

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, May 27, 2010, in the Board Room, Room A217, in Building A on the campus. Chair Lowe called the meeting to order at 7:42 p.m. When Ms. Larson called the roll in Secretary Kurtz's absence, the following were present:

Mr. Sheriff  
Ms. Walters  
Ms. Miller  
Mr. Parrish  
Dr. DeWitt  
Ms. Larson  
Mr. Lowe

Chair Lowe asked for a motion to allow Ms. Kurtz to participate by telephone. Dr. DeWitt so moved and Ms. Walters seconded the motion. A voice vote was taken; the motion carried and Ms. Kurtz joined the meeting. Attorney Joseph Perkoski was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Lowe led the group in the Pledge of Allegiance.

MISSION STATEMENT

Student Trustee Sheriff read the Mission Statement.

ACCEPTANCE OF AGENDA

Administrative Salaries, Board Report #10-99, was removed from the consent agenda for further discussion. The agenda was accepted as amended.

ACCEPTANCE OF MINUTES

Minutes were accepted without objection for the Final Meeting of the Retiring Board, April 22, 2010; the Organizational Meeting, April 22, 2010; the First Meeting of the Newly Organized Board, April 22, 2010; and the Special Board Meeting, May 10, 2010. Closed Session minutes will be reviewed during Closed Session.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Ms. Miller provided a review of the May 27, 2010 Committee of the Whole Meeting.

ICCTA REPORT

Mr. Lowe reported that Student Trustee Sheriff would receive his Student Trustee of the Year award at the June 4 ICCTA banquet. Mr. Lowe also reported that student Kathrine Miller won the Paul Simon Essay Contest and that Janet Scott would attend the banquet as McHenry County College nominee for ICCTA Faculty of the Year.

ACTION ON ITEM REMOVED FROM CONSENT AGENDA

Ms. Walters moved to approve a 2.5% increase for administrative staff for the 2010-2011 fiscal year, with no increase for staff receiving discipline in the prior twelve months, with no increase or change in administrative salary ranges. Ms. Larson seconded the motion. There was no discussion. The roll was called, and the following Trustees voted in favor:

Mr. Sheriff\*  
Ms. Walters  
Ms. Kurtz  
Ms. Miller  
Ms. Larson  
Dr. DeWitt  
Mr. Lowe

The following Trustee voted against: Mr. Parrish

The motion carried. Ms. Kurtz left the meeting.

FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish announced that the June golf outing is moving along well. He reported that a donation of \$5,000.00 was received from the Aptar Group. Mr. Parrish expressed his regret that a number of the Promise students did not comply with the guidelines and will not continue in the program, and his pride in the fact that several hundred students will graduate from McHenry County College who could not have done so without the program.

He then announced the format for Promise II: student GPA must be 2.25 the first semester, 2.5 the second

\*The Student Trustee is allowed to make and second motions and casts an advisory vote, but cannot constitute a quorum.

semester, and 2.75 for the third and fourth semesters; volunteer hours will increase to 32 hours per semester, and students will pay for classes and receive reimbursement after the guidelines have been met.

Ms. Walters commented that the Board of Trustees anticipates seeing the Promise students graduate.

#### PRESIDENT'S REPORT

Dr. Plinske reported that more than 550 students applied for degrees and certificates this semester, setting a new record. She stated that more than 200 students participated in graduation, including the first graduates of the nursing program and graduates of the GED program. A student award ceremony was held May 5, recognizing 150 students for their academic, athletic and organizational accomplishments. Forty awards were presented, and the reception after the ceremony was catered by students in the culinary program. Dr. Plinske expressed great pride in what MCC students have accomplished this year.

#### PRESENTATIONS

Ms. Bonnie Gabel, Instructor of Speech and MCC Forensics Team Coach, and the Forensics team attended the meeting. Ms. Gabel spoke about the benefits of participation in the team. The students receive trophies in competition, but the long-term results enable them to present themselves in future job interviews with greater poise, while enhanced critical thinking skills will accelerate career success. Students Joe Cusamano, John Cox, Alicia Artner, Lauryn Lugo and Kat Stemple accompanied Ms. Gabel and provided a video presentation about the Forensics team.

#### COMMUNICATIONS

##### A. Faculty Report

Dr. Dow began her report by empathizing with the Foundation report, stating that faculty members also rejoice in students who are successful and agonize over those who are not. She provided an update on the Founding Faculty scholarship, adding that donations and matching funds made it possible to award student Tyler Derer with an \$850.00 scholarship. Proposals were presented to review retirement language over the summer. Dr. Dow expressed her sadness at Susan Egan's resignation; Susan has decided to return to a career as a nurse practitioner. Pending Board approval, Dr. Dow welcomed Ralph Lia to a

faculty position. Mr. Lia has served as adjunct faculty since 2005. She thanked Dr. DeWitt for serving as the Presidential Search Committee chair, and added that she and Mr. Eckel appreciated working on the search. She wished all a good Memorial Day weekend.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

Ms. Pat Kallaus read Ms. Kivisto's report. Ms. Kivisto and Ms. Kallaus will serve as delegates to the International Federation of Teachers convention in Springfield in October, 2010. The Staff Council will co-sponsor the Welcome Week picnic this fall semester. The Staff Council was delighted with the turnout at the open times for the presidential candidates in May; these forums provide an opportunity for all to meet the candidates and ask questions.

D. Student Trustee Report

Mr. Sheriff reported that this has been a great semester. The Student Senate held its final meeting on April 30, and he feels that the Senate accomplished much this year. New members have been elected to the Senate and will meet regularly over the summer. Mr. Sheriff reported that \$1,200.00 was raised as a result of a performance of "The Vagina Monologues," and the money will be donated to Turning Point. He expressed his delight at being able to serve as Student Trustee for the coming year.

E. Trustee Report

There was no report.

APPROVAL OF CONSENT AGENDA

Ms. Walters moved to approve the consent agenda, minus items E. 9., Administrative Salaries, Board Report #10-99, E. 10., Administrative Contracts for Interim Personnel, Board Report #10-100 and D., Board Policy Revision, Policy 3.1.2.1 – Affirmative Action and Non-Discrimination, Board Report #10-92. Ms. Larson seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

**For Approval**

- A. Executive Summary, Board Report #10-81
- B. Financial Statements
  - 1. Treasurer's Report, Board Report #10-82
  - 2. Ratification of Payment for Voucher #1020 - \$1,768,941.47, Board Report #10-83
- C. Requests to Purchase/Approve
  - 1. AutoCAD Architecture and Engineering Suite Perpetual License Agreement, Board Report #10-84
  - 2. Educational Services Agreement with Kushan, LLC Corporation, Board Report #10-85
  - 3. Emergency Medical Technician (EMT) Training for FY 2011, Board Report #10-86
  - 4. Equipment and Services to Improve Cellular Communications, Board Report #10-87
  - 5. Keating Miraclean Griddle, Board Report #10-88
  - 6. Telecourse Enrollment Fees, Board Report #10-89
  - 7. Contract with Family Service and Community Mental Health Center for McHenry County, Board Report #10-90
  - 8. Contract with McHenry County Workforce Network, Board Report #10-91
  - 9. Construction of A229 Science Lab Remodel, Board Report #10-102
- D. Board Policy Revision, Policy 3.1.2.1 – Affirmative Action and Non-Discrimination, Board Report #10-92
- E. Personnel
  - 1. Personnel Adjustments for Fall 2009 Transfer and Occupational Courses, Board Report #09-193, Addendum
  - 2. Personnel Adjustments for Spring 2010 Transfer and Occupational Courses, Board Report #10-13, Addendum
  - 3. Personnel Adjustments for Summer 2010 Transfer and Occupational Courses, Board Report #10-93
  - 4. Continuing and Professional Education Personnel Considerations for Summer 2010, Board Report #10-94
  - 5. Eliminated and New Position, Board Report #10-95
  - 6. Appointment of Replacement Director of Physical Facilities, Board Report #10-96
  - 7. Appointment of Replacement Assistant Vice President of Academic and Student Affairs, Board Report #10-97
  - 8. Appointment of Replacement Instructor of Automotive Technology, Board Report #10-98
  - 9. Administrative Salaries, Board Report #10-99
  - 10. Administrative Contracts for Interim Personnel, Board Report #10-100
  - 11. Interim Appointment in Academic and Student Affairs, Board Report #10-103
  - 12. Salary/Advanced Placement Adjustments, Board Report #10-101

**ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA**

Discussion ensued on Board Policy Revision, Policy 3.1.2.1 – Affirmative Action and Non-Discrimination, Board Report #10-92. The proposal will go back to students for review and approval; it will be placed on the June agenda.

Ms. Walters moved to approve renewal of the contract for the Interim Vice President of Administrative Services in accordance with terms discussed by the Board of Trustees in the Committee of the Whole meeting Closed Session earlier this evening, and to authorize the Board Chair to execute the agreement

subject to final attorney review. Ms. Larson seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

Ms. Walters moved to approve renewal of the contract with the Interim Treasurer in accordance with the terms discussed in Closed Session during the Committee of the Whole meeting earlier this evening, and authorize the Board Chair to execute the agreement subject to final attorney review. Ms. Miller seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

Ms. Walters moved to approve renewal of the contract with the Interim Executive Director of the Friends of MCC Foundation, based on terms and conditions discussed in the Closed Session during the Committee of the Whole meeting earlier this evening, and authorize the Board Chair to execute the agreement subject to final attorney review. Ms. Larson seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

#### FOR INFORMATION

- A. Resignations
- B. Articulation Agreement with the Illinois Institute of Art – Schaumburg
- C. Quarterly Accrued Financial Statements
- D. Distributed Press Releases

#### IT INFRASTRUCTURE IMPROVEMENTS

- A. Request to Purchase Equipment and Services for Wireless Access, Board Report #10-104
- B. Request to Purchase Equipment and Services to Expand ISP Bandwidth, Board Report #10-105
- C. Request to Purchase Consulting Services and Software for Network Security, Board Report #10-106
- D. Consulting Services for VPN Access, Information Report

Ms. Walters moved to approve Request to Purchase Equipment and Services for Wireless Access, Board Report #10-104, Request to Purchase Equipment and Services to Expand ISP Bandwidth, Board Report #10-105, and Request to Purchase Consulting Services and Software for Network Security, Board Report #10-106. Ms. Larson seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried. Item D., Consulting Services for VPN Access, Information Report, was discussed.

NOTICE TO REMEDY

There was no discussion.

PRESIDENTIAL SEARCH

There was no discussion.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Larson wished all an enjoyable Memorial Day weekend.

FUTURE AGENDA ITEMS

There was no discussion.

Mr. Brennan spoke about a Promise student who thanked him for the opportunity to participate in the Promise program.

At 8:30 p.m., Chair Lowe called for a short break, after which the Board will go into Closed Session.

CLOSED SESSION

At 8:38 p.m., Ms. Miller moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c) 1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.* 120/2 (c) 11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting,* and 120/2 (c) 21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.* Dr. DeWitt seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried. Closed Session began at 8:39 p.m.

At 9:46 p.m., Ms. Larson moved to come out of Closed Session and Ms. Walters seconded the motion.

There was no discussion; a voice vote was taken and all were in favor. Closed Session ended at 9:49 p.m.

The Board, in its Closed Session, assigned ID numbers to two employees.

TERMINATION/ELIMINATION OF POSITIONS

Ms. Walters moved to approve the administrative recommendation for termination of employment of Employee 0510 for the reasons provided to the Board of Trustees in the Closed Session. Dr. DeWitt seconded the motion. There was no discussion. The roll was called and all present were in favor. The motion carried.

Ms. Walters moved to approve the administrative recommendation for termination of Employee 0610 for the reasons presented to the Board of Trustees in its Closed Session. Dr. DeWitt seconded the motion. There was no discussion. The roll was called and all present were in favor. The motion carried.

ACCEPTANCE OF CLOSED SESSION MINUTES

Minutes of the First Meeting of the Newly Organized Board, April 22, 2010 Closed Session and minutes of the Special Board Meeting, May 10, 2010 Closed Session were accepted without objection.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 9:50 p.m.

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Patricia Kriegermeier, Recording Secretary

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Donna Kurtz, Board Secretary