

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Monday, December 13, 2010, in the Board Room, Room A217, of Building A on the Campus. In Dr. DeWitt's absence, Chair Miller called the meeting to order at 6:30 p.m.

When Secretary Walters called the roll, the following were present:

Mr. Sheriff
Mr. Lowe
Mr. Parrish
Ms. Larson
Ms. Miller
Mr. Adams
Ms. Walters

Dr. DeWitt was absent. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the October 25, 2010 Committee of the Whole meeting were accepted as distributed.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Overcash introduced Dr. Butler, new Chief Information Officer.

CLOSED SESSION

Ms. Miller asked for a motion to go into Closed Session. Mr. Lowe moved to go into closed session under Open Meetings Act, Exception 1, 120/2(c), *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.* Ms. Walters seconded the motion.

The roll was called and all present were in favor. The motion carried. Closed Session began at 6:39 p.m.

At 8:50 p.m., Mr. Lowe moved to come out of Closed Session. Mr. Parrish seconded the motion. There

was no discussion. A voice vote was taken and all present were in favor. The motion carried. Closed Session ended at 8:50 p.m.

REVIEW OF BOARD PACKET FOR THE DECEMBER 16, 2010 REGULAR BOARD MEETING

Discussion followed of the December 16, 2010 Board Packet. Mr. Wilske indicated that the financial reports were in process and would be available on Tuesday. Dr. Smith indicated that a Board report would be added to the agenda for the appointment of the Chief Financial Officer. A revised agenda will be sent out for the December Board meeting. Mr. Parrish inquired about the purchase of the campus police department car; he expressed his opinion that the cost of \$21,000.00 was very reasonable. Mr. Clesceri responded that the price for the car was obtained through a consortium, and that lights will be aftermarket additions to the car's grille at a cost of about \$3,000.00.

Ms. Miller commented on New Board Policy-First Reading, Policy 4.8.6 Identity Theft Prevention Program (Red Flag Rules), Board Report #10-272, saying she was glad to see this policy change.

Attorney Rogers added that there was a change in the law regarding how student loans are processed.

Ms. Larson emphasized the importance of having a Facility Condition Analysis done, enabling the College to keep track of equipment. Ms. Walters commented favorably on this analysis as well.

ERP PROCUREMENT PROCESS

Mr. Overcash provided an update on the ERP procedure process. He announced that the project is on schedule, and complimented those involved in the process. Eleven functional teams were assigned specific responsibilities; bids were received from both vendors and are being evaluated. Several questions were received from the Steering Committee, and best and final pricing is currently being requested. The group intends to bring a recommendation to the January, 2011 Board meeting.

NEW BOARD POLICY-FIRST READING, POLICY 4.8.6 IDENTIFY THEFT PREVENTION PROGRAM (RED FLAG RULES), BOARD REPORT #10-272

Dr. Smith stated that normally, a policy change is brought to the Board meeting for approval and adopted at the next monthly meeting. Since the policy must be in place by January 1, 2011, it will be discussed at tonight's Committee of the Whole meeting and adopted at the December 16, 2010 Board meeting. Mr.

Lowé moved to waive the waiting period until the next Board Meeting for Board Policy 4.8.6, Identity Theft Prevention (Red Flag Rules), Board Report #10-272, due to emergency circumstances; i.e., the policy has to be in place by January 1, 2011, and Mr. Parrish seconded the motion. A voice vote was taken and all were in favor; the motion carried.

FUTURE AGENDA ITEMS

No future agenda items were discussed.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no summary comments.

CLOSED SESSION

Mr. Lowé moved to go into Closed Session under 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*. 120/2(c), Exception #11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting*, and 120/2(c) Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Larson seconded the motion. There was no discussion. The roll was called and all present were in favor. The motion carried. Closed Session began at 9:06 p.m. At 9:35 p.m., Mr. Sheriff moved to come out of Closed Session and Ms. Walters seconded the motion. There was no discussion. A voice vote was taken and all were in favor, the motion carried. Closed Session ended at 9:35 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES – October 23, 2010

The minutes of the October 23, 2010 Committee of the Whole meeting, Closed Session, were accepted as presented.

ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 9:35 p.m.

Patricia Kriegermeier, Recording Secretary

Barbara Walters, Board Secretary