

**MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE**

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Monday, November 16, 2009, in the Board Room, Room A217, of Building A on the Campus. In Vice Chair Miller's absence, Chair Lowe called the meeting to order at 6:09 p.m.

When the roll was called, the following were present:

Ms. Walters  
Ms. Larson  
Ms. Kurtz  
Mr. Sheriff  
Mr. Lowe

Vice Chair Miller, Mr. Parrish and Dr. DeWitt were absent. Attorney Perkoski was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the October 19, 2009 Committee of the Whole meeting and the October 19, 2009 Closed Session were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

REVIEW OF BOARD PACKET FOR NOVEMBER 19, 2009 REGULAR BOARD MEETING

Dr. Zeller provided a brief overview of the 2009 Tax Levy. He then answered questions from the Board. Questions arose on Board Report #09-289, the Treasurer's Report. Dr. Zeller responded that the item questioned was money put into our account by a credit card company used for bookstore and tuition payments. A question arose on Board Report #09-299, Replacement Accounting Assistant/Payroll. References are currently being checked on this position; it is hoped that it will be finalized in time for the November 19, 2009 Regular Board meeting.

### AQIP ACCREDITATION PROCESS: ANNUAL UPDATES AND SYSTEMS PORTFOLIO

Dr. Plinske provided a brief overview of the process and a report on progress in terms of annual updates for action projects as well as the Systems Portfolio. The Systems Portfolio was submitted on November 1, 2009; marking the College's fourth year of involvement. Dr. Plinske spoke enthusiastically about the College's participation in AQIP; she then received comments and answered questions from the Board.

### BOARD RESOLUTION REGARDING METRA STATION

The resolution was discussed; it will be brought to the Regular Board Meeting on November 19 for approval.

### PRESIDENTIAL SEARCH PROCESS

A contract for the Presidential search services of Isaacson, Miller is ready for signature, having been previously approved subject to negotiation and attorney review.

### CLOSED SESSION

Ms. Walters moved to go into Closed Session to discuss matters covered under the following exceptions of the Illinois Open Meetings Act, 120/2 (c):

*Exception #1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;*

*Exception #8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger and*

*Exception #11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.*

Ms. Larson seconded the motion. There was no discussion. The roll was called and all present were in favor. Closed Session began at 7:11 p.m.

At 8:28 p.m., Trustee Larson moved to come out of Closed Session; Trustee Walters seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. Closed Session ended at 8:29 p.m.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no comments.

FUTURE AGENDA ITEMS

Presentations on the Systems Portfolio were requested at future Board meetings.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 8:30 p.m.

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Patricia Kriegermeier, Recording Secretary

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Donna Kurtz, Board Secretary