

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Monday, October 25, 2010, in the Board Room, Room A217, of Building A on the Campus. Vice Chair DeWitt called the meeting to order at 7:08 p.m.

When Mr. Sheriff called the roll in Secretary Kurtz's absence, the following were present:

Ms. Walters
Mr. Sheriff
Mr. Lowe
Dr. DeWitt
Ms. Miller

Ms. Larson and Mr. Parrish were absent. Ms. Kurtz was absent at roll call and arrived at 8:40 p.m.

Attorney Perkoski was present as legal counsel.

ACCEPTANCE OF AGENDA

Closed Session, item #6 on the agenda, will be split into one discussion item that will follow item #5, Open for Recognition of Visitors and Presentations, and three discussion items that will follow the agenda item on Planning and Facilities Committee. The agenda was accepted as amended.

ACCEPTANCE OF MINUTES

The minutes of the September 23, 2010 Committee of the Whole meeting were accepted as distributed.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

CLOSED SESSION

Dr. DeWitt asked for a motion to go into Closed Session. Ms. Miller moved to go into closed session under Open Meetings Act, Exception 11, 120/2(c), *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.* Ms. Walters seconded

the motion. The roll was called and all present were in favor. The motion carried. Closed Session began at 7:11 p.m.

At 7:29 p.m., Ms. Miller moved to come out of Closed Session. Ms. Walters seconded the motion. There was no discussion. A voice vote was taken and all present were in favor. The motion carried. Closed Session ended at 7:31 p.m.

REVIEW OF BOARD PACKET FOR THE OCTOBER 28, 2010 REGULAR BOARD MEETING

During discussion of the October 28, 2010 Board Packet, Termination will be added as item #23. Ms. Miller inquired about Board Report #10-197, Amended, UpToDate Database Subscription; Dr. Smith answered that this Board Report addresses the purchase of a database for the nursing department. At the September Board meeting, the budget account was listed incorrectly; it has now been corrected. Ms. Miller also inquired about Board Report #10-207, Revised, Reconstruction of the Loading Dock Leveler; Dr. Smith explained that last month the design of the reconstruction and this Board Report covers the reconstruction of the dock. Ms. Walters spoke about this item, asking her fellow Trustees to research contractors selected. Dr. Smith responded that this Board Report would be revised.

DISCUSSION OF BOARD RETREAT

Dr. Smith spoke about the upcoming Board Retreat, scheduled for November 11, 2010, 5:00 p.m. at the Shah Center.

REQUEST FOR PROPOSALS – ATTORNEY SERVICES

Dr. Smith provided draft copies of the Request for Proposals for legal services. She asked whether the process should be conducted as it was in 2009 with blind proposals; after discussion it was agreed to use blind proposals. Dr. Smith then discussed the scope and responsibilities of the local law firm. Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. will handle issues such as employment law, negotiated bargaining agreements and Freedom of Information Act requests. A local firm to be selected would handle issues such as Board Governance, real estate law and other local matters. The RFP will be revised and added to the October Board Packet with a revised agenda.

PLANNING AND FACILITIES COMMITTEE

Discussion ensued on the name of the Planning Committee. Per Board Policy, it is the Facilities Planning Committee. Per Board Procedures, the Finance and Audit Committee is named the Finance Committee.

FUTURE AGENDA ITEMS

A request was made that Committee Reports be included on future Committee of the Whole agendas.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Miller stated that the ACCT National Congress went well. She asked that Trustees who attended the Congress summarize what they learned and share observations at the October 28, 2010 Board of Trustees meeting.

CLOSED SESSION

Dr. DeWitt asked for a motion to go into Closed Session under 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity,* 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.* Ms. Miller seconded the motion. There was no discussion. The roll was called and all present were in favor. The motion carried. A short break was taken at 8:01 p.m. after which Closed Session will begin. At 10:00 p.m., Ms. Miller moved to come out of Closed Session and Mr. Sheriff seconded the motion. There was no discussion. A voice vote was taken and all were in favor, the motion carried. Closed Session ended at 10:01 p.m.

ADJOURNMENT

Hearing no further business, Vice Chair DeWitt adjourned the meeting at 10:02 p.m.

Patricia Kriegermeier, Recording Secretary

Donna Kurtz, Board Secretary