

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, December 20, 2012, in the Board Room, Room A217, in Building A on the Campus. Chair Miller called the meeting to order at 6:15 p.m. When Secretary Walters called the roll, the following were present:

Mr. Adams  
Ms. Kisser  
Ms. Larson  
Ms. Liddell  
Ms. Rueda  
Mr. Parrish  
Ms. Walters  
Ms. Miller

Attorney Daniel Curran was present as legal counsel.

COLLEGE MISSION STATEMENT

Student Trustee Rueda read the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was modified due to the weather. Chair Miller announced that no reports or presentations would be given tonight. After the acceptance of the minutes and the adoption of the tax levy, business will move to the consent agenda. Item #15, Board Policy Manual, Section 4 Revision Second Reading and Approval, will be taken to the January meeting along with items not addressed tonight.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, November 29, 2012 were accepted as amended.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

ADOPTION OF 2012 TAX LEVY, Board Report #12-269

Ms. Kisser moved to approve Board Report #12-269, Adoption of 2012 Tax Levy and Ms. Larson seconded the motion. During discussion Ms. Larson presented statistics to show that a home in District

#528 valued at \$250,000.00 paid \$267.38 to the district. If taxes are raised 3%, which is the figure the College is capped at, Ms. Larson noted that McHenry County College's portion of the tax bill will rise \$1.30 next year. She added that the tax difference for a \$150,000.00 house is \$0.89 and the difference for a \$200,000.00 house is \$1.10. She added that the 9.9% is intended to capture only new growth, for one year, after which the property would fall under the tax cap. During discussion Ms. Miller and Ms. Kissner pointed out that should new property not be captured, that property will be tax-free. Ms. Miller noted that although the College is asking for 9.9%, 3% is all the College will get. The 9.9% is intended only to cover new growth, if any exists. Ms. Kissner added the 9.9% would also cover any property protected under a special tax incentive. Ms. Kissner stated that the Board vigorously debated the tax levy issue at the November Committee of the Whole meeting; those minutes will be available online after they are accepted tonight and can be viewed by members of the community. She asked that community members attend Board meetings that precede the final vote on the tax levy, so they can participate. During discussion it was noted that it is difficult to determine what new EAVs are being set at, as those figures are not currently available. Ms. Liddell commented that she understands the College will get 3%, not 9.9%, and stated that the Board is protecting the College by making sure properties are available to be taxed. Mr. Curran clarified that all taxpayers are in a pool, to which the tax cap applies, meaning no more than 3% each year. Should a piece of property come off a Tax Increment Financing (TIF) district, or other property is built, if a levy that asks for more than the amount of the cap is not passed, those properties will escape being taxed, causing original members of the pool to pay more.

The roll was called. Trustees Adams, Parrish and Walters voted against; Trustees Kissner, Larson, Liddell and Miller voted in favor. The motion carried.

#### BOARD COMMITTEE REPORTS

This item was skipped to shorten the meeting due to inclement weather.

#### ICCTA REPORT

This item was skipped to shorten the meeting due to inclement weather.

FRIENDS OF MCC FOUNDATION REPORT

This item was skipped to shorten the meeting due to inclement weather.

PRESIDENT'S REPORT

This item was skipped to shorten the meeting due to inclement weather.

PRESENTATIONS

Multicultural Initiatives, Ms. Juletta Patrick, Assistant Vice President of Academic and Student Affairs, Dr. Flecia Thomas, Dean of Student Development, and Ms. Sonia Reising, Coordinator of Multicultural Affairs

This item was skipped to shorten the meeting due to inclement weather.

COMMUNICATIONS

A. Faculty Report

This item was skipped to shorten the meeting due to inclement weather.

B. Adjunct Faculty Report

This item was skipped to shorten the meeting due to inclement weather.

C. Staff Council Report

This item was skipped to shorten the meeting due to inclement weather.

D. Student Trustee Report

This item was skipped to shorten the meeting due to inclement weather.

E. Comments from the Board

This item was skipped to shorten the meeting due to inclement weather.

F. Attorney Report

This item was skipped to shorten the meeting due to inclement weather.

APPROVAL OF CONSENT AGENDA

Ms. Kisser moved to approve the Consent Agenda and Ms. Larson seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

**For Approval**

- A. Financial Statements
  - 1. Executive Summary, Board Report #12-270
  - 2. Treasurer's Report, Board Report #12-271
  - 3. Ratification for Payment of Voucher #1051, Board Report #12-272
- B. Requests to Lease/Purchase
  - 1. Air Quality and Ventilation Study of the Ceramics Studio, Board Report #12-273
  - 2. Desktop Virtualization, Phase 2, Board Report #12-274
  - 3. EBSCO Periodicals Subscription Services, Board Report #12-275
  - 4. Employee Appreciation and Recognition Reception Banquet Services, Board Report #12-276
  - 5. Membership in the Community College Leadership Forum, Board Report #12-277
  - 6. Illinois Community College Trustees Association Membership, Board Report #12-278
  - 7. Web Based Training Licenses, Board Report #12-279
- C. Review of Closed Session Minutes, Board Report #12-280
- D. Personnel
  - 1. Workforce and Community Development Personnel Considerations for Spring 2013, Bd. Rpt. #12-281
  - 2. Appointment of New Dean of Academic Development, Board Report #12-282
  - 3. Ratification of Termination, Board Report #12-283
  - 4. Ratification of Termination, Board Report #12-284
  - 5. Request for Retirement, Board Report #12-285
  - 6. Salary Adjustment/Advance Placement, Board Report #12-286

**ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA**

No action was needed.

**BOARD POLICY MANUAL, SECTION 4 REVISION Second Reading and Approval, Board Report #12-265, Amended**

Ms. Kissler noted that punctuation corrections were needed; the Board can vote on the revised document at the next meeting.

**FOR INFORMATION**

- A. Retirement
- B. Retirement
- C. ERP Project Update
- D. Office of Resource Development Update
- E. Distributed Press Releases and Feature Stories

There was no discussion.

**SUMMARY COMMENTS BY BOARD MEMBERS**

Ms. Larson asked that in the future, she would like to hear an assessment of how grants received benefit the students. Mr. Parrish spoke about recent public private partnership meetings; he is very pleased with the balance of the way it is going. Mr. Adams stated that as the Board prepares to travel to Washington,

D.C. for the legislative summit, that the Board focus on a specific target within the realm of the TAA grant, to discuss with legislators how many jobs could be brought back to the district. Ms. Liddell asked that an update on the Board's manufacturing presentation be provided. Dr. Smith stated that Ms. Brown can work with ICCTA to create the update. Ms. Miller stated that the Board was nominated for an award, for the presentation given in October. Ms. Liddell and Ms. Kisser asked for an update on the ACCT seminar subscription; Ms. Kriegermeier responded that the invoice has not yet been received and she will follow up. Ms. Walters and Ms. Larson wished all a safe trip home tonight.

#### FUTURE AGENDA ITEMS

The January Committee of the Whole meeting will feature a discussion on a detailed dialog to bring to the legislative summit.

#### CLOSED SESSION

No Closed Session was held.

#### ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, November 29, 2012 and Committee of the Whole, November 29, 2012

Acceptance of these minutes will be addressed at the January Board meeting.

#### ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 6:37 p.m.

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Patricia Kriegermeier, Recording Secretary

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Barbara Walters, Board Secretary