

MINUTES
FINANCE COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A Meeting of the Finance Committee of the Board of Trustees of McHenry County College was held on Thursday, November 18, 2010 in the Board Room, Room A217, in Building A on the Campus. Chair Walters called the meeting to order at 5:30 p.m. When Mr. Lowe called the roll, the following were present:

Mr. Lowe
Dr. DeWitt
Ms. Walters

Ms. Miller, Dr. Smith and Mr. Wilske attended the meeting.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the October 25, 2010 Finance Committee meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

DISCUSSION OF AUTHORIZATION OF FY 2011 NON-MANDATORY TRANSFERS OF FUNDS,
BOARD REPORT #10-238

Dr. Smith stated that this item was placed on the agenda, which is a procedural change from previous years. She asked Mr. Wilske to share information about why the change is being made. Mr. Wilske stated that non-mandatory items are at the Board's discretion. Should the state have funds, these funds would be available for matching and are approved on the RAMP document. Mr. Wilske stated that such funds are used for locally funded projects; \$500,000.00 was approved for such projects in the FY 2011 budget. The purpose of the transfer is to accumulate funds to cover project costs. The second transfer of \$325,000.00 from the Education Fund to the Auxiliary Fund is a subsidy to help fund activities accounted for in Auxiliary Enterprises such as the Bookstore, Food Service, Child Care, Student Activities, Athletics and Student Senate. Mr. Wilske then spoke about a transfer of \$385,000.00 from the Education Fund to the Liability Protection and Settlement Fund. Mr. Wilske explained that the past few years, because of

tax cap legislation, the College has chosen to maintain a normal levy in the audit fund for Medicare and Tort Liability. Mr. Wilske asked if there were any questions; there were none.

DISCUSSION OF RESOLUTION FOR ESTIMATED TAX LEVY AND NOTICE OF PUBLIC HEARING, BOARD REPORT #10-239

Dr. Smith turned the floor over to Mr. Wilske, who spoke about this board report, which requests the Board to authorize an estimated tax levy and follow the legal requirements under Truth in Taxation legislation. He explained that the Consumer Price Index is 2.7%. Equalized Assessed Valuation will be down approximately 8% across the county. The College goes through the process of authorizing a 9.9% increase, knowing that it will not be received. General discussion followed regarding economic conditions and the tax levy.

DISCUSSION OF APPOINTMENT OF FINANCIAL INSTITUTION FOR COLLEGE BANKING SERVICES, BOARD REPORT #10-243

Dr. Smith stated that the Board asked last spring to review banking services; Mr. Wilske then spoke about a Request for Proposals (RFP) for banking. Six banks responded to the RFP and all the proposals were very good. After initial review, interviews with all six banks were conducted. The committee evaluated the proposals and recommended Crystal Lake Bank and Trust. Mr. Wilske then introduced Mr. Jim Thorpe, President of Crystal Lake Bank and Trust, and Ms. Tiffany Umbarger, who will be the day to day contact. A brief question and answer period followed.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no summary comments.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

Hearing no further business, Chair Walters adjourned the meeting at 6:06 p.m.