendation for a person with background and knowledge in the field. Dr. Miksa noted that the same process was followed last month for the Physical Therapy Assistant program curriculum development and stated that this is a one-time cost. The roll was called and all were in favor; the motion carried.

Ms. Miller moved to approve Board Report #13-124, FY 2014 RAMP and Ms. Kissler seconded the motion. During discussion, Dr. Smith stated that Mr. Tenuta would explain the RAMP process. Mr. Tenuta stated that RAMP is a resource allocation program through the Illinois Community College Board, designed for colleges to apply for state funds, where the state pays 75% of a project and the college pays 25% of the cost. He noted it is a long, arduous process designed to fund future growth, with all community colleges competing for funding. Dr. Smith added that the RAMP document is submitted every year.

Dr. Smith noted that the Health and Science Education building has been on the RAMP document since 2006 and the Shah Center off-campus site has already been done. A career technology and manufacturing center has been on the list for several years. Mr. Tenuta noted that the College maintains a fund balance to cover its 25% share of these projects, should they ever be approved by the State.

Mr. Jenner commented that growth is not what we are assuming, noting that K-12 enrollment is going down. Dr. Smith responded that the community college does not educate only recent high school graduates, but all adults who don't yet have higher education degrees. She noted that MCC's enrollments

have increased, while the population is going down, by providing academic programs needed, scheduled at the times they are needed, delivered in the modality in which students want to learn. She added that when the College does that, the College attracts high school graduates and adult students and noted that McHenry County College has been the fastest-growing community college in Illinois in the last few years. Dr. Smith stated that the two buildings are desperately needed so the College can provide educational programs. Ms. Kisser noted that the recent environmental scan provided solid data about county employers, which gives the College a solid basis for this perspective. Discussion followed, out of which came clarification that the College is not committed to following through with the 25% match if the Board decides against a project. The roll was called and all were in favor; the motion carried.

Ms. Miller moved to approve Board Report #13-125, Renewal of Resolution for the Prevailing Wage, and Ms. Kisser seconded the motion. During discussion, Mr. Jenner voiced his concern over the prevailing wage and Ms. Miller stated that this is law; there is nothing that can be done about it. Mr. Jenner stated that prevailing wage is bad law, and needs to be nullified. He added that it causes construction projects to cost more and noted that for 3 of his 8 years on the Board, District 26 did not pass a prevailing wage resolution. Ms. Kisser stated that she cannot commit an illegal act as a Trustee, as that would be a breach of her fiduciary duty. She stated that whether she likes it or not, she would be breaching her duty to the College if she knowingly voted against something when, by doing so, she would be voting for the College to commit an illegal act. Mr. Parrish deferred to the attorney, who has stated approval is not optional. The roll was called. Ms. Kisser, Ms. Lambert, Ms. Miller, Ms. Walsh, Mr. Wilbeck and Mr. Parrish voted in favor and Mr. Jenner voted against. The motion carried.

A break was taken at 9:25 p.m. and the meeting reconvened at 9:37 p.m.

COMPENSATION ADJUSTMENTS FOR ADMINISTRATIVE PERSONNEL FOR FY 2014, Board Report #13-132

Mr. Parrish asked for a motion to discuss the amount to increase administrative salaries, which will then be incorporated into Board Report #13-132, Compensation Adjustments for Administrative Personnel for FY 2014. Ms. Kisser so moved and Ms. Miller seconded the motion. There was no discussion. The roll

was called and all were in favor; the motion to discuss administrative compensation carried.

Discussion followed. Dr. Smith shared spreadsheets and provided copies showing historical information about administrative increases from 1999 through 2013. She also provided information from the Illinois Community College Board showing salaries for the last five years at surrounding community colleges. She spoke about the difficulty in attracting and retaining qualified employees, and the competition the College faces due to the higher salaries offered at nearby community colleges. She noted that the College will continue to lose administrators and continue with the process of conducting two and three searches to fill each open position.

Ms. Miller asked what the cost of a 3% raise would be and Mr. Tenuta responded it would cost \$134,000.00 based on information he currently had. Dr. Smith noted that not all administrators will receive pay raises; those hired after March 1 will not receive an increase, as well as those who are on improvement plans. Dr. Smith stated that she would be satisfied with a 3% raise for administrators; Ms. Miller and Ms. Kisser stated they would favor a 3% increase as well. Ms. Walsh stated she would favor a 2.75% increase, Mr. Wilbeck stated he has a 2% figure in mind. Mr. Parrish stated that the CPI-U is 1.71%. Ms. Miller stated she does not agree with that, and noted that the administration has worked extremely hard over the past year. She added that administrators were given a 2% increase last year while the faculty has been receiving 5.2% every year. Mr. Jenner stated that salaries should be based on market demand and merit, noting that across the board for everybody is not merit. He could justify an increase of 2.2%. Mr. Parrish stated his preference was to go with 2.1%. Mr. Jenner spoke about pay freezes in District 26 for four consecutive years. Ms. Walsh pointed out that District 26 didn't have sufficient funds. Ms. Kisser stated why the Board should pay more than 0% or .5% - she asked whether we want a College that is well run, that allows student to succeed, or do we want to cut it to such bare bones that the taxpayers aren't paying much, noting that when the tax money is allotted, it will go somewhere else. She noted that transparency is a big issue to Mr. Jenner, and added that transparency doesn't seem to be an issue in terms of what that might cost in attorney fees or labor costs. Ms. Kisser stated that the College's mission is to educate students, not to be the most transparent college in the United States. She wants to

make sure the College abides by the law and is as transparent as it can easily be. However, she questions continuing to put money into being more transparent than we are required by law to be, rather than using some of that money for administrative pay raises. Likewise, she stated she would rather see money for advertising cut than to send a message to administrators that they should look elsewhere because MCC will be bare bones. She added that to say this was for the benefit of taxpayers would mean that they and their kids will not have as well run a college. Ms. Walsh stated that the employees are the College's best resource, and the College should invest in them. She added that employees are on the front line, and if cuts are made they should not be made on salaries. She is in favor of a 2.75% increase. Mr. Wilbeck stated that part of retaining employees goes back to merit increases, adding that an increase across the board does not do anything for employee retention. He asked that a future agenda item be placed to treat employees as individuals and not a group. Ms. Walsh pointed out that merit raises are not on the table. Mr. Parrish asked for a number from each Trustee: Mr. Wilbeck, 2.1%; Mr. Jenner, 2.2%, Ms. Miller, 3% or 2.82%, Ms. Walsh, 2.75% or 2.82%, Ms. Kisser, 3% or 2.82%, Ms. Lambert, 3%. Ms. Miller changed her preference to 3%. Ms. Lambert also favored 2.82%. Mr. Parrish stated that the Board needed a compromise to resolve the problem. Ms. Kisser moved to approve a 2.82% increase for administrators and Ms. Miller seconded the motion. There was no discussion. The roll was called; Ms. Lambert, Ms. Miller, Ms. Walsh and Ms. Kisser voted in favor; Mr. Wilbeck, Mr. Parrish, and Mr. Jenner voted against. The motion failed.

Mr. Parrish asked for motions at the following rates: 2.7%, 2.6%, 2.5%, and 2.4%; no motions were made. Approval of administrative compensation failed for lack of a motion and the issue will be revisited at a future meeting.

REORGANIZATION OF INFORMATION TECHNOLOGY DEPARTMENT, Board Report #13-133

Ms. Miller moved to approve Board Report #13-133, Reorganization of Information Technology Department, and Mr. Wilbeck seconded the motion. During discussion, Dr. Smith noted that this item was discussed at the June 18, 2013 Committee of the Whole meeting and that Dr. Butler is open to any questions the Board might have about the reorganization. Mr. Wilbeck asked that the vote be taken and

Mr. Jenner noted that the June 18 presentation was thorough.

The roll was called and all were in favor; the motion carried.

FOR INFORMATION

- A. Resignations
- B. Chargeback and Joint Agreement Summary Report for Fiscal Year 2013
- C. Office of Marketing and Public Relations Update
- D. Office of Resource Development Update
- E. Office of Sustainability Update
- F. Transparency and Freedom of Information Summary

Ms. Walsh commented that the chargeback and joint agreement summary reports were very interesting.

Dr. Smith noted that the welding program is currently offered as noncredit; Ms. Walsh asked when it would be offered as credit. Mr. Falco noted the welding program may be offered as credit in about a year.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh asked for an update on affected annuitants and the one supervisor rule. Dr. Miksa responded the effective date has been moved to May 30, 2014. He noted there is a protocol in place for multiple supervisors for current employees and added a presentation would be given at the next Committee of the Whole meeting. Mr. Parrish stated it was urgent that at the next meeting administrative pay increases be resolved.

FUTURE AGENDA ITEMS

Mr. Jenner asked whether the level of detail in Closed Session minutes could be discussed at the Committee of the Whole and Ms. Kisser stated input would be needed from Human Resources and from legal counsel.

Ms. Kisser would like to see a proposal come forward with a reasonable plan to create the nimble emergency center proposed by Mr. Clesceri, with a small amount of equipment to allow a mobile command center. Dr. Smith replied that research will be done and a proposal worked up.

Ms. Walsh asked for discussion of the budget at the next meeting. Mr. Jenner asked when the budget would be displayed and Dr. Smith replied that the budget will be on public display in August. Ms. Walsh asked that additional time be allowed to review the budget as there are new Board members.

CLOSED SESSION

At 10:13 p.m., Ms. Kisser moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*; and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session began at 10:15 p.m.

At 10:56 a.m., Mr. Wilbeck moved to come out of Closed Session and Ms. Miller seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 10:56 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, May 23, 2013

Ms. Miller moved to accept the Closed Session minutes of the Regular Board Meeting, May 23, 2013 and Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, Chair Parrish adjourned the meeting at 10:58 a.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary