

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, January 23, 2014, in the Board Room, Room A217, in Building A on the Campus. Chair Parrish called the meeting to order at 6:31 p.m. When Secretary Jenner called the roll, the following were present:

Ms. Diversiev
Mr. Jenner
Ms. Kisser
Ms. Liddell
Ms. Miller
Ms. Walsh
Mr. Wilbeck
Mr. Parrish

Dr. Smith was also present. Attorney Nanci Rogers was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Parrish led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Diversiev read the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, December 19, 2013, were accepted as presented.

Mr. Parrish asked that all who speak or present observe the time agreed upon for their remarks.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Talia Koronkiewicz announced that she has again asked students to address the Board about student success, to see first-hand how McHenry County College impacts lives. This month Ms. Koronkiewicz has asked current students to share their student experience and reaffirm how important it is for McHenry County College to continue to fund quality academic programs and strong support services.

Ms. Toni Erhedt stated that if not for MCC, she would have been a cashier at Burger King for most of her life. She stated that the L.E.A.D. (Leadership Education and Development) program turned her entire life around. She went from failing her classes to being on the Dean's List. She met mentors, friends and teachers who encouraged her and helped her find her path, digital media.

Mr. Justin Peters recited the College's Mission Statement: Our Focus is Learning; Student Success is our Goal. He stated that student success is based on life skills learned at MCC. He stated that he did not get involved in student life his first year at MCC and his grades went down. Mr. Rice got involved this year, is the President of the College Activities Board, and is a Career Fair coach. He thanked Ms. Em Rademaker, Coordinator of Student Life and Campus Activities, Ms. Lisa Jensen, Coordinator of Service Learning, and Ms. Evette Thompson, Coordinator of Career Services, who taught him skills not learned in the classroom and stated that these departments make students successful for the future.

Mr. Joe Rice stated that almost a year ago, he addressed the Board in support of the theatre program. He stated that MCC changed his life and added that he is indebted to the College for this experience. Mr. Rice shared a letter from former Student Trustee Mr. Cody Sheriff, and stated that students at MCC can change the world, one day at a time.

Mr. Gus Philpott stated that the Board would later in the meeting vote on a new Board Policy 2.9, Firearms, and asked them to consider not restricting firearms storage to certain parking lots and allow proper storage in locked vehicles in all parking lots.

Ms. Deb Firak, Instructor of Biology, stated that she teaches a blended course which features online lecture and face-to-face labs. She emphasized the importance of students interacting with each other in the classroom, noting that she cannot imagine this part of the course being taught as well online. She asked that the Board consider quality labs and educational facilities.

Mr. Mark Eckel, Instructor of Sociology, spoke about physical space for educational activities. He stated that in times of limited resources, the physical setting for sound pedagogy can be a challenge. Mr. Eckel teaches some classes online and agrees online is an essential option; however, he stated his belief that online classes are not for everybody. He noted that younger people have a tendency to struggle in online classes and noted

that the College will always need physical classrooms to meet the needs of all students. He asked that the Board not let a principle and admirable reluctance harden into a dogmatic refusal to consider the full range of alternatives.

Ms. Kim Hankins, Director of Sustainability, brought fliers with information on the Bioneers Speaker Series. More information is available at www.mchenry.edu/bioneers.

Dr. Bev Dow, Instructor of Biology, stated that she has the honor of representing MCC in the Leadership Greater McHenry County group this year; she noted that leaders need to be trustworthy and trusting, and leaders must often be the first to trust and trust the people with whom they work. She stated she has taught for thirty years; she added that the Board can trust her to make decisions on what class sizes will work and won't work, either online or in a physical place. She read an email from an MCC101 instructor who described their experience teaching this class.

CHAIRMAN'S REPORT

Mr. Parrish stated that at the last meeting, he provided an email address to those who wished to communicate with him – that address has changed to rparrish2@niu.edu. He noted that all messages will be kept confidential and asked that anyone who is interested send ideas on how McHenry County College can use its facilities and capabilities to raise additional revenue.

PRESIDENT'S REPORT

Dr. Smith stated she has been notified by The Aspen Institute that McHenry County College has been named one of the 150 top community colleges in the country out of a group of 1,000 colleges. Performance was rated in terms of retention, graduation rates, transfer rates, degrees and certificates awarded per one hundred students, improvement over a period of time, and equity, i.e., evidence of strong completion rates for minority and low-income students. Dr. Smith then spoke about the Workforce and Community Development division, which has received a \$30,000.00 grant from the McCormick Foundation, which will impact over 600 students. Dr. Smith finished her report with information about classroom furniture ordered. The first order contained only half of what was required, so that testing of the furniture could be done and student

feedback gathered. Results have been extremely positive and students are very pleased with the new furniture, so the next round of furniture purchases will come to the February Board meeting..

PRESENTATIONS

Trustees and others left the meeting at 7:15 p.m. to tour the new classroom addition and the new Black Box Theatre. They returned at 7:40 p.m.

At 7:41 p.m., a presentation was given by MCC instructors Ms. Diane Terlep, Ms. Heidi Boring and student Mr. Joseph Bilodeau about the Phi Theta Kappa Honors in Action project. The project delved into aggregate mining in McHenry County and resulted in a geology display case that can be viewed outside Room A-227.

The presentation can be viewed at: www.mchenry.edu/board/13_14/presentations/012314ptk.pdf.

At 8:00 p.m., a presentation on innovative teaching strategies and the use of technology in the classroom was given by MCC instructors Ms. Heidi Boring (Mathematics), Mr. Gabriel Decio (English), Mr. Timothy Linehan (Philosophy), Ms. Anne Humphrey (English) and staff member Mr. Peter Lilly (Coordinator of Media Development and Technology Training). To view the presentation, please visit:

http://www.mchenry.edu/board/13_14/presentations/012314classroomtechnology.pdf. After the presentation the Trustees offered comments and asked questions of the presenters.

COMMUNICATIONS

A. Faculty Report

Ms. Elaine Whalen presented the faculty report, highlighting recent accomplishments by many faculty members and noting that two faculty members received recent awards: Ms. Dawn Wagner (Marketing) received a Founders Recognition Award from Study Illinois in honor of their 10th year anniversary, and Ms. Cheryl Ziszik (Health Care) has received a Most Inspirational Teacher recognition from Western Illinois University. An incoming student to Western named Ms. Ziszik as his or her most inspirational teacher.

B. Adjunct Faculty Report

Mr. Peter Ponzio provided copies of his report. He noted that the College currently offers a number of online courses referred to in his written report, and emphasized that there should not be a “one size fits all” approach to curriculum development.

C. Staff Council Report

There was no report.

D. Student Trustee Report

Ms. Diversiev reported on recent student activities, a student organization retreat where students discussed challenges and success of the previous semester, and proposed possible changes and improvements for the upcoming semester. She noted that peer to peer coaching services for conflict mediation are now offered by the Office of Student Conduct. Ms. Diversiev noted that Student Life continues to work with other departments to increase opportunities for assessment and evaluation. The office has been tracking involvement and programming of several student organizations, in order to analyze growth and change. MCC's Student Life will be collaborating with Multicultural Affairs and Career Services to put forth a comprehensive leadership boot camp series. The course will contain elements of past LEAD programs with a strong emphasis on application of leadership skills. Ms. Diversiev noted that Student Senate has hosted multiple Open Forums for the general student body to raise their concerns about space for student activities.

E. Comments from the Board

Mr. Jenner shared his email address, cjenner01@yahoo.com. He spoke about the semi-annual review of closed session minutes, which will be completed at the next meeting.

Ms. Kisser asked whether the Board could receive a summary, tabulation or snapshot from the Student Senate with comments to be used when planning space needs. Dr. Smith stated that Ms. Diversiev can work with Ms. Em Rademaker, Coordinator of Student Life, to gather this information and reminded that two years ago the Board approved the Facility Master Plan, the centerpiece of which was a new student center. She noted that administration is looking at how space in the atrium can be made more accommodating.

Mr. Wilbeck shared his email address, tomwilbeck@yahoo.com, and noted that an individual reached out to him and Chair Parrish regarding additional revenues by using ads on the internet.

Ms. Liddell stated that the tour of the new classrooms and theater was outstanding. She noted that such tours provide continued education to the Board's understanding of how material is delivered to students and how students' needs are met. She thanked those involved for putting this together.

E. Attorney Report

Ms. Rogers had no report.

Mr. Parrish called for a break at 9:00 p.m. and the meeting reconvened at 9:10 p.m.

APPROVAL OF CONSENT AGENDA

Ms. Liddell moved to accept the Consent Agenda and Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

For Approval

A. Financial Statements

1. Executive Summary, Board Report #14-1
2. Treasurer's Report, Board Report #14-2
3. Ratification for Accounts Payable Check Register, Board Report #14-3

B. Requests to Purchase/Renew/Lease

1. Computer Numerical Control (CNC) Tooling Package and Horizontal Band Saw, Board. Report #14-4

C. Destruction of Closed Session Recordings, Board Report #14-5

D. Personnel

1. Workforce and Community Development Personnel Considerations for Spring 2014, Board Report #13-239, Addendum
2. Salary Adjustment/Advanced Placement, Board Report #14-6

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No action was necessary.

NEW BOARD POLICY, SECOND READING, 2.9 – FIREARMS, Board Report #13-245

Ms. Kisser moved to approve Board Report #13-245, New Board Policy, Second Reading, 2.9 – Firearms, and Ms. Walsh seconded the motion. Mr. Parrish then opened the floor for discussion.

Ms. Liddell stated that good discussion had been held; she questioned where students who wanted to store firearms in their cars would go when other lots are full. She asked for clarification from the state policy.

Attorney Rogers responded that as the statute reads, the entire campus is a prohibited area. A separate section of the statute deals specifically with parking lots. Mr. Parrish asked what was in the College's proposed policy that is over and above the statute. Ms. Kisser stated that the College has 2,170 parking stalls. Lot C contains 218 stalls and Lot D contains 194 stalls. She stated that Lot C contains 10%, and Lot D contains 9% of the total parking capacity. Therefore, if Lots C and D were prohibited, 80% of the parking capacity, or 1,758 stalls, would remain to accommodate students who wish to store a firearm. She stated this

information was important to have when trying to decide how difficult it would be to find a spot, or how much inconvenience there would be.

Discussion followed on what is contained in the College's policy over and above the statute. Attorney Rogers explained that the statute permits the College to do four things: a provision about the parking lot, a provision to prohibit firearms in College vehicles, a provision for developing a resolution, regulation or policy regarding student, employee, and visitor discipline for misconduct for violation statute, and a provision for requesting credentials proving authorization for concealed carry.

Ms. Kisser asked for clarification from Mr. Clesceri, who stated that the law speaks for itself; violations of the statute could be handled through a disciplinary procedure. Ms. Rogers clarified that the statute permits the Board to take action at the Board level, and added that the statute speaks to policies, not procedures. Ms. Rogers added that there may not be enough visibility if a procedure has no accompanying policy. She added that if the Board desired a rule to prohibit concealed carry in College vehicles, a policy would be needed.

Extensive discussion followed, and consensus was reached to amend the language in the proposed policy.

Ms. Kisser withdrew her motion and Ms. Walsh withdrew her second.

Ms. Liddell then moved to approve Board Report #13-245, New Board Policy, Second Reading, 2.9 – Firearms, with the following amendment: located in paragraph 2, the word “unloaded” is removed, the word “campus” is changed to “College,” and at the end of the sentence that speaks of event of vehicle, the phrase “according to the specific requirements of the Act” is added. The last sentence of that paragraph will be removed. Mr. Wilbeck seconded the motion. There was no discussion. The roll was called: Mr. Jenner, Mr. Parrish and Ms. Diversiev voted against; Ms. Kisser, Ms. Liddell, Ms. Miller, Ms. Walsh and Mr. Wilbeck voted in favor. The motion carried.

TUITION INCREASE, Board Report #14-7

Mr. Parrish suggested that Board Reports #14-7, Tuition Increase, and #14-8, Institution of a Credit Hour Infrastructure Fee, be addressed at a later meeting. Ms. Kisser asked whether there was any reason administration felt these items should be addressed now, and Dr. Smith replied that the items could be put on the February Board meeting agenda, as registration for summer and fall begins in March.

Mr. Jenner stated that he missed the Committee of the Whole meeting and asked for a summary of discussion. Ms. Liddell stated that there is a need for additional funds to help support classes and activities, so administration recommended a gradual, two-year increase. Ms. Liddell noted that such an increase would still keep McHenry County College in the lower third of all community college tuition in Illinois.

Mr. Parrish asked whether this item should be considered at tonight's meeting, since the full Board may not be present at the February meeting. Ms. Kisser stated her opinion that these items could be placed on the February Board agenda; Mr. Jenner, Ms. Miller, Ms. Liddell agreed with Ms. Kisser. Mr. Wilbeck suggested instead of concentrating on revenues, that expenses be looked at for savings where possible. Ms. Walsh expressed concern that if there is not a full Board at the February meeting, there is a good possibility that no decision would be made, as without a full Board, a tie vote could result.

Mr. Parrish summarized discussion and suggested both items be deferred to the February meeting and all concurred. Ms. Walsh asked Ms. Diversiev to gather information from the students; Ms. Diversiev replied that she is meeting with the Student Senate president on Monday and will find different ways to get student opinion.

INSTITUTION OF A CREDIT HOUR INFRASTRUCTURE FEE, Board Report #14-8

No action was taken; this will be brought to the February Board meeting for consideration.

BOARD COMMITTEE REPORTS

A. Evaluation and Policies Committee

Ms. Kisser reported on the January 13, 2014 meeting; attention was devoted to Section 2 of the Board Policy Manual and minor grammar corrections to Board Policy 2.9 – Firearms were reviewed.

B. Committee of the Whole

Ms. Liddell reported on the January 14, 2014 meeting; discussion was held on the process for selecting an audit firm and interviews will be held at the February meeting. Discussion continued on the Health and Sciences Education Building Feasibility Study; there is overall consensus that more space is needed.

However, it must still be decided what that space must be. Mr. Tenuta will provide questions for the audit interviews prior to the meeting.

ICCTA REPORT

Ms. Liddell reported that she and Mr. Wilbeck will attend the National Legislative Summit in Washington from February 10-13; the ICCTA will hold a meeting at the Summit. The March meeting will be held in the Chicago area; Ms. Liddell encouraged her fellow Trustees to attend. Ms. Liddell noted that Sauk Valley Community College has begun using a software application which allows users to report suspicious activity anonymously via text message to the Campus Public Safety department. She stated that this might be something that McHenry County College would want to look at.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walsh stated that the Foundation held an end of the year appeal which raised \$16,000.00 in donations. She encouraged her fellow Trustees to donate to the Foundation. Ms. Liddell stated that Education to Empowerment will meet in March; she added that joining this initiative requires a \$1,000.00 per year commitment which provides scholarship money to students to use at McHenry County College and additional money to be used at a four-year university. Mr. Jenner inquired about the search for an Executive Director; Ms. Brown replied that two candidates are to be interviewed.

FOR INFORMATION

- A. Quarterly Reports on Grants
- B. Office of Marketing and Public Relations Update
- C. Office of Resource Development Update
- D. Office of Sustainability Center Update

Ms. Walsh asked when the College's annual report would come out; Ms. Haggerty replied the report would be ready in February to be distributed online and in print.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh thanked the Horticulture department for the poinsettias provided at the December meeting.

FUTURE AGENDA ITEMS

Future agenda items include furniture purchase, tuition and fees, and infrastructure fee.

CLOSED SESSION

At 10:18 p.m., Ms. Miller moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Mr. Wilbeck seconded the motion. The roll was called and all were in favor; the motion carried. Closed Session began at 10:20 p.m.

At 10:51 p.m., Ms. Liddell moved to come out of Closed Session and Mr. Wilbeck seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 10:52 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Minutes will be accepted at the next Board meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 10:53 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary