

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, February 24, 2011, in the Board Room, Room A217, in Building A on the Campus. Chair Miller called the meeting to order at 7:00 p.m. When Secretary Walters called the roll, the following were present:

Mr. Lowe
Ms. Larson
Mr. Adams
Mr. Sheriff
Ms. Walters
Ms. Miller

Mr. Parrish and Dr. DeWitt were absent. Attorney Daniel Curran was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Miller led the group in the Pledge of Allegiance.

MISSION STATEMENT

Mr. Sheriff read the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented without objection.

ACCEPTANCE OF MINUTES

The minutes of the Special Board Meeting, January 24, 2011 and the Regular Board Meeting, January 27, 2011, were accepted as presented without objection.

RESCHEDULE REGULAR MEETING

Dr. Smith suggested that in response to the request to reschedule the date of the April Board meeting, the most likely date would be Wednesday, April 27, 2011 as the County Clerk will certify the April 5 election results on April 26. It was agreed that the meeting would be held Wednesday, April 27, 2011 at 7:00 p.m.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Finance Committee

Ms. Walters reported on the February 21, 2011 Finance Committee meeting.

Facilities Planning Committee

Ms. Larson reported on the February 22, 2011 Facilities Planning Committee meeting.

Committee of the Whole

In Dr. DeWitt's absence, Ms. Larson reported on the February 21, 2011 Committee of the Whole meeting.

ICCTA REPORT

Mr. Lowe noted that four Trustees attended the legislative summit held in Washington, DC to lobby Congress. He commented on the positive statements made by Senator Durbin.

FRIENDS OF MCC FOUNDATION REPORT

Mr. Lowe asked Mr. Brennan to provide the report. Mr. Brennan announced that work is being done to finalize the scholarship booklet and spoke about the new scholarship in Culinary Management, which resulted from funds from the recent "Taste of McHenry" event, and a new scholarship for Women in Transition, which is the result of the "Take a Walk in Her Shoes" ball. Approximately 53 scholarships will be offered for fall. Mr. Brennan noted that Dr. David Kopsell is being presented for consideration for the ICCTA Distinguished Alumni Award. He reminded all that the second "Take a Walk in Her Shoes" ball will be held March 11, 2011 and spoke about the celebrity donations received for the event. He ended the report by noting that discussion has begun for a new program to encourage alumni to participate more actively with McHenry County College.

PRESIDENT'S REPORT/PRESENTATION

Dr. Smith reported that Mary Margaret Maule, Illinois Small Business Development Center (ISBDC) Coordinator, has been selected as the McHenry Chamber WINGS Woman of Accomplishment for 2011. She added that in March, the ISBDC will introduce two new training series designed to support the National Export Initiative. She noted that the People in Need Forum was held at the College January 29

with more than 400 individuals in attendance. Responses to the event evaluation indicated that the event is meeting its goal of providing education about and connections to the many agencies providing assistance to those less fortunate in McHenry County.

Dr. Smith noted news from the Presidents Council meeting in February: Senator Silverstein introduced a bill on transfer articulation; a group of Presidents will work with Chief Academic Officers to make corrections to the bill. The Council will not support the ISAC MAP Bonding Proposal in its current form. The Council will support Senate Bill 3, which allows the State of Illinois to borrow to pay back bills. The Council discussed issues around the credit hour funding formula. The formula will be studied by the Finance and Administrative Services Committee and bring a recommendation to the March meeting.

Dr. Smith noted that Lt. Governor Sheila Simon plans to visit all 48 community colleges in Illinois to find out what each is doing to improve student success. She then spoke about the “BSN in Ten” legislation. Illinois graduates with an Associate Degree in Nursing will be required to complete a Bachelor’s degree in nursing within ten years to maintain license to practice. Presidents are urged to work with four-year universities to get articulation agreements in place.

PRESENTATIONS

Student Nursing Organization Volunteer Trip, Ms. Angela Sass, Instructor of Nursing

Ms. Sass, instructor and faculty advisor for the student nursing organization, stated that the first cohort of students began in Fall 2008 and the student organization started in 2009. Ms. Sass introduced students Tiffany Thakkar, Misty Meiners, Alison Jeffreys, Rachel Venezia, and Katie Day and spoke about a trip the group took during the past winter break, traveling to New Orleans to help rebuild a resident’s home. A very moving presentation about the trip followed. Ms. Walters asked that Ms. Sass keep the Trustees posted with any further details.

MCC Response to Blizzard of 2011, Ms. Christina Haggerty, Director of Marketing and Public Relations, Mr. Michael Clesceri, Director of Campus Safety and Security and Mr. Gregory Evans, Director of Physical Facilities

Ms. Haggerty and Mr. Evans gave a presentation on the preparation and response that went into the 2011 blizzard efforts. After the presentation, they answered questions and received comments from the Trustees.

COMMUNICATIONS

A. Faculty Report

Dr. Bev Dow introduced next fall's tenured faculty in alphabetical order: Ms. Lindsay Carson (Modern Languages), Ms. Toni Countryman (English), Dr. Maria Magdalena Farc (Psychology), Mr. Matt Irie (Art), Ms. Laura Middaugh (English), Dr. Amy Ortiz (Art), Ms. Laura Power (English), and Ms. Angela Sass (Nursing). Dr. Dow stated that the McHenry County College Faculty Association was delighted to welcome these instructors to the ranks of tenured faculty.

B. Adjunct Faculty Report

Ms. Mary Beth Linse reported that adjunct faculty members are busy teaching and that the adjunct association is in the midst of negotiations.

C. Staff Council Report

Ms. Jonna Kivisto reported that the Staff Council has begun the negotiation process. She spoke about the tremendous change the College has seen and the dedication of College staff. She thanked the Board for respecting collective bargaining rights and hoped that an agreement would be reached that is best for all.

D. Student Trustee Report

Mr. Sheriff reported that he attended the January Illinois Student Assistance Commission meeting, featuring discussion on plans and ideas for college readiness programs and Student Lobby Day. An informational campaign will be launched for global issue awareness. Friday, February 11, Student Peace Action Network (SPAN) and Latinos Unidos sponsored a program on Understanding the Dream Act.

E. Attorney Report

Attorney Curran stated there was nothing to report.

APPROVAL OF CONSENT AGENDA

Mr. Lowe moved to approve the Consent Agenda and Mr. Sheriff seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #11-17
- B. Financial Statements
 - 1. Treasurer's Report, Board Report #11-18
 - 2. Ratification for Payment of Voucher #1029 - \$1,749,312.77, Board Report #11-19
- C. Requests to Purchase
 - 1. 2011 Ford Explorer, Board Report #11-20
 - 2. Annual Maintenance for Astra Scheduler Software, Board Report #11-21
 - 3. Emergency Mass Notification System, Board Report #11-22
 - 4. Grantwriting Services, Board Report #11-23
 - 5. Greenhouse Stationary Benches, Board Report #11-24
 - 6. McHenry County Economic Development Corporation Annual Membership, Board Report #11-25
 - 7. Printing Services for McHenry County College 2011-2012 Student Planner, Board Report #11-26
 - 8. Research & Brand Strategy Services for McHenry County College Rebranding Effort, Bd. Rpt. #11-27
- D. Destruction of Audio Tape Recording of the Closed Session of the July 23, 2009 Regular Board Meeting, Board Report #11-28
- E. Request for Approval Nomination for 2011 ICCTA Distinguished Alumnus Award, Bd. Report #11-29
- F. Personnel
 - 1. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Bd. Rpt. #08-260, Addendum
 - 2. Personnel Adjustments for Spring 2010 Transfer and Occupational Courses, Bd. Rpt. #10-13, Addendum
 - 3. Personnel Adjustments for Fall 2010 Transfer and Occupational Courses, Bd. Rpt. #10-174, Addendum
 - 4. Personnel Adjustments for Spring 2011 Transfer and Occupational Courses, Bd. Rpt. #11-12, Addendum
 - 5. Continuing and Professional Education Personnel Considerations for Spring 2011, Board Report #10-266, Addendum
 - 6. Approval of New Position Academic/Health Professions Opportunity Grant Advisor, Bd. Rpt. #11-30
 - 7. Appointment of Replacement Research and Planning Associate, Board Report #11-31
 - 8. Approval of Faculty for Tenure Appointment in 2011-2012, Board Report #11-32
 - 9. Requests for Faculty Sponsored Leave in 2011-2012, Board Report #11-33
 - 10. Salary/Advanced Placement Adjustments, Board Report #11-34

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No action was needed.

INFORMATION REPORTS

- A. ERP Report

Dr. Butler intends to provide a project status report each month. He indicated that early-stage planning is now being conducted and it is therefore too early to release a timeline. He stated that time is being taken

to ensure due diligence in project planning. He stated that as Dr. Smith signed the contract with Datatel on February 9, 2011 he considers this the project start date. He reported that the bulk of the work conducted so far involves setting up the hardware architecture. Dr. Butler then opened the floor for questions, but there were none.

B. Distributed Press Releases

There was no discussion.

SUMMARY COMMENTS BY BOARD MEMBERS

Chair Miller spoke about inviting Centegra Health System and Mercy Health System to make presentations to the Board regarding proposed hospitals.

Ms. Walters spoke about publishing all employee W2s and total compensation; discussion ensued. Dr. Smith will place this item on the March agenda.

FUTURE AGENDA ITEMS

Ms. Larson asked for an update on rebranding; Dr. Smith responded that the firm was just approved and that an update will be provided at each Board meeting.

CLOSED SESSION

Chair Miller called for a short break at 7:58 p.m., after which Closed Session would begin.

Mr. Lowe moved to go into Closed Session to discuss matters covered under 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session began at 8:06 p.m.

At 8:43 p.m., Mr. Lowe moved to come out of Closed Session. Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session ended at 8:45 p.m.

APPROVAL OF SETTLEMENT AGREEMENT

Ms. Walters moved to approve the settlement agreement between the College and Matthew Canning as discussed in closed session subject to final attorney review and approval, and to authorize the President to execute the settlement agreement after such review and approval has been completed. Mr. Lowe seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

TERMINATIONS

Ms. Walters moved the Board for a finding that employee #22 is within his ninety (90) day probationary period of employment and has failed to satisfactorily perform the services for which he was hired, and to terminate the employment of employee #22, pursuant to Section 3.1.9 of the Board Policy Manual. Mr. Sheriff seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting January 27, 2011

The minutes of the Closed Session, Regular Board Meeting, January 27, 2011 were accepted without objection.

Dr. Smith asked the Trustees to consult their calendars for a Special Board meeting in April; a date and time of April 21 at 5:30 p.m. was agreed upon.

ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 8:51 p.m.

Patricia Kriegermeier, Recording Secretary

Barbara Walters, Board Secretary