

MINUTES  
EVALUATION AND POLICIES COMMITTEE MEETING  
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, October 15, 2012 in the Board Room, Room A217, in Building A on the Campus. Chair Kisser called the meeting to order at 6:31 p.m. When Ms. Liddell called the roll, the following were present:

Ms. Kisser  
Mr. Parrish  
Ms. Liddell

Ms. Walters was absent. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, August 13, 2012, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

PRESIDENT'S REPORT

Dr. Smith had nothing to report.

REVIEW OF BOARD POLICY MANUAL, SECTION 4

The Committee reviewed Board Policy Manual, Section 4 and a summary of discussion appears below.

<b>4.0</b>	<b>STUDENTS</b>	No changes, section heading only.	Approved.
4.1	Residency	Title change to District Residency. Minor changes to clarify residency.	Approved title change.
4.x ( <i>new #1</i> )	Admissions	New policy on admissions.	Approved new section.
4.2	Student Classification	Title change to Student Status. Minor verbiage changes.	Send back to internal committee for further work.
4.3	Student Behavior	Title change to Student Conduct. Changing policy by removing procedural verbiage.	Under advisement.

4.x (new #2)	Student Complaints	New policy to cover student complaints.	Attorney recommended no new policy and the committee agreed.
4.3.1	Drug-Free Schools and Communities Act Policy	Move to Campus Health and Safety section.	Approved moving to new section.
4.3.2	Student Harassment/Discrimination	Move to Campus Health and Safety section.	Approved moving to new section.
4.4	Students With Chronic Communicable Diseases	Move to Campus Health and Safety section.	Approved moving to new section.
4.5	Student Life & Campus Activities	Change policy by removing procedural verbiage.	Accepted, add the word "County" to McHenry College
4.6	Student Publications	Change policy by removing procedural verbiage. Move under Student Development heading.	Under advisement.
4.x3	Student Support	New policy on student support; move under Student Services heading.	Bring back to next meeting
4.7	College Alumni	Remove procedural verbiage and add verbiage to support developing alumni relationships.	Changes accepted.
4.8	Student Support Services	Change title to Student Development, add concept of student success and change verbiage. Policies 4.5, 4.6 4.x(new #3) should fall under this section.	Changes accepted.
4.8.1	Library	Recommend deleting the policy.	Accepted recommendation.
4.8.2	Registration and Records Services	Change Registration and Records to Student Services	Accepted recommendation
4.8.2.1	Privacy and Security of Student Records	Correct name of statute, minor changes.	Changes accepted.
4.8.2.2	Students Financial Obligations	Moving to a new heading.	Recommendation accepted.
4.8.2.3	Students Called to Active Military Duty	Changing the policy.	Changes accepted.
4.8.3	Student Parking	Move to Campus Health and Safety section.	Approved moving to new section.
4.8.4	Campus Traffic Control	Move to Campus Health and Safety section.	Approved moving to new section.
4.8.5	Student Use of College Facilities	Deleting the policy. Facilities usage is covered under policy 2.4.1	Accepted recommendation to delete.
4.8.6	ID Theft Prevention Program (Red Flag)	Move to Section 2 – College Operations	Accepted recommendation.
4.9	Student Trustee	Minor verbiage changes.	Accepted recommendation to change verbiage.
4.10	Scholarship Program	Change title to Financial Assistance Program and add verbiage. Move under Student Services heading.	Accepted recommendation.
4.11	Religious Observances	Minor verbiage changes.	Take back to committee for more work.

INTERNAL POLICY COMMITTEE UPDATE

In response to a question regarding reorganizing the Board Policy Manual under a new numbering system, Dr. Miksa replied that this could be done by the next meeting. Ms. Keehn will create a narrative of policies that have been moved and what is going. Ms. Kisser noted that some policies are being sent back for further work.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no summary comments.

FUTURE AGENDA ITEMS

Ms. Kisser commented that new work will come back for the Committee to review.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

Hearing no further business, Chair Kisser adjourned the meeting at 8:10 p.m. Dr. Smith expressed her appreciation for the work Trustees are doing on the Board Policy Manual.

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Patricia Kriegermeier, Recording Secretary