

MINUTES
REGULAR BOARD MEETING
of MCHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, July 23, 2009 in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:00 p.m. When Secretary Kurtz called the roll, the following were present:

Ms. Walters
Ms. Kurtz
Mr. Parrish
Ms. Larson
Mr. Sheriff
Mr. Lowe
Ms. Miller

Attorney Perkoski was present as legal counsel.

MISSION STATEMENT

Student Trustee Sheriff read the mission statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES: Regular Board Meeting, June 25, 2009

The minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Committee of the Whole

Vice Chair Miller reported on the July 20, 2009 Committee of the Whole meeting.

ICCTA REPORT

Mr. Lowe reported that the ICCTA Executive Retreat will be held August 14 and 15, 2009.

FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish reported the Promise program has generated quite a bit of interest and an increase in enrollment, bringing with it various issues that the College is dealing with (parking spaces, classroom

space). The Foundation and Promise Committee have collaborated well and are developing a set of bylaws. A new Memorandum of Understanding will redefine the College's relationship with the Foundation. The Foundation agrees wholeheartedly with the College to appoint a new Foundation Executive Director. The Foundation Office is in the process of moving to a new location, from "C" building to "A" building. Mr. Lowe asked whether the College has contacted a firm to determine solutions to the parking situation. Dr. Ally responded that one option may be restriping the lot into narrower parking spaces. Mr. Parrish also reported that editors from *McHenry County Living* magazine were here to do a major feature on the Promise program and MCC.

PRESIDENT'S REPORT

Dr. Ally reported that credit hours are up 54% from the same time last year with several weeks to go. Over 4,000 financial aid forms have been completed. This figure is up 1½ times from last year. Dr. Ally also spoke about the new NIU scholarships for Transfer Center Residential Scholarship Awards and scholarships were awarded to two MCC students. The University Center move has been completed; staff has been relocated to main campus or Shah Center. Dr. Ally expressed his thanks to Todd McDonald, Angelina Castillo and Diann Jabusch and their departments, as well as many others on campus. He also expressed special thanks to Kathleen Plinske for going well above and beyond what could reasonably be expected, and coordinating the myriad of details to successfully run two payrolls on the new system, overcoming data integrity issues that were present in the legacy system. The College community is looking forward to Dr. Tyree joining us beginning August 15. He will be participating in fall workshops on August 20. Dr. Ally explained that his name plate read "Students" instead of his name to remind all of us that our mission at the College is to serve the students and community.

COMMUNICATIONS

A. Faculty Report

Dr. Bev Dow presented the faculty report, noting that many faculty members are preparing for the new instructors and the influx of Promise students. Each new instructor will be paired with a faculty mentor. Fall workshops are being planned. New course sections are being opened. Dr. Dow mentioned an issue with the contract because the position of lead instructor did not include summer responsibilities or

compensation. She indicated that lead instructors working over the summer should receive compensation, and the details are being worked out. Dr. Dow also reported that Ms. Middy, with the support of Ms. Frederick and Dr. Salleh-Barone, has been developing a Promise cohort. There are 24 students in the first cohort, taking a linked sequence of learning community courses for their two years at MCC. This cohort will be tracked and assessed to determine if outcomes are met; if successful, five or six cohorts could be started next fall.

B. Staff Council Report

There was no report.

C. Student Trustee Report

Mr. Sheriff reported that Student Senate is focusing on student concerns and beginning to plan events for the fall semester. Mr. Sheriff is working with the Office of Institutional Research to develop a survey to determine what students would like to see in a new MCC President.

D. Trustee Report

There was no report.

APPROVAL OF CONSENT AGENDA

Chair Lowe asked if any items need to be removed from the agenda. Mr. Parrish asked that item E. 5., Board Report #09-195, Appointment of Replacement Director of the Academy for High Performance, be removed from the agenda. Ms. Walters moved to approve the Consent Agenda, minus item E.5. Ms. Larson seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

For Approval

A. Financial Statements

1. Treasurer's Report, Board Report #09-184
2. Voucher #1009 - \$1,193,622.25, Board Report #09-185
3. Voucher #1010 - \$171,339.05, Board Report #09-186

B. Requests to Purchase

1. ClearPath NX6800 Computer Maintenance Renewal, Board Report #09-187
2. ClearPath System Software License Renewal, Board Report #09-188
3. Contract for Printing of Course Schedules, Board Report #09-189
4. Programming Enhancements for CampusVue, Board Report #09-190

C. Fiscal Year 2010 Proposed Budget for Public Display, Board Report #09-191

D. Destruction of the Audio Tape Recordings of the Closed Sessions of the November 15, 2007 and December 20, 2007 Regular Board Meetings, Board Report #09-192

E. Personnel

1. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Board Report #08-260, Addendum
2. Personnel Adjustments for Summer 2009 Transfer and Occupational Courses, Board Report #09-120, Addendum
3. Personnel Adjustments for Fall 2009 Transfer and Occupational Courses, Board Report #09-193
4. Approval of Stipend for Acting Vice President of Academic and Student Affairs, Board Report #09-194
5. Appointment of Replacement Director of the Academy for High Performance, Board Report #09-195
6. Appointment of Replacement Director of Business Services, Board Report #09-196
7. Appointment of Replacement Textbook Buyer, Board Report #09-197
8. Approval of New and Revised Positions, Board Report #09-198
9. Appointment of Coaching Staff, Board Report #09-199
10. Compensation Adjustment for Retired Full Time Faculty, Board Report #09-200
11. Salary/Advanced Placement Adjustments, Board Report #09-201

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

Mr. Parrish recused himself from the vote on Board Report #09-195 and left the room. Ms. Miller moved to approve Board Report #09-195, Appointment of Replacement Director of the Academy for High Performance, and Ms. Kurtz seconded the motion. There was no discussion. The roll was called and all present were in favor. The motion carried. Mr. Parrish returned.

FOR INFORMATION

- A. Articulation Agreement with Argosy University
- B. Distributed Press Releases, June 12 - July 13, 2009
- C. Interim President Housing
- D. ERP Project Status Update

CLOSED SESSION

At 7:31 p.m., Ms. Kurtz moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity,* and Exception #3, *The selection of a person to fill a public office, as defined in this Act, including a vacancy in public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.* Ms. Walters seconded the motion. There was no discussion. The roll was called and all were

in agreement. The motion carried. Chair Lowe called for a short recess at 7:32 p.m. Closed Session began at 7:39 p.m.

At 8:57 p.m., Ms. Walters moved to come out of Closed Session. Ms. Miller seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried. Closed Session ended at 8:58 p.m.

SUMMARY COMMENTS BY BOARD MEMBERS

There was no discussion.`

FUTURE AGENDA ITEMS

Mrs. Larson would like an update on the bike path. Ms. Miller would like an update on the culinary program. Ms. Haggerty stated the College is wrapping up its first phase of community engagement on August 18. She could provide an update in September once all the data is collected. Ms. Miller would like to hear how the second year nursing students are doing. Ms. Kurtz would like a discussion on a Whistleblower Policy at the next Committee of the Whole meeting.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 8:59 p.m.

Patricia Kriegermeier, Recording Secretary

Donna Kurtz, Board Secretary