

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Monday, July 20, 2009, in the Board Room, Room A217, of Building A on the Campus. Chair Miller called the meeting to order at 6:33 p.m.

When the roll was called, the following were present:

Ms. Walters
Mr. Parrish
Ms. Larson
Ms. Miller
Ms. Kurtz
Mr. Sheriff
Mr. Lowe

Attorney Perkoski was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the June 22, 2009 Committee of the Whole meeting and the June 22, 2009 Closed Session were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

REVIEW OF BOARD PACKET FOR JULY 23, 2009 REGULAR BOARD MEETING

Ms. Larson inquired about Board Report #09-187, ClearPath NX6800 Computer Maintenance Renewal and Board Report #09-190, Programming Enhancements for CampusVue. Dr. Plinske responded that the first item was for support for the legacy mainframe system; the second item is the first of a series of enhancements over the next few years. The initial scope for the ERP project included bringing the new system up to the same level of functionality as the previous system. Requests for Future Enhancements will be brought to the Board for approval to increase the functionality of the ERP above the level of

service of the current legacy system. Dr. Plinske noted that less than half the ERP budget has been encumbered or spent. Ms. Kurtz inquired how the new enhancements were identified. Dr. Plinske stated that the enhancements mentioned above came out of the Business Process Review for developing the online application.

Ms. Miller and Ms. Walters inquired about SURS penalties, and Dr. Ally answered their questions. Mr. Perkoski added that there are broad regulations and internal guidelines which SURS does not share.

Ms. Miller inquired about a check paid to a faculty member containing several different line items. Dr. Ally responded that he would follow up with details. Ms. Miller and Ms. Walters asked for clarification regarding the printing of course schedules. Dr. Ally responded that the original bid included an option for two one-year extensions, if mutually agreed upon by the College and the vendor. Dr. Plinske spoke about reassessing the need for paper schedules after the ERP is live. Ms. Kurtz inquired about the appointment of coaching staff and the differences in salaries. Dr. Salleh-Barone responded that salaries are determined based on the season and number of games.

PRESIDENTIAL SEARCH PROCESS

Dr. Ally spoke about the information provided to Trustees: a listing of the 2003 Search Committee, relevant Board policies and procedures, and sections from the Faculty and Staff contracts regarding the Presidential search process. Discussion regarding the process ensued. Dr. Ally spoke about the language included in Dr. Tyree's contract that he will assist with the search.

TRUSTEE INFORMATION IN ANNUAL REPORT

General discussion ensued between the Trustees, Dr. Ally and Ms. Haggerty regarding Trustee information to be published in the annual report. The Board reached consensus to include trustees' names, hometowns, and length of term in the FY2009 Annual Report.

BOARD OF TRUSTEES TRAVEL POLICY

Dr. Ally spoke about documents included in this month's Board packet – a copy of the travel policy from the Board Policy Manual, and travel guidelines to be followed by MCC employees. He answered several questions from the Trustees. Ms. Miller questioned about expense advances, and Dr. Ally explained that

the advances, particularly in the case of group trips, are a tool to support employees in their job responsibilities, and that a complete accounting of the advance must be received when the trip has been completed. Ms. Kurtz inquired whether a central travel office is used; Dr. Ally replied that travel is handled locally in individual offices.

CLOSED SESSION

There was no Closed Session.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Kurtz shared that two community members inquired about a timeline for hiring decisions. Dr. Ally and Dr. Salleh-Barone spoke about the process; Dr. Ally will pass along Ms. Kurtz's comment to the appropriate College employees.

FUTURE AGENDA ITEMS

Mr. Lowe spoke about an event planned to welcome Dr. Tyree to McHenry County College.

ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 7:38 p.m.

Patricia Kriegermeier, Recording Secretary

Donna Kurtz, Board Secretary