

FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish reported that the three and a half years of planning and effort that's gone into the Promise Program has finally matured. The new Promise website will be released soon and they're looking for additional members to be Directors of the Foundation. Mr. Parrish asked the audience to let Board know if they know of anyone that might be interested in this position. With the support from the College the Foundation is working on a new policy manual and memorandum of understanding between the Foundation and College. Mr. Lowe also complimented the Promise staff.

PRESIDENT'S REPORT

Dr. Tyree thanked everyone for the opportunity to be at the College. Enrollment is up 35% from last Fall. This is a new MCC record and the school will continue to see an increase in enrollment. Dr. Tyree also mentioned that it's one thing to enroll students, but it's another thing to retain them. There has been 48% increase in new student applications, comprised of a 63% increase in traditional applicants and a 28% increase in non-traditional applicants. Dr. Tyree believes that the increase is due mainly because of the Promise Program in addition to the current state of the economy. The College has awarded more than \$1.5 million in PELL funding this Fall compared to \$1.9 million over the course of both semesters last year. The College now has digital signage in place throughout the campus. The Office of Marketing and Public Relations (OMPR) will ensure that the displayed content is appropriate and informative. The College plans to integrate the usage of such signs into its emergency communication plan. The Crystal Lake Police Department was on campus practicing the proper response technique in case of an active shooter on campus with faculty members. There will be another drill on October 20, 2009 with all MCC employees. We have new connectivity to the Shah Center. Thanks to new equipment, connection speeds are faster than ever. While it used to take 4 hours to back up 1.5 gigabytes of data, it now only takes 8 minutes. Dr. Tyree closed by saying that a more inclusive written report will be sent to Board Members tomorrow.

PRESENTATION

Mr. John Kremer, Director of Operations for the McHenry County Conservation District, provided an update on the bike path that was constructed between the MCC campus and Oak Street. The grand opening for the path is scheduled for September 24, 2009.

COMMUNICATIONS

A. Student Trustee Report

Mr. Sheriff reported that new students were invited to attend an August New Student Orientation the week before classes started in preparation for the Fall semester. The Student Senate, along with other student organization leaders, volunteered their time to assist incoming students at the five Orientation programs offered. Student leaders checked-in new students, gave tours and answered any questions. Student leaders were also a part of a Student Life panel discussion to inform students of the opportunities available to them at MCC. During the month of August, Mr. Sherriff worked closely with the Office of Institutional Research to finalize the "Survey of Important Qualities in a College President." This survey will enable students to share their voice in the search for the new President of McHenry County College. This survey will also include a place for students to submit suggested names for the new student interface associated with CampusVue (ERP). This survey will be available for students during Welcome Week.

B. Faculty Report

Dr. Dow was granted permission to give the Faculty Report in Closed Session.

C. Adjunct Faculty Report

There was no report.

D. Staff Council Report

Ms. Kivisto reported on the election results for the MCC Staff Council that was held in July. These are two year terms positions that will officially begin on September 1. The Staff Council book sale will be held this October 5th – 7th. Proceeds will go toward the two scholarships that are awarded by the Staff Council during the Fall and Spring semesters.

E. Trustee Report

There was no report.

APPROVAL OF CONSENT AGENDA

Chair Lowe asked if any items need to be removed from the agenda. Ms. Miller asked a question about Board Report #09-209 and wanted to confirm how the data was to be interpreted. Mr. McDonald explained that the columns on the report can be modified in any manner. Mrs. Larson made a motion to approve the consent agenda and Ms. Walters seconded the motion. There was no further discussion. The roll was called and all were in favor. The motion carried.

For Approval

- A. Financial Statements
 - 1. Treasurer's Report, Board Report #09-208
 - 2. Voucher #1011 - \$2,335,801.73, Board Report #09-209
- B. Requests to Purchase
 - 1. Programming Enhancements for CampusVantage, Board Report #09-210
 - 2. Altiris Annual Software Maintenance, Board Report #09-211
 - 3. Microsoft Campus Agreement Renewal, Board Report #09-212
 - 4. Telecommunications System Maintenance, Board Report #09-213
 - 5. Radio Advertising, Board Report #09-214
 - 6. Printing Services for FY 2009 Annual Report, Board Report #09-215
 - 7. Citrix System Software and Hardware, Board Report #09-216
 - 8. Library (A212j) Remodeling Services, Board Report #09-217
 - 9. ACT COMPASS Software Units, Board Report #09-218
- C. Trademark Agreement with Metropolitan Community College of Kansas City, Missouri, Bd. Rpt. #09-219
- D. Destruction of Audio Tape Recordings of the Closed Sessions of Meetings Occurring On or Before January 28, 2008, Board Report #09-220
- E. Personnel
 - 1. Personnel Adjustments for Summer 2009 Transfer and Occupational Courses, Bd. Report #09-120, Addendum
 - 2. Personnel Adjustments for Fall 2009 Transfer and Occupational Courses, Bd. Rpt. #09-193, Addendum
 - 3. Continuing and Professional Education Personnel Considerations for Fall 2009, Board Report #09-221
 - 4. Approval of New and Eliminated Positions, Board Report #09-222
 - 5. Revision of Position and Appointment Distance Education Technologist, Board Report #09-223
 - 6. Appointment of Coaching Staff, Board Report #09-224
 - 7. Appointment of Replacement Administrative Assistant to the Vice President and Assistant Vice President of Academic and Student Affairs, Board Report #09-225
 - 8. Appointment of Replacement Administrative Assistant to the Executive Dean of Career and Technical Education, Board Report #09-226
 - 9. Appointment of Replacement Network Technician, Board Report #09-227
 - 10. Appointment of Replacement Communications Technician/Telecom Specialist, Board Report #09-228
 - 11. Appointment of Replacement Coordinator of Contract Training, Board Report #09-229
 - 12. Salary/Advanced Placement Adjustments, Board Report #09-230

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the consent agenda.

FOR INFORMATION

- A. Chargeback and Joint Agreement Summary Report for Fiscal Year 2009
- B. Associate of Arts in Teaching Special Education Baccalaureate Transfer Degree
- C. Quarterly Reports on Grants
- D. Emergency Compressor Repair
- E. Contractual Agreement MRxI Corporation
- F. Fire Alarm and Clock Systems Service Contract
- G. ERP Update
- H. Distributed Press Releases, July 14, 2009 - August 14, 2009

TEMPORARY SUSPENSION OF BIDDING POLICIES AND PROCEDURES, Board Report #09-231

Dr. Plinske explained that the demand for parking on campus exceeds the capacity of parking lots. Dr. Plinske indicated that the College has contracted with five off duty Crystal Lake Police officers and nine private security officers to help direct the traffic. She also explained the employee shuttle program to the Board and reiterated that both of these were meant to be a temporary solution to the overflow of cars in the parking lots. A short discussion ensued about the creation of a gravel parking lot and Ms. Kurtz suggested that this matter be researched further for future presentation to the Board. Attorney Perkoski reviewed bidding policies and explained that the agenda for tonight's Board Meeting had to be adjusted to accommodate an emergency action. Attorney Perkoski explained that given the quote to sealcoat and restripe the parking lots exceeds \$10,000.00, the Board would have to temporarily suspend the College's bidding policies and procedures for the specific purpose of approving Board Report #09-232. After Dr. Plinske answered a few questions about the timing of the project, Mrs. Larson made the motion to pass Board Report #09-231, Temporary Suspension of Bidding Policies and Procedures. The motion was seconded by Ms. Walters. The roll was called and all were in favor. The motion carried. Ms. Kurtz said thank you to staff members for parking at Lippold Park so that students can park at the College.

CONSIDERATION AND POSSIBLE AUTHORIZATION OF CONTRACT TO IMPROVE PARKING LOTS, Board Report #09-232

Ms. Walters made the motion to pass Board Report #09-232, Authorization of Contract To Improve Parking. Mrs. Larson seconded the motion. There was no further discussion. The roll was called and all were in favor. The motion carried. Chair Lowe also requested information from the Administration on where the College can build a gravel parking lot.

PRESIDENTIAL SEARCH PROCESS

Dr. Tyree presented information on search firms. Chair Lowe indicated that he would like to discuss this matter further at the next Committee of the Whole meeting. He asked all Board Members to send an email with their top 3 choices of search firms, as well as any comments, the Board Liaison by September 10, 2009.

SUMMARY COMMENTS BY BOARD MEMBERS

Chair Lowe was pleased because this was the first time in months that all members of the executive staff and Board of Trustees were present for the Board Meeting. Chair Lowe presented extensive background information to all on Dr. Tyree, Dr. Dewitt, Dr. Miksa, and Dr. Zeller. Chair Lowe welcomed everyone and said thank you for being part of MCC.

FUTURE AGENDA ITEMS

Mrs. Larson inquired about the plan for the H1N1 virus. Dr. Tyree pointed out that the College plans to create a flyer to be distributed College wide via email, boards, etc. that includes basic information about the symptoms and precautions of the virus. Ms. Stejskal said that the Health Department would like to meet with representatives from the College as soon as possible and Dr. Tyree indicated that he will follow up on the issue. Ms. Walters made the suggestion to purchase small bottles of hand sanitizer on key chains and pass them out to students. Dr. Tyree mentioned the new culinary program and the Board inquired about taking a tour of the kitchen. Dr. Miksa indicated that they can tour the facility at anytime but reiterated that classes are in session every night with the exception of Friday. Dr. Tyree presented the idea to have Dr. Miksa coordinate the showcasing of various College programs, such as Art, Nursing, etc. All Board Members were in agreement to recommence presentations on various College programs and provided examples of areas they've already explored.

Chair Lowe called for a short break 8:47 p.m.

CLOSED SESSION

At 8:55 p.m., Ms. Miller moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #1, *The appointment, employment, compensation, discipline,*

performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, and Exception #2: Collective negotiating matters between the public body and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees. Ms. Walters seconded the motion. The roll was called and all were in favor. At 10:10 p.m., Ms. Miller moved to come out of Closed Session. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried. Closed Session ended at 10:10 p.m.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 10:10 p.m.

Caryn Hook, Recording Secretary

Donna Kurtz, Board Secretary