

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, September 27, 2012, in the Board Room, Room A217, in Building A on the Campus. Chair Miller called the meeting to order at 6:35 p.m. When Secretary Walters called the roll, the following were present:

Mr. Adams
Ms. Kisser
Ms. Larson
Ms. Liddell
Ms. Rueda
Mr. Parrish
Ms. Walters
Ms. Miller

Mr. Daniel Curran was present as legal counsel.

COLLEGE MISSION STATEMENT

Student Trustee Rueda read the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Special Board Meeting, August 23, 2012 and the minutes of the Regular Board Meeting, August 23, 2012 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Mr. Adams reported on the September 18, 2012 Committee of the Whole meeting, at which the following topics were discussed. Dr. Smith reported on the Route 14 widening project, Mr. Bob Tenuta spoke about September financial reports, Mr. Steve Pate of RuckPate Architecture and Mr. Brian Lucas of Pepper Construction spoke about the finalization of the Building B Renovation project. Mr. Ken Gorman and Mr. Brian Hummert of Power Wellness gave a presentation on a public private partnership with MCC to build a health science education facility. Mr. Greg Evans and Mr. Joe Vavrina spoke about rehabilitation of Parking Lots B and D. Ms. Laura Brown reported on property which will be donated to the College. Dr. Smith and Dr.

Miksa spoke about the final Classification and Compensation study, and the Trustees reviewed the presentation which they will give at the upcoming 2012 Association of Community College Trustees National Congress.

ICCTA REPORT

Ms. Liddell reported that she and Mr. Parrish attended the September meeting, which focused on student success. She passed around copies of presentations and can provide additional copies to other Trustees if desired. She spoke about the presentation the Board will give at the upcoming ACCT National Congress and noted that the November ICCTA meeting will be held in Chicago.

FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish reported this month's highlights: he spoke about two new directors were installed on the Foundation Board, and spoke about the new scholarships available. He noted that the Education to Empowerment group has met and is planning a spring breakfast event. Mr. Parrish encouraged Trustees to meet with Foundation Board members to enhance communication, and would be happy to coordinate such meetings. Chair Miller pointed out that per the Open Meetings Act, only two Trustees could be present at a meeting. Ms. Liddell stated that she has already had a positive meeting with a Foundation Board member. Chair Miller reported on the first of the seminar series and noted there was a good turnout for a first event. The next event will be held in October and will focus on internal scholarships.

PRESIDENT'S REPORT

Dr. Smith reported on the Illinois Century Network, a State of Illinois initiative designed to provide fiber optic capability to community colleges in Illinois. An issue with leased lines put the connection to McHenry County College in jeopardy. Working with the McHenry County Economic Development Corporation, the Cities of Crystal Lake and McHenry, and the engineers, Dr. Butler and Mr. Naleway found an existing pathway that can be used to provide the network to the College. The network will enable the College to partner with county schools, organizations and businesses to provide broadband capabilities. It was noted the College will have much more bandwidth at a lower cost than the College currently pays for this service.

Dr. Smith spoke also about the Trade Adjustment Assistance Community Colleges and Career Training initiative through the United States Department of Labor; the official announcement will be made at Harper College in October.

Dr. Smith noted that the Traffic Safety program has been given National Trendsetter status and the online defensive driving courses have been recognized for their quality performance. She noted also that the Accelerating Opportunities grant began implementation this summer with five Adult Education students registered for CIS 110. Dr. Smith shared that the Illinois Small Business Development Center has launched the “Driving Business Growth through International Trade” initiative that provides local businesses with resources to increase export activity.

Dr. Smith shared also that student-athletes are enrolled in 19% more credit hours in the fall term of 2012 compared to fall 2011. Participant numbers compared to this year are up in four sports and the same in four other sports. Student-athlete retention from fall, 2011 to spring, 2012 was 90%; it is hoped this trend will continue.

PRESENTATIONS

Induction of Student Senators, Ms. Talia Koronkiewicz, Supervisor of Student Conduct and Campus Life, and Students

Ms. Talia Koronkiewicz introduced senate members: Cody Sheriff, President; Chris Boyd, Vice-President; Toni Ehredt, Secretary; Taylor Irish Morrobel, Treasurer; Fabiola Morales, Elected Senator; Andy McComb, Social Sciences Senator; Ivan Gonzales, Pagan Fellowship Senator; Luke Broling, Elected Senator; Jose Guimaray, Business Senator; Ashley Geese, Phi Theta Kappa Senator; AdaNelly Ramires, Dance Team Senator; Rachel Emmert, Students Supporting the Right to Life Senator and Steven Scaliatine, Student Peace Action Network Senator. Chair Miller administered the oath of office to all student senate members, and they were greeted with applause.

NISOD Award Winners, Dr. Tony Miksa, Vice President of Academic and Student Affairs

Dr. Miksa recognized the 2012 National Institute for Staff and Organizational Development (NISOD) winners, Dr. Judi Cameron, Ms. Cheryl Galizia, Mr. Matt Irie and Ms. Cynthia Van Sickle. Present at

tonight's meeting were Dr. Cameron and Ms. Galizia, each of whom spoke enthusiastically about their experience at the NISOD conference.

Connect Math, Ms. Heidi Boring, Instructor of Mathematics and Ms. Laura Middaugh, Instructor of Mathematics

Ms. Boring and Ms. Middaugh provided an overview of Connect Math and spoke about a pilot program using the program successfully in the College's Math 095 and Math 099 classes.

COMMUNICATIONS

A. Faculty Report

Mr. Justin Hoy stated he was at a loss for words, with nothing significant to report this month. He offered faculty congratulations to the NISOD winners on their well-deserved awards and recognition and expressed gratitude to Ms. Boring, Ms. Middaugh and the mathematics department for their innovation.

Adjunct Faculty Report

Ms. Leslie Dzike provided handouts and spoke about Adjunct Faculty President Peter Ponzio, who recently presented a paper in London about Charles Dickens at the celebration of Dickens' 200th birthday.

Staff Council Report

Ms. Tawnja Trimble had nothing to report and wished all a good evening.

D. Student Trustee Report

Ms. Paola Rueda spoke about the many programs and activities offered for students this semester, which included commemoration of the 11th anniversary of September 11, 2001. Students received "9/11-May We Never Forget" wristbands and could attend a 9/11 documentary showing. Latino Heritage Month began their month of festivities with a Latino Fiesta complete with authentic recipes and music. "Holla with Paola" was held on Wednesday, September 5, which provided an opportunity for students to bring their concerns and have their voice be heard. Ms. Rueda attended the Student Assistance Commission meeting in Springfield and was one of twelve student leaders accepted into the Leadership Development Externship, a one year accelerated leadership program.

E. Comments from the Board

Discussion ensued on a September 7, 2012 *Northwest Herald* column by Dr. Smith.

F. Attorney Report

Mr. Curran had nothing to report.

APPROVAL OF CONSENT AGENDA

Mr. Adams moved to approve the Consent Agenda and Ms. Liddell seconded the motion. There was no discussion; the roll was called and all were in favor. The motion carried.

For Approval

A. Financial Statements

1. Executive Summary, Board Report #12-205
2. Treasurer's Report, Board Report #12-206
3. Ratification for Payment of Voucher #1048, Board Report #12-207

B. Requests to Purchase/Renew

1. AACC Annual Membership, Board Report #12-208
2. ACT COMPASS Software Units and Annual License, Board Report #12-209
3. Architectural and Engineering Services for Roadway and Parking Lot Improvements, Board Report #12-210
4. Biology Supplies, Board Report #12-211
5. Canvas Learning Management System Software and Support, Board Report #12-212
6. Environmental Scan of McHenry County College's District, Board Report #12-213
7. Maintenance for Unisys System, Board Report #12-214
8. Primary Voice Service Contract, Board Report #12-215
9. Storage for Donated Office Furniture and Equipment, Board Report #12-216
10. XenApp and XenDesktop Annual Software Maintenance, Board Report #12-217

~~C. Academic Calendar for 2013-2014, Board Report #12-218~~

D. Addendum to Joint Educational Agreement between McHenry County College and William Rainey Harper College, Board Report #12-219

E. Request for Approval of a Four-Day College Work Schedule for Summer 2013, Board Report #12-220

F. Acceptance of Classification and Compensation Study Final Report and Implementation of Step 1 and Step 2 of the Recommendation, Board Report #12-221

G. Personnel

1. Personnel Adjustments for Fall 2010, Board Report #10-174, Addendum
2. Personnel Adjustments for Spring 2012, Board Report #11-286, Addendum
3. Personnel Adjustments for Summer 2012, Board Report #12-110, Addendum
4. Personnel Adjustments for Fall 2012, Board Report #12-222
5. Workforce and Community Development Personnel Considerations for Fall 2012, B.R. #12-193, Addendum
6. Appointment of New Coordinator of IGEN, Board Report #12-223
7. Appointment of Replacement Coordinator of College and Career Readiness, Board Report #12-224
8. Appointment of Replacement Coordinator of New Student Recruitment, Board Report #12-225
9. Request for Retirement, Board Report #12-226
10. Salary Adjustment/Advance Placement, Board Report #12-227

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No action was necessary.

REQUEST TO ACCEPT DONATED PROPERTY IN CHEMUNG, Board Report #12-228

Ms. Walters moved to approve Board Report #12-228, Request to Accept Donated Property in Chemung, and Ms. Larson seconded the motion. During discussion, it was noted that a group went out to look at the property. The roll was called and all were in favor; the motion carried.

BOARD POLICY MANUAL, SECTION 3 REVISION, SECOND READING AND APPROVAL, Board Report #12-203, Amended

Ms. Liddell moved to approve Board Report #12-203, Amended, Board Policy Manual, Section 3 revision, Second Reading and Approval, and Ms. Rueda seconded the motion. During discussion, Ms. Larson asked about the wording on Policy 3.4.3, Benefits; Dr. Miksa and Ms. Kisser explained the wording to Ms. Larson's satisfaction. The roll was called and all were in favor. The motion carried.

REQUEST TO PURCHASE PUBLIC PRIVATE PARTNERSHIP PHASE II FEASIBILITY STUDY, Board Report #12-229

Ms. Kisser moved to accept Board Report #12-229, Request to Purchase Public Private Partnership Phase II Feasibility Study, and Ms. Larson seconded the motion. Extensive discussion followed. The motion was tabled and will appear for further discussion on the October Committee of the Whole agenda.

FOR INFORMATION

- A. Recall of Food Service Staff
- B. Resignation
- C. Resignation
- D. Resignation
- E. Resignation
- F. ERP Project Update
- G. Office of Resource Development Update
- H. Distributed Press Releases and MCC Press Clippings

Dr. Butler provided a written ERP report.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Kisser had three comments: she was very happy to see the amount of grants received, and asked that the area of the arts is not overlooked. She also asked that appreciation in some form be shown to those who have worked so hard on the ERP project. Ms. Kisser noted that turnout for the recent Foundation seminar might have been higher and asked that promotional efforts be placed on the website for more information about College programs. Mr. Adams asked about the \$722,000.00 Federal Defense University Research

Instrumentation Program grant, and asked how the Board might foster this. Dr. Miksa responded that writing big grants is a process and that meetings have been held to connect College ideas with grant funding. He noted that the Board can help lobby when the right project is found. Ms. Liddell commended Dr. Butler and the Information Technology department for implementing the virtualization project. She asked also for a graph to show where monies are being expended each month. Ms. Kissler asked that fund allocation for disbursements be included in the financial reports. Mr. Tenuta will follow up on these requests.

FUTURE AGENDA ITEMS

Ms. Larson asked that a summary of the ACCT 2012 National Congress be given at the October Board meeting.

CLOSED SESSION

At 8:21 p.m., Mr. Parrish moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #2, Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:22 p.m., after which Closed Session will begin. Closed Session began at 8:35 p.m.

At 9:16 p.m., Ms. Larson moved to come out of Closed Session and Ms. Liddell seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 9:16 pm.

ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 9:17 p.m.

Patricia Kriegermeier, Recording Secretary

Barbara Walters, Board Secretary