

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Tuesday, July 17, 2012, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Adams called the meeting to order at 6:05 p.m.

When Ms. Larson called the roll, the following were present:

Ms. Miller
Ms. Larson
Ms. Rueda
Mr. Parrish
Mr. Adams

Ms. Kissler was absent at roll call and arrived at 6:12 p.m. Ms. Liddell and Ms. Walters were absent.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole meeting, June 16, 2012, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

PRESIDENT'S REPORT

Dr. Smith reported that she spoke with Trustee Liddell; who is in the hospital and welcomes visitors.

UPDATE ON BUILDING B RENOVATION

Mr. Steve Pate of RuckPate Architecture and Mr. Brian Lucas of Pepper Construction provided an update on the Building B renovation. Mr. Lucas reported that renovation is proceeding well and that challenges are being overcome. He provided before and after views of several areas. Mr. Pate reported that two big events are scheduled in early August; furniture is scheduled to arrive, and part of the area will be finished for use by the public during that time.

PRESENTATION ON CLASSIFICATION AND COMPENSATION STUDY

Ms. Castillo introduced consultants from Evergreen Solutions, Ms. Stephanie Lindsay and Mr. Brian Wolfe. Mr. Wolfe gave a presentation on the final report provided to the Board and then answered numerous questions from the Trustees. This item will be placed on the August Committee of the Whole agenda for further discussion.

A break was taken at 7:56 p.m. and the meeting reconvened at 8:08 p.m.

FY 2013 BUDGET

Dr. Smith explained that Mr. West was ill and stated that Dr. Miksa and Ms. Brown have stepped up to the plate to provide the budget presentation. A working draft budget was presented; details were provided fund by fund.

The Board will provide direction and will determine answers to several questions. Mr. Manke and Mr. West spoke with the Board last year about the prudence of levying into Fund 01 to provide more flexibility. Last year \$1.765 million was transferred into Fund 02, in order to fund ISES deferred maintenance projects. Dr. Smith asked whether the Board wishes to continue this funding.

Ms. Miller would like to see a separate income statement for ISES projects. It was noted also that the Board must set aside money for RAMP should the state appropriate monies to MCC. A review of the auxiliary services account was given; these services should endeavor to break even so that funds can be transferred to support other initiatives within the institution.

Discussion followed on transferring funds into Fund 12 to run the Campus Public Safety department and on the self-funded health insurance account.

Dr. Smith spoke about funding the FY13 ISES cost center; Mr. Evans noted that a plan was created to prioritize projects such as the culinary program and deferred maintenance, plus items that were deferred last year. Mr. Evans has tracked progress and noted that there are some large ticket items such as parking lots, paving, electrical, and HVAC, on which decisions must be made.

Dr. Smith asked whether the Board would like to transfer \$2.5 million from Fund 02 into Operations and Maintenance Restricted; there was general agreement, and it was noted the amount could change.

COLLEGE MISSION STATEMENT

Extensive discussion was held on the mission statement; two sample statements will be edited and brought to the July Board meeting for further discussion and approval.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no summary comments.

FUTURE AGENDA ITEMS

The August Committee of the Whole will include additional discussion on the Classification and Compensation study. Compensation Increase for Administrators will be placed on the July Board agenda.

CLOSED SESSION

At 9:31 p.m., Ms. Miller moved to go into closed session to discuss matters covered under Illinois Open Meetings Act 120/2(c) Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and 120/2(c) Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*. Ms. Larson seconded the motion. There was no discussion. The roll was called; all were in favor and the motion carried.

A break was taken at 9:32 p.m., after which Closed Session will begin. Closed Session began at 9:40 p.m.

At 11:10 p.m., Ms. Kisser moved to come out of Closed Session and Ms. Larson seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 11:10 p.m.

ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 11:10 p.m.

Patricia Kriegermeier, Recording Secretary

Barbara Walters, Board Secretary