

MINUTES
REGULAR BOARD MEETING
of MCHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, May 28, 2009 in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:04 p.m. When Ms. Larson called the roll in Secretary Kurtz's absence, the following were present:

Mr. Summers
Ms. Walters
Ms. Miller
Mr. Parrish
Ms. Larson
Mr. Sheriff
Mr. Lowe

Trustee Kurtz was absent.

MISSION STATEMENT

Student Trustee Sheriff read the mission statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES:

Special Board Meeting, April 20, 2009
Final Meeting of the Retiring Board, April 23, 2009
Organizational Meeting, April 23, 2009
First Meeting of the Newly Organized Board, April 23, 2009
Closed Session, April 23, 2009
Special Board Meeting, May 7, 2009
Closed Session, May 7, 2009

The minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Julie Snave and Ms. Janice Prunier-King addressed the Board.

BOARD COMMITTEE REPORTS

Committee of the Whole

Vice Chair Miller reported on the May 26, 2009 Committee of the Whole meeting.

ICCTA REPORT

Mr. Lowe reported that the ICCTA is holding an annual meeting in Chicago June 4 through 6, 2009.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Miller reported that the Golf Outing will be held June 5th and that the Foundation is working on their FY 2010 budget.

PRESIDENT'S REPORT

Dr. Sager thanked those who were able to attend the May 9 graduation ceremony. He reported that interviews for Interim President are scheduled: Dr. Tyree on June 1 and Dr. Simpson on June 3 and asked that this meeting be adjourned to the Monday night meeting, and then adjourn to the Wednesday night meeting. Dr. Sager provided an update from Mr. Erski regarding the wind turbine. Mr. Erski has learned about additional grant monies available to support a meteorological tower as well as a turbine. Dr. Sager pointed out that construction of the bike path has begun; it is hoped that the path will be completed in early summer. Dr. Sager then spoke about personnel items in the Board packet. While items 5 through 12 are listed as new positions, they have been changed from the previous position or jobs were combined, thereby necessitating presentation as new positions. Dr. Sager distributed a Board Report for the Dean of Education and answered questions from the Board. Mr. Summers thanked the retiring instructors and welcomed the new instructors, then thanked the staff for their hard work. Mr. Summers inquired about the status of the Vice President, Academic and Student Affairs position. Dr. Sager responded that four interviews have been conducted with another scheduled this week; a recommendation will be made in June. Dr. Sager expressed special thanks and credit to the Human Resources department. Mr. Lowe complimented all who worked to make the May graduation ceremony successful.

PRESENTATION

Dr. Sager announced with pride that MCC has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for its Comprehensive Annual Financial Report. Last month, a Meritorious Budget Award was presented. These are significant accomplishments covering oversight, development and reporting, representing the

highest form of recognition in the area of governmental accounting and are not awarded simply by virtue of membership in national associations. Dr. Ally and Mr. McDonald accepted the award. It was noted that this is the eighth year in a row the College has received the award.

COMMUNICATIONS

A. Faculty Report

Dr. Bev Dow presented the faculty report, providing details on six new instructors.

B. Staff Council Report

Ms. Jonna Kivisto reported on Market Day and the annual book sale, the proceeds of which are used for scholarships. Staff Council elections will be held in July and a general meeting is planned.

C. Student Trustee Report

Mr. Sheriff reported that the 2009-2010 Student Senate held its first meeting, and spoke about plans for the next school year.

D. Trustee Report

Mr. Parrish reported on a potential conflict of interest, serving as Trustee and a member of the Foundation Board. He summarized a legal opinion provided by Mr. Perkoski. Mr. Parrish plans to resign as an elected Foundation Director, and will continue as Foundation Liaison. Mr. Lowe asked Mr. Parrish to inform the Board when he has resigned so that he can be reappointed as Foundation Liaison. Ms. Walters asked Mr. Perkoski to comment; he stated that there is no per se legal conflict, and spoke about the need to preserve the 501(c)(3) status of the Foundation. Mr. Summers inquired about the interface with Trustee Parrish and the MCC Promise project. Mr. Perkoski stated that the MCC Promise is a different type of entity and that the Board could appoint the same Trustee as an ex officio member of the Promise Committee. Mr. Parrish suggested a month's delay, as the Foundation is considering some realignment.

APPROVAL OF CONSENT AGENDA

Mr. Summers requested that item F be pulled from the agenda, to be deferred for further consideration at the June Committee of the Whole meeting, and that item C. 4. also be pulled from the agenda.

Ms. Walters made a motion to approve the consent agenda minus item C.4., Emergency Medical Technician (EMT) Training, Board Report #09-111, and item F., Approval of Five-Year Financial Plan, Board Report #09-32, Postponed/Amended. Ms. Larson seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #09-104
- B. Financial Statements
 1. Treasurer's Report, Board Report #09-105
 2. Voucher #1005 - \$1,375,933.79, Board Report #09-106
 3. Voucher #1006 - \$196,001.50, Board Report #09-107
- C. Requests to Purchase/Lease
 1. Printing for *Voices* Literary Magazine, Board Report #09-108
 2. Printing for Summer 2009 Issue of *Connections*, Board Report #09-109
 3. TracDat Software License Agreement Renewal, Board Report #09-110
 4. Emergency Medical Technician (EMT) Training, Board Report #09-111
 5. Adobe Upgrade for Professional Development Classroom, Board Report #09-112
 6. Baby Patient Simulator, Board Report #09-113
 7. Renewal of Treasurer's Bond, Board Report #09-114
 8. Lease of Duplication Equipment and Software Support, Board Report #09-115
 9. Digital Signage System, Board Report #09-116
 10. 3ds Studio Max Software License, Board Report #09-117
- D. Destruction of Audio Tape Recording of the Closed Session of the October 22, 2007 Committee of the Whole Meeting, Board Report #09-118
- E. Dental Insurance Provider, Board Report #09-119
- F. Approval of Five-Year Financial Plan, Board Report #09-32, Postponed/Amended
- G. Personnel
 1. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Board Report #08-260, Addendum
 2. Personnel Adjustments for Summer 2009 Transfer and Occupational Courses, Board Report #09-120
 3. Adult Education Personnel Considerations for Summer 2009, Board Report #09-121
 4. Continuing and Professional Education Personnel Considerations for Summer 2009, Bd. Rpt. #09-122
 5. Appointment of New Dean of Student Success, Board Report #09-123
 6. Appointment of New Dean of Education, Board Report #09-124
 7. Appointment of New Director of Professional Development, Board Report #09-125
 8. Appointment of New Counselor, First Year Experience and Careers, Board Report #09-126
 9. Appointment of New Student Enrollment Specialist, Board Report #09-127
 10. Appointment of New Coordinator of Registration and Records, Board Report #09-128
 11. Appointment of New Coordinator of Fitness Center, Board Report #09-129
 12. Appointment of New Coordinator of Service Learning and Volunteerism, Board Report #09-130
 13. Appointment of Replacement Senior Network Technician, Board Report #09-131
 14. Appointment of Replacement Instructor of Mathematics, Board Report #09-132
 15. Appointment of Replacement Instructor of Mathematics, Board Report #09-133
 16. Appointment of Replacement Counselor, Board Report #09-134
 17. Appointment of Replacement Counselor, Board Report #09-135

18. Appointment of Replacement Instructor of Nursing/Lab, Board Report #09-136
19. Appointment of Replacement Director of Institutional Research, Board Report #09-137
20. Appointment of Replacement Coordinator of Human Resources, Board Report #09-138
21. New and Eliminated Marketing and Public Relations Positions, Board Report #09-139
22. Salary/Advanced Placement Adjustments, Board Report #09-140

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

In speaking about item C.4., Emergency Medical Technician (EMT) Training, Board Report #09-111, Mr. Summers inquired about courses which are contracted out to private entities, expressing the hope that at some point these courses could be unified and offered in-house at lower rates. Dr. Sager replied that frequently, entry level courses are started through Continuing and Professional Education as noncredit offerings; it is hoped that at some point these courses can be transitioned into credit programs. Dr. Sager explained that the EMT program is a successful collaborative program, which is economical and in high demand.

Mr. Summers moved that item F., Approval of Five-Year Financial Plan, Board Report #09-32, Postponed/Amended, be deferred for further consideration at the June Committee of the Whole meeting. Ms. Miller seconded the motion. Discussion ensued. A voice vote was taken, all responded in favor. The motion carried.

Mr. Summers moved to approve Item C.4., Emergency Medical Technician (EMT) Training, Board Report #09-111, and Trustee Walters seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

APPROVAL OF ADJUNCT FACULTY CONTRACT, Board Report #09-141

Dr. Sager spoke about the contract submitted to the Board; that contract has been ratified and is now before the Board for consideration. Dr. Sager provided a summary of items included in the contract and a comparison from previous salary schedule to the one in this agreement. A spreadsheet is also available to work with. Mr. Campbell and Ms. Naughton are present tonight to address whatever questions arise. Ms. Larson made a motion to approve Adjunct Faculty Contract, Board Report #09-141. Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Mr. Lowe welcomed the adjunct faculty.

FOIA APPEAL, Board Report #09-142

Mr. Perkoski provided a handout to the Trustees. He spoke about the requests received from various entities and individuals, seeking a copy of the emeritus agreement, and referred to the recent Illinois Supreme Court decision regarding the Wheaton-Warrenville school district, explaining how MCC's situation differs from that case. Mr. Perkoski reported that Dr. Packard would be willing to release the document and waive all personal privacy rights, making it possible to release the document. In the Wheaton-Warrenville case, public entities cannot withhold documents that go to a public official's duties; MCC has not done that and has gone beyond that by releasing the statement offered to the requestors. Mr. Parrish moved to approve FOIA Appeal, Board Report #09-142, and release the document. Ms. Larson seconded the motion. Discussion ensued. The roll was called and all were in favor. The motion carried.

FOR INFORMATION

- A. ERP Project Status Update: Dr. Plinske provided the monthly status report and welcomed questions from the Board, covering testing, target dates and training.
- B. Variable Frequency Drive Emergency Replacement: Dr. Ally explained that although this item exceeds the limit, it could not wait for Board approval due to urgency.
- C. Distributed Press Releases, April 1 - May 15, 2009: Ms. Larson was happy to see this list; Dr. Sager explained that it is two weeks behind and several more have been sent since May 15.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no comments.

FUTURE AGENDA ITEMS

No items were proposed.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

At 8:30 p.m., Chair Lowe asked for a motion to adjourn the meeting to Monday, June 1, 2009 for the purpose of candidate interviews for Interim President and approval of a replacement Earth Science/Geology Instructor. Mr. Lowe so moved; the motion was seconded by Ms. Miller. There was no discussion. The roll was called and all were in favor. The motion carried. The meeting ended at 8:31 p.m.

Patricia Kriegermeier, Recording Secretary

Donna Kurtz, Board Secretary