

MINUTES
FINAL MEETING OF THE RETIRING BOARD
of McHENRY COUNTY COLLEGE

The Final Meeting of the Retiring Board of the Board of Trustees of McHenry County College was held on Thursday, April 24, 2014, in the Board Room, Room A217, in Building A on the Campus. Chair Parrish called the meeting to order at 6:31 p.m. When Secretary Jenner called the roll, the following were present:

Ms. Diversiev
Mr. Jenner
Ms. Kisser
Ms. Liddell
Ms. Miller
Ms. Walsh
Mr. Wilbeck
Mr. Parrish

Dr. Smith was also present. Attorney Nanci Rogers was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Parrish led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Diversiev read the Mission Statement.

ACCEPTANCE OF AGENDA

Dr. Smith suggested changes to the agenda: Item 12. C. 2., Annual SchoolDude Contract, Board Report #14-61, will be removed from the agenda and brought to the May Board meeting for approval. She noted also that the dollar figure will be changed in Board Report #14-60, Adult Education Laptop Computers, as the vendor reduced the price. The agenda was accepted as amended.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, February 27, 2014 were accepted as revised. The minutes of the Regular Board Meeting, March 27, 2014 were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Kate Midday prepared a statement; due to her laryngitis, Mr. Ted Hazelgrove read the statement. Ms.

Midday was alarmed to hear that instead of filling two positions in the Early Childhood Education department and the Children's Learning Center, a non-functional hybrid position is being offered which will not address the needs of those areas. She asked the Board to work with faculty to support these positions.

Ms. Emma Wilde, student, who will graduate soon with an associate degree and plans to be an elementary school teacher, stated that the College must contain a well-staffed education department.

Ms. Dana Lewellyn, an MCC graduate attending East Tennessee State University, expressed her shock at the Education/Early Childhood Education dilemma. She stated that one person cannot be held responsible for multiple positions and produce quality education opportunities.

Mr. Danny Glick, student, spoke about the value and importance of teachers and asked the Board to hire enough staff and support them.

Ms. Katrine Poe, instructor of English and member of the Program Review Committee the past eleven years, spoke about the need for additional faculty in the Early Childhood Education/Education department. She noted that program reviews show careful and complete documentation on why programs should continue and what they need to do so.

Ms. Sue Maifield, spoke about this department's value to the community and stated that the Children's Learning Center needs a director who can lead staff through the expectations of the "Accelerate Illinois" and provide a practicum lab for students. She provided a handout to the Trustees.

Ms. Sarah Sullivan, instructor of Business and Management, cited an article from Forbes magazine on good decision-making (<http://www.forbes.com/sites/mikemyatt/2012/03/28/6-tips-for-making-better-decisions/>), She spoke about the disadvantage of having a one-person department, and asked the Board to consider helping make Ms. Linder more successful.

Ms. Lisa Crizer, instructor of English, spoke about the quality of care and the positive experience she had with the Children's Learning Center over the past five years. She noted the center is an asset to the community, and emphasized the importance of practicum students using what they learn in a hands-on setting. She stated if the College does not continue to value this program by investing in it we will have failed the community.

Dr. Magdalena Farc, instructor of psychology, stated her concern with the reduction of full-time faculty in the Early Childhood Education and Education department and speculated that not filling the full-time position may lead to class cancellations, losing students, revenue, and prestige.

Ms. Elaine Whalen, instructor of Health and Fitness Education, spoke about her experience on the search committee to hire a temporary full-time faculty member for the Early Childhood Education/Education department; the search committee was not successful in finding a qualified and willing candidate for the temporary position. She spoke about her disappointment that another search committee was not formed for the spring.

Mr. Ted Hazelgrove, instructor of English, spoke about presentations at a recent conference he attended; he learned that South Korea, Finland, and Poland have the top rates of academic excellence for young students. He noted that these societies realize that constituent parts cannot operate in a vacuum; they know that support for working parents and quality of education are entwined. Mr. Hazelgrove noted that numbers do not reveal the ripples a top-heavy decision may create.

Ms. Teresa Bossert, instructor of Psychology, expressed to the Board her appreciation for their cautious decision-making and thorough questioning of issues. She asked the Trustees to consider the benefits the Early Childhood Education/Education department and the Children's Learning Center bring to the community, and encouraged all to make choices that do the greatest good for residents of all ages.

Mr. Wally Reynolds, Director of Athletics, commended Mr. Danny Glick, from the basketball team, and introduced five baseball student athletes: Mr. Lincoln Herendeen, attending New Mexico State University next year, Mr. Andy Gertonson, attending Chicago State University next year, and a group of three attending Adams State in Colorado next year: Mr. Pat Murphy, Mr. Corey Ott, and Mr. Dom Winiacki.

Student Ms. Draga Cairone spoke about student space from a different perspective than fellow students did.

Ms. Cairone shared how her experience at McHenry County College, which included time in the Belly of the Whale student area, attendance at Pride Club meetings, and a philosophy class with Mr. Tim Seitz, has provided a safe place which provided the best part of her life. When Ms. Cairone leaves the College in 2015 she wants future students like her to have a safe home.

CHAIRMAN'S REPORT

Mt. Parrish had no report.

PRESIDENT'S REPORT

Dr. Smith reminded all that the Employee Appreciation and Recognition Reception is April 25 at 4 p.m. on campus. She noted that this year's ACCT Leadership Congress will be held in Chicago this October. MCC submitted three proposals to be presented at the ACCT Leadership Congress in October, on reducing technology costs through virtualization, merit compensation system for administrators, and using MOOCs to provide student learning opportunities. Dr. Smith stated that MCC will offer its third MOOC: Mr. Ted Erski, instructor of earth science and geology will offer a MOOC on fundamentals of energy resources from May 19 through June 16. Dr. Smith noted the recent visit by French culinary students who visited with MCC culinary students. Dr. Smith noted the student art exhibit begins April 30, the same night as the Student Awards ceremony. She noted that a team from MCC recently attended the annual meeting of the Higher Learning Commission in Chicago, adding that the Higher Learning Commission has received the College's acknowledgement letter for the feedback report which will be studied and comments will be sent.

Ms. Liddell asked about the Reel Illinois contest; Dr. Smith noted that instructor Mr. Jim Stockwell spoke about our student producing a marketing video for MCC. The results of the contest have not yet been released.

PRESENTATION

Presentation on Manufacturing Processes in the Digital Fabrication I Course

Mr. Bob Mihelich, Instructor of Applied Technology, introduced students from the AT299 topics course:

Ms. Elizabeth Tanner and Ms. Elaina Natrass, and a presentation followed on how technologies are blended together in the digital fabrication maker lab. Each of the Trustees was presented with a tumbler created in this lab. The presentation was greeted with applause and can be viewed on the College website at:

http://www.mchenry.edu/board/13_14/presentations/414DigitalFabricationI.pdf

COMMUNICATIONS

A. Faculty Report

Ms. Lisha Linder addressed the Board, stating her concerns about staffing in the Children's Learning Center and the Early Childhood Education and Education departments. Ms. Humphrey provided copies of the faculty report and reviewed faculty accomplishments this month.

B. Adjunct Faculty Report

Mr. Ponzio had no formal report this month; he emphasized that the adjunct faculty fully supports the efforts of the full-time faculty in staffing the Early Childhood Education and Education departments and the Children's Learning Center.

C. Staff Council Report

There was no report.

D. Student Trustee Report

Ms. Diversiev spoke about activities over the past month: Student Senate outreach, Spring Fling, the Cardboard City project and the 2014 Alternative Spring Break trip to Chicago which was a great success. She spoke about peer mediation and student space and noted that elections were held for student senate. Ms. Diversiev's report can be read in the Board packet available online.

E. Comments from the Board

Ms. Kisser thanked Ms. Diversiev for the great job she has done as Student Trustee. Mr. Jenner stated his appreciation for all the input the Board receives from the community. Mr. Parrish stated that input to the Board provides the Board valuable insight and guidance and thanked all who commented tonight.

F. Attorney Report

Ms. Rogers had no report.

APPROVAL OF CONSENT AGENDA

Dr. Smith noted that the agenda needed to be altered; Item 12. C. 2, Annual SchoolDude Contract, Board Report #14-61, will be removed and brought to the Board at the May meeting. Item 12. C. 6, Desktop and Laptop Computers, Board Report #14-65, was revised to reflect a cost of \$9,676.92 rather than \$9,616.00 in

the recommendation and for item 12. C. 8, Incubator for Microbiology Lab, Board Report #14-67, the vendor offered the College a lower price after the report was published: the cost of \$7,816.00 was reduced to \$7,253.50.

Mr. Wilbeck asked to remove the following items for discussion: 12. C. 7., Email Archiving Appliance, Board Report #14-6, 12. E., Appointment of Investment Advisor, Board Report #14-71, and 12. F. Associate of Applied Science Degree in Baking and Pastry, Board Report #14-72.

Mr. Jenner asked to remove item 12. I., Review of Closed Session Minutes, Board Report #14-75, for discussion.

Ms. Liddell moved to accept the Consent Agenda with Item 12. C. 2, Annual School Dude Contract, Board Report #14-61 removed, and with the changes provided by Dr. Smith on Board Reports #14-61 and #14-65 as noted above, and with items 12. C. 7, Email Archiving Appliance, Board Report #14-66, 12. E., Appointment of Investment Advisor, Board Report #14-71, 12. F. Associate of Applied Science Degree in Baking and Pastry, Board Report #14-72, and 12. I., Review of Closed Session Minutes, Board Report #14-75, removed. Ms. Miller seconded the motion. During discussion, Ms. Walsh questioned the Associate of Applied Science Degree in Health Information Technology, Board Report #14-73, asking if the program has an administrator or two full-time faculty positions plus an administrator. Dr. Miksa replied that there are two full-time positions: one full-time program director with teaching duties and one full-time faculty position, similar to the Occupational Therapy Assistant and Nursing programs. Ms. Walsh asked whether there would be any problem obtaining approval for this program to begin in the fall, and Dr. Miksa stated it was brought to this Board meeting so it can be presented at the May Illinois Community College Board meeting to be on track for the program start in the Spring 2015 semester. Ms. Walsh asked when these positions would be hired, and Dr. Miksa replied that the administrative position would begin in the fall 2014 semester and the faculty position would begin in the spring 2015 semester. Ms. Walsh encouraged more community connections on the advisory committee and had questions about the enrollment charts and costs. Dr. Miksa replied that when budgeting, typically \$75,000.00 is budgeted for salary and \$20,000.00 is budgeted for benefits. He noted the final figures may not reflect that cost level.

The roll was called and all were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #14-57
- B. Financial Statements
 - 1. Treasurer's Report, Board Report #14-58
 - 2. Ratification for Accounts Payable Check Register, Board Report #14-59
- C. Requests to Purchase
 - 1. Adult Education Laptop Computers, Board Report #14-60
 - 2. Annual SchoolDude Contract, Board Report #14-61
 - 3. Annual Symantec Anti-Virus Support, Board Report #14-62
 - 4. Apple Wi-Fi iPads, Protection Plans, Cases, and a Bretford PowerSync Roller, Board Report #14-63
 - 5. Career Readiness Software and Testing Materials, Board Report #14-64
 - 6. Desktop and Laptop Computers, Board Report #14-65
 - 7. Email Archiving Appliance, Board Report #14-66
 - 8. Incubator for Microbiology Lab, Board Report #14-67
 - 9. InfoBurst Dash Annual Software Maintenance, Board Report #14-68
 - 10. Video Recording Equipment for Nursing Simulation Laboratory, Board Report #14-69
 - 11. Air Conditioner in Building E, IT Closet, Board Report #14-81
 - 12. Domestic Hot Water Heaters in Buildings B, C and D, Board Report #14-82
 - 13. LED Lamps, Board Report #14-83
- D. Destruction of Closed Session Recordings, Board Report #14-70
- E. Appointment of Investment Advisor, Board Report #14-71
- F. Associate of Applied Science Degree in Baking and Pastry, Board Report #14-72
- G. Associate of Applied Science Degree in Health Information Technology, Board Report #14-73
- H. Associate of Applied Science Degree in Paralegal Studies, Board Report #14-74
- I. Review of Closed Session Minutes, Board Report #14-75
- J. Personnel
 - 1. Workforce and Community Development Personnel Considerations for Spring 2014, Board Report #13-239, Addendum
 - 2. Administrative Merit Compensation System and Compensation Adjustment 2015-2018, Bd Rept #14-76
 - 3. Appointment Replacement, Instructor of Programming, Board Report #14-77
 - 4. Request for Retirement, Board Report #14-78
 - 5. Request for Retirement, Board Report #14-84
 - 6. Request for Retirement, Board Report #14-85
 - 7. Request for Retirement, Board Report #14-86
 - 8. Request for Retirement, Board Report #14-87
 - 9. Salary Adjustment/Advance Placement, Board Report #14-79

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

Discussion followed on Item 12, C. 7, Email Archiving Appliance, Board Report #14-66. Mr. Wilbeck expressed his concern that the reason for purchase cited Freedom of Information Act (FOIA) requests. He asked how many emails have been requested by FOIA over the past few years, to cause the type of impact referred to in the Board Report. Dr. Butler replied that the entire email database is searched, and it is not a question of how many are applied to the FOIA, but just doing the search. Dr. Butler deferred to Ms. Brown

on the volume of requests; she replied a dozen requests in the past six months had been received. Dr. Smith clarified that a FOIA request may ask for all documents on a particular topic. A search is then made of paper copy records and database records to find all records on that topic. Dr. Smith stated that complying with legal requirements can take a lot of time. Attorney Rogers added that those records must be reviewed to determine if they are responsive and may be exempted and redacted. Mr. Jenner questioned the cost of a terabyte of storage and stated he could buy it on amazon.com for less than \$80.00; Dr. Butler stated what is available on amazon.com is consumer grade and would not be suitable. Discussion followed on how long records must be stored and saved, and what records would need to be retained per the State Records Review Act. Mr. Jenner stated that records retention policy should be discussed at the Evaluation and Policies Committee meeting.

Mr. Parrish stated there was a motion on the floor. The roll was called; Mr. Wilbeck voted against and all others voted in favor; the motion carried.

Discussion followed on Item 12, E., Appointment of Investment Advisor, Board Report #14-71. Mr. Wilbeck asked whether there was a sixty-day out clause; Mr. Tenuta noted that the contract has not yet been received, and added such a clause can be included. Mr. Wilbeck moved to approve Board Report #14-71 and Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

Discussion followed on Item 12, F., Associate of Applied Science Degree in Baking and Pastry, Board Report #14-72. Mr. Wilbeck asked Dr. Miksa if there was a need for such a program and asked what metrics were used to make this decision. Dr. Miksa stated that this was a strategic decision since the College already offers a certificate in baking and pastry, has the equipment, and students and faculty were asking for more coursework in the area. Dr. Miksa explained that this degree continues that educational track. He noted that students are attending other institutions through joint agreement to take this degree program. He noted that space is being better utilized and more students will be served. Mr. Wilbeck moved to approve Board Report #14-72 and Ms. Liddell seconded the motion. The roll was called and all were in favor; the motion carried.

Discussion followed on Item 12, I., Review of Closed Session Minutes, Board Report #14-75. Mr. Jenner

stated he reviewed the closed session minutes and shared his comments with Dr. Smith and Ms. Rogers. Mr. Jenner stated he feels the minutes contain too much detail and has started checking with a few other community colleges and has heard back from Harper College, which has not released any closed session minutes, and from Waubensee Community College, which provided closed session minutes from the last two years. Ms. Kisser stated that the discussion of content of closed session minutes would be a future agenda item for whoever is the next chair of the Evaluation and Policies Committee. Ms. Kisser clarified that what is in front of the Board to be voted on is only the contents of this Board Report, which cannot be changed. Mr. Jenner stated that the Board Report could be amended to release certain minutes on the list, and Ms. Kisser replied that the Board does not know what is in those minutes, and does not have representation from anyone at the table that what is not being released, in their professional opinion, should or could be released. Ms. Kisser stated that meaning no disrespect to Mr. Jenner, she would not base her opinion on whether to release these confidential minutes strictly on the opinion of Trustee Jenner. She stated it would be very rash to amend the Board Report and open the minutes without making an informed decision; Mr. Jenner agreed with Ms. Kisser that the Board should not take it on his advice. Ms. Walsh asked how this list of minutes was determined; Dr. Smith answered that by statute the College must review closed minutes every six months. In the past, Ms. Kriegermeier reviewed the minutes to determine whether they could be released or not. Dr. Smith stated that Mr. Jenner offered to review the last six months of minutes and made comments about which ones he thought could be released or not. Mr. Jenner's comments were reviewed by Attorney Rogers. Based on those two reviews, the Board Report was constructed. Ms. Rogers stated that the Board Report allows the release of three dates; the recommendation to keep the other minutes confidential does not preclude a decision by a different Evaluation and Policies Committee or a different team of Trustees who might review the minutes and decide they could be released. Ms. Rogers emphasized that these minutes cannot be discussed in open session. Mr. Jenner stated that Ms. Rogers made a good point, the decision to keep these minutes confidential is not binding forever. Ms. Walsh moved to approve D. Review of Closed Session Minutes, Board Report #14-75, and Ms. Liddell seconded the motion. During discussion, Mr. Jenner stated that of the three meetings being released, two are basically one sentence that states the Board reviewed

Closed Session Minutes. The roll was called; Ms. Miller, Ms. Walsh, Mr. Wilbeck, Mr. Parrish, Ms.

Diversiev, Ms. Kisser and Ms. Liddell voted in favor; Mr. Jenner voted against. The motion carried.

AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE McHENRY COUNTY COLLEGE FACULTY ASSOCIATION, Board Report #14-80

Ms. Miller moved to approve Board Report #14-80, Agreement Between the Board of Trustees of McHenry County College and the McHenry County College Faculty Association, and Mr. Wilbeck seconded the motion. During discussion, Mr. Jenner stated that the contract was placed on the website on Tuesday morning, so it was available to the public. He asked whether this was past practice, or does it wait to be released until the Board votes on it. Dr. Smith stated that the last Adjunct Faculty contract was in the public packet in 2011. She stated that the Staff Council contract was not in the public packet but did not know the reason why. Mr. Jenner stated his appreciation for the fact that the contract was available for public review before the Board meeting and added that should be done with any significant contracts. He asked how faculty felt about the contract they ratified being available on the website; Ms. Elaine Whalen, Co-President of the Faculty Association, responded that it was not a problem to have the contract on the website. Ms. Humphrey, Co-President of the Faculty Association, added that after ratification, the contract has always been available. Ms. Rogers confirmed that by law, the contract has to be available once ratified, as every faculty member has a right to know what is in the contract so they know when they vote. She noted that is not the same as viewing by the public. Mr. Jenner noted that the public had the opportunity to view and comment on the contract before the Board voted on it, added that a lot of public organizations do not bother to make a contract available, and he added he was glad the College did that.

Ms. Kisser stated there was a minor sentence that had a double word; she asked if this would affect the Board's approval. Ms. Rogers replied that if parties agree, housekeeping issues can be remedied after the fact. Ms. Kisser confirmed that the wording did not change the meaning of the sentence. Dr. Miksa stated he contacted Mr. Tetreault, lead negotiator, who fixed those issues. The copies the Board will sign reflect the correction. The roll was called and all were in favor; the motion carried. Mr. Parrish offered congratulations and thanks to all involved.

A break was taken at 8:43 p.m. and the meeting reconvened at 8:51 p.m.

RESTRUCTURE OF CAMPUS PUBLIC SAFETY AND FACILITIES OPERATIONS, Board Report #14-54, Postponed

Mr. Parrish noted this Board Report was carried over from the previous meeting; no changes have been made to the content. Ms. Miller moved to approve Restructure of Campus Public Safety and Facilities Operations, Board Report #14-54, Postponed and Mr. Wilbeck seconded the motion. During discussion, Ms. Walsh explained her philosophical problem with combining these two departments. She noted that each of these departments needs different expertise. She feels that finding someone with expertise in both areas will be difficult in the future. Ms. Kisser stated she originally had the same concern, and voiced it at a meeting. She stated that Dr. Smith believes this is the right thing to do and Ms. Kisser will not second-guess Dr. Smith. She stated that the arrangement might not work in the future with a different president without the depth of facilities knowledge Dr. Smith has. Mr. Parrish asked why Board approval would be required and Ms. Miller replied that Board policy provides for Board approval for major reorganizations. Ms. Liddell commented that in organizations she has worked for, security has always been included as part of facilities management and it seems a natural trend for alignment to her.

The roll was called; Mr. Wilbeck, Mr. Parrish, Ms. Diversiev, Mr. Jenner, Ms. Kisser, Ms. Liddell and Ms. Miller voted in favor; Ms. Walsh voted against. The motion carried.

APPOINTMENT OF EXECUTIVE DIRECTOR OF PUBLIC SAFETY AND FACILITIES, Board Report #14-55, Postponed

Ms. Miller moved to approve Appointment of Executive Director of Public Safety and Facilities, Board Report #14-55, Postponed, to appoint Mr. Michael Clesceri, and Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

DISCUSSION OF POLICY PROPOSALS ON DEBT MANAGEMENT

Dr. Smith stated that at the Evaluation and Policies Committee meeting, discussion has been ongoing re a policy on incurring debt. A workshop was held at the April 14, 2014 meeting; Chair Parrish suggested that he would like to hear input from those Trustees who did not attend that meeting. This discussion item was placed on tonight's agenda so the full Board could have a discussion.

Mr. Parrish stated that three proposals for debt management policy were brought forth; Mr. Jenner commented that Proposal 1 was missing one sentence which has been added.

Mr. Tenuta summarized the proposals brought forth. Proposal 1 requires that anything that puts a burden on the taxpayer goes to referendum: alternative revenue bonds, any de facto financing. Proposal 2 states that the College will follow state statutes. Proposal 3 was more conservative and requires that the College follow state statute, limits financing so the payments do not exceed the life of the asset, and was more conservative in how the College would finance.

Dr. Smith added that a summary of the workshop was provided in the Board packet. Ms. Kisser pointed out one minor correction to the summary. Policy 3 would not preclude the College taking out debt certificates without voter approval as Policy 1 would do. Ms. Kisser provided an example that if \$20 million was raised in a capital drive, and \$20 million was received in matching funds, the College would not have a referendum. Mr. Parrish added that the College would define “absolutely necessary” for Proposal 3. Ms. Kisser replied that this would be specific to the situation, necessary because there has been a major disaster, or the College would lose \$20 million in funding. There would have to be a test – analysis done by the Board to make that decision.

Mr. Jenner stated that the revised Proposal 1 does not preclude the College from issuing debt certificates, since the policy would allow issuing debt certificates in case of an emergency. Mr. Jenner stated that what this all comes down to, and is not up for a vote tonight, is the philosophical point, should the College issue debt without voter approval. Ms. Miller stated there are many cases where debt would need to be issued in an emergency. She went on and spoke about the purchase of the Shah Center and Ms. Walsh spoke about the purchase of 57 acres. Ms. Miller stated that those decisions were not made quickly and added that the Board understands taxpayer dollars. Ms. Miller stated that should an emergency happen, such as a tornado that wiped out part of the building, the College could not teach and would need to borrow short-term to rebuild. Mr. Jenner stated that Proposal 1 addresses that issue and allows borrowing in case of emergency. Ms. Miller stated that in the future, the College may have a growth spurt such as the Promise program which may not be an emergency, but the College would still need to pay contracts it is obligated to. Ms. Miller stated Proposal

1 ties the College's hands not to borrow when needed. Ms. Miller stated that the Board makes intelligent decisions and relies on the President who surrounds herself with educated people who make smart choices. She added that the Board is not making choices to borrow to do a back door referendum.

Mr. Parrish provided an example from the Village of Bull Valley, which was given a \$1.5 million grant that required a match of 20% from the village, an amount which was not in the Village treasury. He stated that the Village's constituents would have been upset had the \$1.5 million grant been lost, had the Village been required to put that \$300,000.00 referendum out there.

Ms. Kisser expressed her main concern: if the College has an opportunity for donors to match funds, the dollars from taxpayers would now be tripled or quadrupled, and the taxpayer is getting 80 cents back for the 20 cents they put in. Ms. Kisser stated that if the College had to wait for a vote, it might miss very valuable opportunities. Ms. Kisser stated that the Board is elected to make decisions, not to go back and always ask the voters what to do. Trustees have to have some judgment, and there are seven on the Board to keep each other in check. Ms. Kisser stated her preference for Proposal 3 which does not preclude the Board from issuing debt, but requires the Board to be careful.

Mr. Parrish stated that he favored Proposal 1 and stated he understands Proposal 3 to be the most conservative of the three proposals. He favored Proposal 1 because he disliked "backdoor" referendums, because he feels they are unethical. He indicated he now understands that Proposal 3 is the more conservative proposal, so does not understand how to reconcile the two proposals. Ms. Kisser indicated that Mr. Parrish would have been irresponsible not to act so the Village of Bull Valley would not lose grant monies. She added that that is why the trustees are in the positions on the board, for them to make the decisions on when to incur debt and when not to. Mr. Parrish asked if her organization, i.e., the Evaluation and Policies Committee could maybe define some restrictions within Proposal 3.

Ms. Miller stated that Proposal 3 does define restrictions; Ms. Kisser added that Proposal 3 lists items step by step so that the Board has to say what was looked at. The Board must turn to its Chief Financial Officer for information to determine whether there is no good value. The Board would be getting information and doing an analysis to make the right decision. Ms. Kisser referred to Mr. Parrish's earlier comment where he had the

right information and made the right decision to avoid losing the grant funding for the Village of Bull Valley. Had it been lost, the taxpayer would have had to pay those funds, i.e., the full cost of the project, not just 20%.

Mr. Parrish stated he does not feel comfortable with any of the proposals. Ms. Kisser stated that the Evaluation and Policies Committee had two sessions of discussion on these policies and could not come to agreement on one policy to send up to the Board. With feedback from the Board, the committee can say what needs to be worked on and come back with a proposal. Ms. Miller stated that she favors Proposal 3 which provides enough conservatism. Ms. Miller added that she appreciates the work Mr. Tenuta has done and noted that an auditor takes a look at debt management policies, financial policies and looks to see if administration and the Board are working under the policies. Ms. Miller stated that Proposal 3 is a strong policy which gives the College the ability to borrow but with very good steps to make sure the College is not just borrowing because they want something that hasn't been proven.

Mr. Wilbeck stated that Proposal 3 talks about need and requires defining need, which is very subjective. He agrees with Mr. Jenner on debt issuance; however, he does not want to tie the College's hands. He would prefer a policy structured along both of those avenues (*sic*, Proposal 1 and Proposal 3.). Ms. Liddell questioned whether Mr. Wilbeck does not think Proposal 3 meets that requirement; Mr. Wilbeck asked how need would be defined, and who agrees on the need. He understands a catastrophic instance where the College must act swiftly. If something can be crafted with those outs, Mr. Wilbeck would be agreeable to Proposal 3. He has a problem with subjecting the taxpayer to tens of millions of dollars of debt for subjective need reasons.

Ms. Diversiev favored Proposal 3, which would protect the College in an emergency situation. Ms. Kisser commented about replacing on the cheap, or replacing long term in the best interest of the College and having to borrow to do that.

Ms. Liddell originally favored Proposal 2, but having heard more comment about Proposal 3 would favor it, which has a little more stability and definition. She feels Proposal 2 does not need more work.

Ms. Walsh favors Proposal 3 and stated the issue is debt certificates. She asked whether there were

limitations on how much debt can be issued in that way and Mr. Tenuta will check on that. Ms. Walsh stated that perhaps a sentence could be added to state that alternative revenue bonds are not a vehicle the College would pursue.

Mr. Jenner stated that after all discussion, he could probably live with Proposal 3 if more restrictive language was added to it. Mr. Parrish stated that “absolutely necessary” should have a definition. Mr. Jenner stated he does not want to tie the College’s hands if there is an emergency, but wants to restrict double-barreled bonds and back door referenda.

Mr. Parrish asked Dr. Smith if she had any comments; she replied that as elected members of the Board, it would be the Board who would make the decision if they wanted to go for alternative revenue bonds or debt certificates. She thinks the Board ought to trust in themselves to make the best decision because only the Board can enter into any kind of debt for the institution. She noted that in its history, the College has never issued alternative revenue bonds. Dr. Smith had asked Mr. Tenuta to survey fellow community colleges and he found that of those that issued alternative revenue bonds, none had had to go to the taxpayers to bail out paying for those bonds. She reiterated that only the Board would make a decision to issue alternative revenue bonds.

Mr. Parrish asked if there was further discussion. Mr. Jenner suggested giving advice to the Evaluation and Policies Committee. Mr. Parrish stated that the general consensus was leaning toward Proposal 3, with a definition of “absolutely necessary.” Mr. Jenner suggested that at the next Evaluation and Policies meeting Proposal 3 be discussed, with restrictive language, and come to agreement.

BOARD COMMITTEE REPORTS

Evaluation and Policies Committee

Ms. Kisser spoke about the April 14, 2014 meeting. She provided a summary of the workshop on debt management. She provided a brief update on the changes to the Open Meetings Act and how those changes might affect the upcoming election of Board officers as new changes require roll call voting and disallow secret ballot voting. Ms. Kisser noted that there was not much work left on the review of Section 2 of the Board Policy Manual, adding there was quite a bit to review on the new Campus Health and Safety section

of the Board Policy Manual. Ms. Kissler stated that Mr. Jenner asked that two additional items be placed on the committee's agenda: additional verbiage for closed session minutes, and teaching of controversial issues. Mr. Jenner noted that language in the faculty contract addresses the second topic; he would like to read it and not have an agenda item at this point.

Committee of the Whole

Ms. Liddell spoke about the highlights of the April 15, 2014 meeting. Representatives from PFM, investment advising firm, spoke about increasing the College's investment income. The committee also discussed a health insurance consortium and information will continue to be reviewed on this topic. The feasibility study for a health and sciences education building was discussed, as was a Board retreat. The committee heard a presentation on merit pay for administrators, and future agenda items were listed.

ICCTA REPORT

Ms. Liddell provided updates from the Trustees Association. Updating information on pension legislation, Ms. Liddell spoke about an error in legislative language affecting the Money Purchase Plan for SURS; a change in that legislation is pending. Ms. Liddell spoke about federal money available to community colleges for career development and internships. Ms. Liddell plans to attend Lobby Day on April 29 and 30.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walsh reported fall scholarships are on the website: <http://www.mchenry.edu/scholarships/index.asp>. The deadline to apply is May 5. Ms. Walsh also reported that the Foundation established a Technology Fund in 1996 to support College programs. She added that awards were made this year to the nursing department, robotics department, and the Emergency Medical Services/Fire Science departments. Ms. Walsh noted that Ms. Marianne Ruiz, who heads Joe's Wish, <http://www.joeswish.com/>, a non-profit organization which helps returning veterans, has set up a Foundation scholarship for \$1,000.00 for the cost of books. Ms. Walsh spoke about the recent Distinguished Alumni event which honored three McHenry County College alumni.

FOR INFORMATION

- A. Resignations
- B. Program Articulation Agreements Southern Illinois University at Carbondale and National Louis University

- C. Quarterly Report on Grants
- D. Reverse Transfer Agreement Northern Illinois University
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Office of Sustainability Center Update

There was no discussion.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Miller thanked Dr. Miksa and the negotiating teams for all the hard work that both sides did coming to an agreement on the faculty contract.

Ms. Liddell echoed Ms. Miller's comments and recognized Ms. Miller for being one of the three distinguished alumni honored recently.

Mr. Parrish stated that Ms. Miller's award was significant and noted that she and her children started at McHenry County College as students.

Ms. Walsh stated that today was her one-year anniversary serving on the Board, along with Mr. Wilbeck and Mr. Jenner. She thanked Ms. Miller, Ms. Kissler, Ms. Liddell and Mr. Parrish for accepting the new trustees.

Ms. Walsh stated that when Trustees disagree, it is done respectfully and she appreciates that.

Mr. Jenner congratulated Ms. Miller on her Distinguished Alumni award.

FUTURE AGENDA ITEMS

Mr. Jenner spoke about the practice of posting Board packets on the website to be available to the public and wondered if this should be codified in policy for consistency. He stated although he was pleased the faculty contract had been posted in advance so the public could view it, he would have preferred it be posted earlier.

Mr. Jenner asked whether the recent presentation on the Early Childhood Education/Education department given to the Board included job projections; he asked whether there is a big demand for matriculates of these programs. Ms. Miller asked that this be an agenda item so that the Board can be proactive. Ms. Kissler added that this information should include some understanding of budget constraints and financial implications in filling the position, how the position fits in with the College's goals, and decisions that went into delaying hiring the position.

Mr. Jenner would like to have discussion at a future Evaluation and Policies Committee on requiring

students pursuing an associate degree to get a good education in economics and civics.

Ms. Walsh would like a follow-up report at a future Committee of the Whole meeting on AQIP at some point; she would like to know what strategies are in dealing with issues brought up. She would also like to know how internships are developed.

Ms. Liddell would like to have a presentation on the College's Program Review process. She would also like to ensure that the College is reviewing its processes so that communication stays open.

Ms. Liddell would like information on where students go when they leave McHenry County College programs, as a means to talk to more companies in the district about hiring students. Dr. Smith replied that Ms. Liddell could speak with Ms. Brown and Dr. Humke, the director of Institutional Research.

Ms. Kissler stated that the Board retreat needs to be scheduled.

Ms. Miller would like to have a Board budget workshop as was done a few years ago.

Mr. Wilbeck stated that he just sent a request to Drs. Smith and Miksa for an overview of the certificates offered, how the program showed up on the radar, with the demand and results for those certificates, and the same information for degrees.

Mr. Parrish would like to have a review of the Board policy covering mail and email to the Trustees.

CLOSED SESSION

At 10:02 p.m., Ms. Liddell moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*; and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Kissler seconded the motion. The roll was called and all were in favor; the motion carried.

A break was taken at 10:04 p.m.; Closed Session began at 10:12 p.m.

At 11:49 p.m., Ms. Kisser moved to come out of Closed Session and Mr. Wilbeck seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 11:50 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, February 27, 2014

Ms. Walsh moved to accept the closed session minutes of the February 27, 2014 Regular Board Meeting.

Ms. Liddell seconded the motion. Mr. Jenner stated he thought the minutes went into more detail than necessary. The roll was called; Mr. Jenner voted against and all others voted in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 11:53 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary