

MINUTES  
EVALUATION AND POLICIES COMMITTEE MEETING  
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, February 18, 2013 in the Board Room, Room A217, in Building A on the Campus. Chair Kisser called the meeting to order at 6:31 p.m. When Ms. Walters called the roll, the following were present:

Ms. Walters  
Mr. Parrish  
Ms. Kisser

Ms. Liddell was absent.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, November 5, 2012, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

PRESIDENT'S REPORT

Dr. Smith spoke about the ACCT National Legislative Summit held in Washington, D.C., which Trustees Larson, Liddell, Adams, Student Trustee Rueda and Dr. Smith attended. She noted that this year's sessions were excellent, and reported on a group meeting with Congressman Roskam, and a meeting with Representative Hultgren's education aide. Several Trustees attended a group meeting with Senator Durbin and Senator Kirk's aide. Dr. Smith reported that a session with Undersecretary of Education Martha Kanter was excellent. She noted that good face time was gotten with legislators and good information was obtained from the summit sessions.

REVIEW OF BOARD POLICY MANUAL, SECTION 5

Discussion followed and results are summarized in the table below.

5.3	Waiver and Substitution of Graduate Requirements	Policy will be deleted.	Approved deletion.
5.4	Degree Requirements	Committee suggests deleting the awarding of additional degrees; those rules are laid out in the catalog and handbook.	Approved
5.5	College Committees	Move to Section 2	Approved change
5.0	Academics	Change section title from "instruction" to "academics" and delete the policy, making this a header	Approved
5.1	College Catalog and Student Handbook	Student policies were reorganized; attorney suggested language.	Approved
5.2	Academic Calendar`	Language revised for consistency.	To be brought back for review
5.3	Curriculum	Policy consistent with other community colleges was suggested.	Confer with attorney on revised language.
5.4	Occupational Curriculum	Renumbered and language clarified.	Approved.
5.5	Degrees Awarded	Language changes	Approved
5.6	Program Advisory Committee	The internal committee suggested creating a new policy to require advisory committees for departments receiving Perkins funding.	Under advisement
5.7	Program Accreditation	Introduction sentence to be added	Under advisement
5.8	Cooperative Educational Agreements	Renumbered and changed verbiage	Approved
5.9	Graduate Requirements	New language brings all items together for graduation requirements.	Will be reviewed and brought back

INTERNAL POLICY COMMITTEE UPDATE

Section 5 of the manual can be finished at the next meeting. The last big section to be brought will be Section 2, which is the largest and most complicated section. It is likely that this will be brought to the April meeting.

DISCUSSION OF BOARD SELF-EVALUATION

Discussion followed on Board Self-Evaluation; the format from last year will be used and all responses will be due at the end of March. Dr. Smith will be evaluated in April.

DISCUSSION OF NEW TRUSTEE ORIENTATION

Discussion followed on an orientation packet for new trustees and the items to be included in this packet.

SUMMARY COMMENTS BY BOARD MEMBERS

No summary comments were made.

FUTURE AGENDA ITEMS

Review will continue on Section 5 of the Board Policy Manual.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

Hearing no further business, Chair Kisser adjourned the meeting at 7:58 p.m.

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Patricia Kriegermeier, Recording Secretary