

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, April 1, 2010, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:24 p.m. When Ms. Kurtz called the roll, the following were present:

Dr. DeWitt  
Mr. Sheriff  
Ms. Larson  
Mr. Parrish  
Ms. Miller  
Ms. Kurtz  
Ms. Walters  
Mr. Lowe

Attorney Camille Cribaro was present as legal counsel.

MISSION STATEMENT

Student Trustee Sheriff read the Mission Statement.

PLEDGE OF ALLEGIANCE

Chair Lowe led the group in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented, without objection.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Ms. Miller reported on the March 29, 2010 Committee of the Whole Meeting.

ICCTA REPORT

Mr. Lowe reported on the March 19, 2010 ICCTA meeting held in Oak Brook; he commented on discussion regarding the level of state funding.

### FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish reported concern that with five weeks left in the semester, two-thirds of the students have not completed any volunteer hours. He spoke positively about the recent fundraising event, "Take a Walk in Her Shoes." He reported that planning is underway for the Foundation Golf Outing in June. Mr. Parrish asked whether Mr. Brennan wanted to comment; Mr. Brennan said that many participants in the event have expressed interest in a similar event next year.

### PRESIDENT'S REPORT

Dr. Plinske announced that Cody Sheriff has been selected to receive the Student Trustee Excellence Award from the Illinois Community College Trustees Association. Dr. Plinske stated that Cody has been a tremendous asset to the Board, is currently a member of nine student organizations, attends many events sponsored by other clubs, attends College athletic events, and acts as the College mascot. He has recently been inducted into the Phi Theta Kappa honor society.

Dr. Plinske provided results of a recent survey on the priority registration process, announcing that out of 410 students who completed the survey, 90% were able to register for their first choice classes during priority registration, while less than 5% were unhappy or dissatisfied. Dr. Plinske indicated that this successful process will be used in April for fall registration. Ms. Kurtz commended Dr. Plinske for a job well done; Dr. Plinske stated that a tremendous effort was put forth by a significant number of staff and praised the priority registration team's work. Mr. Lowe gave kudos to all involved for their work.

### PRESENTATIONS

#### Theatre, Mr. Geller, Instructor of Theatre and Speech

Dr. Thomas Takayama attended in Mr. Geller's place. He spoke about the successful spring and fall productions which had sold-out houses. Dr. Takayama then introduced Brian Spengel, who played the lead role in the spring production, "Pippin." He performed the song, "Extraordinary" for the Board.

#### Digital Media, Mr. Falco, Executive Dean of Career and Technology Education

Mr. Falco introduced Ms. Meri Albright of the Digital Media department, who spoke about her co-instructors Mr. Jack Brzezinski and Mr. Thomm Beggs. She introduced three students: Mr. Dave

Collins, Mr. Jason Neioff, and Mr. Dave Lawson, who demonstrated the game created for the accounting department. The students then answered questions and received comments from the Board. The game will be placed on the website. Accounting students will receive a log-in and password to play this educational game.

## COMMUNICATIONS

### A. Faculty Report

Dr. Dow announced the winners of the Founding Faculty scholarship, providing sixty credit hours: Ms. Jennifer Jakubowsky, Ms. Kristin Paus, and Ms. Angela Wonnacott. She congratulated Ms. Janet Scott, ICCTA Faculty Member of the Year, on her award. She then spoke about a proposal from the McHenry County College Faculty Association for parental leave, and distributed a draft with options to consider. Dr. Dow then answered questions and received comments from the Board.

### B. Adjunct Faculty Report

There was no report.

### C. Staff Council Report

Ms. Kivisto could not attend the meeting; Ms. Kriegermeier read her prepared report.

### D. Student Trustee Report

Mr. Sheriff spoke about activities over the past month. Bracelets are being sold for Haiti Relief, and the money raised will be donated to the American Red Cross. On March 4, the Student Peace Action Network hosted a presentation by Dr. Vince Gaddis. On March 12, Equality Club sponsored the showing of "Fish Out of Water," a film not yet released to the public. Following the film, local pastors answered questions raised by audience members. He spoke enthusiastically about the alternative spring break trip hosted by the Student Life office; 20 students traveled to Dungannon, Virginia, to work on building homes in the local community.

### E. Trustee Report

There was no report.

APPROVAL OF CONSENT AGENDA

Item E., Tuition Increase, Board Report #10-56, was removed from the consent agenda for further discussion. Ms. Walters moved to approve the consent agenda, minus item E., Tuition Increase, Board Report #10-56. Ms. Larson seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

**For Approval**

- A. Executive Summary, Board Report #10-43
- B. Financial Statements
  - 1. Treasurer's Report, Board Report #10-44
  - 2. Authorize Payment of Voucher #1018 - \$1,969,699.17, Board Report #10-45
- C. Requests to Purchase/Issue/Renew/Lease
  - 1. Annual Maintenance for Astra Scheduler Software, Board Report #10-46
  - 2. Hallway Furniture for Student Use, Board Report #10-47
  - 3. Maintenance Work on Fire Tower, Board Report #10-48
  - 4. A229 Science Lab Remodel – Casework, Board Report #10-49
  - 5. Employee Appreciation and Recognition Reception Banquet Services, Board Report #10-50
  - 6. Employee Appreciation and Recognition Reception Service Awards, Board Report #10-51
  - 7. URSA Software Maintenance Agreement, Board Report #10-52
  - 8. Windows-based Desktop and Laptop Computers, Board Report #10-53
  - 9. Purchase Orders, Board Report #10-54
- D. Approval of New and Eliminated Positions, Board Report #10-55
- E. Tuition Increase, Board Report #10-56
- F. ICCTA Faculty of the Year Award, Board Report #10-57
- G. Personnel
  - 1. Personnel Adjustments for Spring 2010 Transfer and Occupational Courses, Board Report #10-13, Addendum
  - 2. Approval of Stipend for Acting Executive Dean of Math and Science, Board Report #10-58
  - 3. Approval of Stipend for Acting Assistant Vice President of Academic and Student Affairs, Board Report #10-59
  - 4. Appointment of Coaching Staff, Board Report #10-60
  - 5. Appointment of New Credentials Evaluator, Board Report #10-61
  - 6. Appointment of Replacement Coordinator of Contract Training, Board Report #10-62
  - 7. Salary/Advanced Placement Adjustment, Board Report #10-63

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

After discussion in Closed Session, Ms. Larson moved to approve item E., Tuition Increase, Board Report #10-56. Dr. DeWitt seconded the motion. There was no discussion. The roll was called. Ms. Walters, Ms. Miller and Mr. Parrish voted against; Ms. Kurtz, Ms. Larson, Dr. DeWitt, Mr. Lowe and Mr. Sheriff voted in favor. The motion carried.

SUMMARY COMMENTS BY BOARD MEMBERS

There was no discussion.

FUTURE AGENDA ITEMS

There was no discussion.

At 8:24 p.m., Chair Lowe called for a short break, after which the Board will go into Closed Session.

CLOSED SESSION

At 8:32 p.m., Ms. Miller moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, Exception #11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.*

Ms. Larson seconded the motion. There was no discussion. The roll was called and all were in favor.

The motion carried. Closed Session began at 8:33 p.m.

At 10:59 p.m., Ms. Larson moved to come out of Closed Session and Dr. DeWitt seconded the motion.

There was no discussion; a voice vote was taken and all were in favor. Closed Session ended at 11:00 p.m.

ACCEPTANCE OF MINUTES

The minutes of the Special Board Meeting February 25, 2010, the Regular Board Meeting February 25, 2010 and the Special Board Meeting March 16, 2010 were accepted as presented, without objection. The minutes of the Regular Board Meeting February 25, 2010 Closed Session and the Special Board Meeting March 16, 2010 Closed Session were accepted as presented, without objection.

STAFF COUNCIL MEMORANDUM OF AGREEMENT

Ms. Larson moved to authorize execution of Agreement with Staff Council based on the terms discussed in the closed session and subject to final attorney review. Ms. Walters seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

PRESIDENTIAL SEARCH

There was no discussion.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 11:03 p.m.

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Patricia Kriegermeier, Recording Secretary

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Donna Kurtz, Board Secretary