

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Monday, December 14, 2009, in the Board Room, Room A217, of Building A on the Campus. In Vice Chair Miller's absence, Chair Lowe called the meeting to order at 6:00 p.m. Vice Chair Miller joined the meeting during roll call.

When the roll was called, the following were present:

Ms. Miller  
Dr. DeWitt  
Mr. Sheriff  
Mr. Parrish  
Ms. Larson  
Mr. Lowe  
Ms. Kurtz

Attorney Metz was present as legal counsel. Ms. Walters was absent.

ACCEPTANCE OF AGENDA

Without objection, the agenda stands accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the November 19, 2009 Committee of the Whole meeting and the November 19, 2009 Committee of the Whole Closed Session were accepted as amended.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors.

REVIEW OF BOARD PACKET FOR THE DECEMBER 17, 2009 REGULAR BOARD MEETING

Trustee Kurtz inquired about the Memorandum of Agreement, and Dr. Miksa provided an answer to her question. Trustee Larson inquired about the telephone survey; and Dr. Plinske explained that this firm will be able to work with our information system, as well as handle a web survey to be conducted. The firm will be given a one year trial, and results will be assessed at the end of that period. The Illinois Community College Board requires that graduates be surveyed every 5 years; the College plans to do

more than the ICCB requires, surveying all graduates to obtain a larger data sample. The larger sample will help in analyzing College programs. Ms. Larson asked that reports be generated to the Board, providing information on whether graduates obtain jobs in their trained field. Dr. Plinske indicated that graduate placement data is currently available in the Systems Portfolio. Ms. Kurtz said that she was glad to see that careful thought is given as to the best value we can receive on these projects and not necessarily always recommending the lowest quote.

#### CATEGORY 1, SYSTEMS PORTFOLIO

Dr. Plinske stated that in response to the Board's request, a series of presentations on the Systems Portfolio will be made in the coming months. She indicated that Leadership Council did a self-assessment of the document, identifying the College's Salient Strengths and Outstanding Opportunities. The group is looking forward to a comparison of their internal assessment with the external assessment to be received in the spring. Dr. Miksa spoke briefly, then introduced Mr. Goostree and Mr. Geary, who spoke about the Curriculum and Academic Policy Council (CAPC) and provided a review of the Systems Portfolio, Category 1, Question 1P3, How do you design new programs and courses that facilitate student learning and are competitive with those offered by other organizations? and Question 1P4, How do you design responsive academic programming that balances and integrates learning goals, students' career needs, and the realities of the employment market? After the presentation, Mr. Geary received questions and comments from the Board, and general discussion ensued.

#### PROPOSED ASSOCIATE OF APPLIED SCIENCE IN OCCUPATIONAL THERAPY ASSISTANT DEGREE

Dr. Miksa spoke about the three-year process to bring this program to fruition, and introduced Mr. Falco and Ms. Flanagan, who spoke about the program. Program paperwork is ready to be submitted to ICCB, and an application for accreditation will be submitted in January. After the presentation, comments and questions from the Board were received and addressed.

### WIND TURBINE FEASIBILITY STUDY

Dr. Plinske spoke about previous discussion on this project; adding that some College funds would be expended if the grant application is awarded. Dr. Plinske wanted the Board to be fully aware of all aspects before the grant application was submitted. Mr. Erski reviewed the discussion to this point; and provided information about the possible location of the tower and turbine should the project go forward. He discussed the cost of a feasibility study, for which grant funding would be sought. He listed issues which must be worked through: FAA approval; EPA approval; local, city, county, state and Federal laws, open forums to determine community interest. Inquiry and discussion ensued, resulting in a consensus not to move forward with the grant application or the wind turbine project. The Board applauded Mr. Erski for the work he has done on this project.

### PRESIDENTIAL SEARCH PROCESS

Dr. DeWitt provided an update on the search. Various constituencies will meet with the consultant from Isaacson, Miller this week to begin building the Presidential Profile. He will report back to the full Board with ongoing progress.

At 7:46 p.m., Vice Chair Miller announced there would be a short break, after which the Board would go into Closed Session.

### CLOSED SESSION

At 7:54 p.m., Vice Chair Miller asked for a motion to go into Closed Session. Trustee Lowe moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity* and Exception #11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall*

*be recorded and entered into the minutes of the closed meeting.* Trustee Kurtz seconded the motion.

There was no discussion; the roll was called and all present were in favor. The motion carried.

At 9:11 p.m., Trustee Lowe moved to come out of Closed Session; Trustee Larson seconded the motion.

There was no discussion; a voice vote was taken and all were in favor. The motion carried. Closed

Session ended at 9:13 p.m.

#### SUMMARY COMMENTS BY BOARD MEMBERS

There were no comments.

#### FUTURE AGENDA ITEMS

Trustee Kurtz asked that broadcasting Board meetings be reconsidered in the future. Mr. Lowe cited a previous Board Report indicating that the idea had not been approved by the Board. Vice Chair Miller stated that this idea may be considered at some point in the future.

#### ADJOURNMENT

Hearing no further business, Vice Chair Miller adjourned the meeting at 9:14 p.m.

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Patricia Kriegermeier, Recording Secretary

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Donna Kurtz, Board Secretary