

MINUTES  
SPECIAL BOARD MEETING  
OF McHENRY COUNTY COLLEGE

A Special Board Meeting of the Board of Trustees of McHenry County College was held on Thursday, September 3, 2009, in the Board Room, Room A217 on the campus. Chair Lowe called the meeting to order at 6:02 p.m. When Ms. Kurtz called the roll, the following were present:

Mrs. Larson  
Mr. Parrish  
Mr. Lowe  
Mr. Sheriff  
Ms. Walters  
Ms. Kurtz  
Dr. DeWitt

Attorney Perkoski was present as legal counsel. Ms. Miller arrived at 6:07 p.m.

ACCEPTANCE OF AGENDA

Without objection, the agenda stands approved.

AFFIRMATION OF BOARD REPORTS #09-231 AND #09-232

Attorney Perkoski reviewed the events that occurred in the Regular Board Meeting on August 27, 2009. Ms. Larson moved to reaffirm Board Report #09-233, Affirmation of Board Reports #09-231 and #09-232. Ms. Walters seconded the motion. Ms. Miller was not present when the roll was called. All present were in favor. The motion carried.

TEMPORARY SUSPENSION OF BIDDING POLICIES AND PROCEDURES

Attorney Perkoski explained that the College had previously agreed to enter into a contract to improve the parking lots; however, due to an unpredictable event over the weekend, the company withdrew their proposal. Ms. Larson moved to approve Board Report #09-234, Temporary Suspension of Bidding Policies and Procedures for the specific purpose of temporarily suspending College bidding policies and procedures for the sole purpose of approving Board Report #09-235, Authorization of Contract to Improve Parking Lots. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

## AUTHORIZATION OF CONTRACT TO IMPROVE PARKING LOTS

Dr. Plinske explained that due to the unforeseen incident that occurred over the weekend, the College requested a revised proposal from the company with the second lowest original quote. Dr. Plinske reviewed the scope of the project to sealcoat and restripe the parking lots from 9' to 8.5'. Mr. Clesceri, Director of Campus Security, indicated that the security staff will be increased and that the Crystal Lake Police Department will be on call when work begins the weekend of September 18, 2009. Ms. Larson made the motion to approve Board Report #09-235, Authorization of Contract to Improve Parking Lots. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion passed.

Dr. Plinske explained the outcome of the meeting that she and Dr. Tyree had with the City of Crystal Lake in regard to creating a gravel parking lot. Discussion ensued and Dr. Plinske provided the Trustees with a copy of the email response she received from Ms. Rentzsch, Director of Planning & Economic Development. Ms. Larson moved to approve Board Report #09-236, Agreement with Patrick Engineering for Engineering Services Associated with Construction a Gravel Surfaced Parking Lot. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion passed.

## DISCUSSION OF PERSONNEL ISSUES

Personnel issues were discussed in Closed Session.

## CLOSED SESSION

At 6:43 p.m., Mrs. Walters moved to go into Closed Session to discuss: 1. *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity* and Exception #2: *Collective negotiating matters between the public body and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees.* Ms. Larson seconded the motion. The roll was called and all were in favor. The motion carried.

At 7:20 p.m., Ms. Walters moved come out of Closed Session. The motion was seconded by Ms. Kurtz. The roll was called and all were in favor. The motion carried.

DESIGNATION OF ADMINISTRATIVE POSITION

Ms. Miller moved to approve Board Report #09-237, Designation of Administrative Position Vice President for Institutional Effectiveness. Ms. Kurtz seconded the motion. Mr. Parrish was not present when the roll was called. All present were in favor. The motion carried.

OPEN FOR BOARD MEMBERS

Ms. Miller provided the Board with a copy of a letter she received from Jim Bender of The Bender Group. Dr. Tyree will follow up on the issues outlined in the letter that involve the MCC Foundation. Various discussions ensued about the Promise Program and fundraising.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:51 p.m.

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Caryn Hook, Recording Secretary

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Donna Kurtz, Board Secretary