

REVISED 2/18/13

**MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE**

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Tuesday, January 15, 2013, in the Board Room, Room A217, of Building A on the Campus. Mr.

Adams called the meeting to order at 6:01 p.m.

When Secretary Walters called the roll, the following were present:

Ms. Kissar
Ms. Larson
Ms. Rueda
Mr. Parrish
Ms. Walters
Ms. Miller
Mr. Adams

Ms. Liddell was absent. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole meeting, December 11, 2012, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Pat Dieckhoff, MCC Sustainability Specialist, addressed the Board regarding the sustainability administration position.

PRESIDENT'S REPORT

Dr. Smith had nothing to report.

DISCUSSION OF PRELIMINARY DECEMBER FINANCIAL REPORTS

Mr. Tenuta stated the College is doing well. He explained that the negative amount under the Education Fund did not mean the College is out of money, it is due to the way the ERP system enters information into the General Ledger. He spoke about the manual process done each month to place items properly and

the Trustees provided feedback. Mr. Tenuta will meet with the auditor this month. He reported that work on the procedures manual is progressing well.

PUBLIC PRIVATE PARTNERSHIP, REPORT ON FEASIBILITY STUDY

Mr. Parrish reported on recent meetings, and spoke about a meeting with the *Northwest Herald* which resulted in a two-day series presenting community complaints and concerns, and the College's stance and assurances. Mr. Parrish asked for guidance from the Board of Trustees on whether hiring Power Wellness as a consultant is a conflict of interest; Trustees provided their feedback, all of whom indicated they did not see the relationship as a conflict of interest. It was agreed that the issues would be revisited once the study was completed, if it advances to the stage where partnerships are being considered.

MID-YEAR BUDGET REVIEW

Mr. Tenuta reported that the College is in a good place six months into the fiscal year. Projections made were very conservative, and the College is doing better than forecasted, based on year-to-date expenditures. He noted that salary and benefits account for 67% of the budget. Salary expense is less than 50% of the budgeted amount, and benefits are 35% of the budgeted amount at this point. Discussion of fund balances, deferred maintenance, and fund transfers followed.

Tuition was discussed: the levy will not be enough to fund the entire cost of operating the College.

Discussion followed on tuition; a three-year tuition increased approach was discussed. MCC tuition rates, even with an increase, are still expected to be in the lower quartile of Illinois community colleges' tuition rates. Student Trustee Rueda agreed to survey the student body regarding a tuition increase.

Administration will gather information about area community colleges' tuition rates. Ms. Kissner asked for information on nearby community colleges: how much of their revenue comes from non-government gifts and contributions, to show a comparison.

DISCUSSION OF PARKING LOT RECONSTRUCTION

Documents were provided to show that the cost of repairing the parking lot and the Ring Road would be \$2.33 million; the original cost estimate and proposal was \$2.5 million, which included expanded landscaping and a fully planned plaza. Extensive discussion followed; each Trustee provided feedback on

items they considered necessary or unnecessary to the project. Discussion resulted in a consensus that the Board of Trustees will authorize the College to move forward with the plan, design, and reconstruction of parking lots B & D, resurfacing portions of the Ring Road, building a Building C drop-off zone, installing a water hydrant to the playing fields, and installing conduit for future electric car charging stations at a cost not to exceed \$2,332,834.00.

DISCUSSION OF POSITION, DIRECTOR OF SUSTAINABILITY

Trustees discussed the proposed position, which would oversee sustainability efforts at MCC. The proposal will move forward to the January Board meeting.

DISCUSSION OF ITEMS TO DISCUSS WITH LEGISLATORS AT FEBRUARY ACCT LEGISLATIVE SUMMIT

Mr. Adams asked that discussion topics be formulated for use when Trustees meet with legislators at the summit. The following four items were proposed: 1) continuing to fund Pell grants at the federal level; 2) continuing to fund the TAA Workforce Development grant; 3) reauthorizing the Workforce Investment Act (WIA); and 4) continuing to fund National Science Foundation advanced technology grants, as the College plans to go after a grant for robotics or sustainability.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Parrish reported that he attended a faculty dinner event, where he learned that the College offers free tax preparation assistance for low-income district residents. MCC faculty hosts the program and accounting students act as interns. Mr. Parrish requested a presentation on this program at a future Board meeting. More information about this program is available at

<http://www.mchenry.edu/News/ViewMccNewsById.asp?NewsId=3784>.

FUTURE AGENDA ITEMS

Ms. Larson asked for a verbal ERP presentation at the next meeting.

CLOSED SESSION

Mr. Adams asked for a motion to go into Closed Session. Ms. Kissler moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act 120/2(c), Exception #5, *The purchase or*

lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and 120/2(c), Exception #11, Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, and Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Mr. Adams called for a short break at 8:05 p.m. The meeting reconvened and Closed Session began at 8:15 p.m.

At 8:39 p.m., Ms. Walters moved to come out of Closed Session and Ms. Larson seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 8:40 p.m.

ADJOURNMENT

Hearing no further business, Chair Adams adjourned the meeting at 8:40 p.m.

Patricia Kriegermeier, Recording Secretary

Barbara Walters, Board Secretary