

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole of the Board of Trustees of McHenry County College was held on Thursday, April 22, 2010, in the Board Room, Room A217, of Building A on the Campus. In Vice Chair Miller's absence, Chair Lowe called the meeting to order at 6:00 p.m. When Ms. Larson called the roll in Secretary Kurtz's absence, the following were present:

Mr. Sheriff
Ms. Walters
Ms. Larson
Dr. DeWitt
Mr. Lowe
Ms. Kurtz

Ms. Miller was absent at roll call and arrived at 6:05 p.m. Mr. Parrish was absent at roll call and arrived at 6:20 p.m. Attorney Joseph Perkoski was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented, without objection.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole meeting, March 29, 2010 were amended and accepted as amended.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

REVIEW OF REVISED AGENDA AND BOARD PACKET FOR THE APRIL 22, 2010 FINAL MEETING OF THE RETIRING BOARD

During the review of the April 22, 2010 Revised Agenda and Board Packet, Ms. Kurtz asked about the Treasurer's Report, inquiring whether additional criteria were being used in disbursing and managing College funds. Mr. Wilske responded that a review is currently in process, and spoke about consideration for a formal Request for Proposals for banking. Ms. Miller requested that accrued financial statements be provided at the May meeting. Ms. Miller inquired about a check written to an employee, and Mr. Wilske

provided background information. Ms. Miller inquired whether the Office Depot ordering procedure is still in place; Mr. Wilske will follow up. Ms. Miller, Ms. Walters and Ms. Larson inquired about the Requests from Trustees list. Ms. Miller inquired about the Service Contract for the HVAC Maintenance Program, Board Report #10-74; Mr. Manke responded to her question. Ms. Miller inquired also about software that would list and track College equipment; Dr. Plinske stated that a report will be provided by the next meeting. Ms. Miller inquired about Board Report #10-13 Addendum and voiced her concern with the SURS 6% cap. She requested a list of employees near retirement and their salaries. Ms. Miller inquired whether the ending fund balance included \$6 million liability for health insurance for retired employees. Mr. Wilske responded that information would be reflected on an accrual basis.

CLOSED SESSION

At 6:39 p.m., Chair Lowe asked for a motion to go into Closed Session. Ms. Walters moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), *Exception #1, The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee to determine its validity, Exception #11, Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.* and *Exception #21, Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06,* and Ms. Kurtz seconded the motion. There was no discussion; the roll was called and all were in agreement. The motion carried. Closed Session began at 6:40 p.m.

At 7:19 p.m., Mr. Lowe moved to come out of Closed Session; Mr. Parrish seconded the motion. There was no discussion; a voice vote was taken and all were in favor. The motion carried. Closed Session ended at 7:20 p.m.

ACCEPTANCE OF MINUTES

The minutes of the March 29, 2010 Closed Session were not provided and will be reviewed at the May Committee of the Whole meeting.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no comments.

FUTURE AGENDA ITEMS

Ms. Kurtz requested a discussion about a Policy Committee. Ms. Miller would like to re-establish the Audit Committee and asked for volunteers. Ms. Larson requested a discussion about returning to Committee structures.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:23 p.m.

Patricia Kriegermeier, Recording Secretary

Donna Kurtz, Board Secretary