

Minutes
Regular Board Meeting
December 18, 2008

A Regular Board Meeting of the Board of Trustees of McHenry County College was held on Thursday, December 18, 2008 in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:00 p.m. When Dr. Glosson called the roll, the following Trustees were present:

Mr. Summers
Ms. Walters
Ms. Kurtz
Ms. Miller
Mr. Lowe
Dr. Glosson
Ms. Larson
Mr. Kendzie

Attorney Kerrick was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the November 20, 2008 Regular Board Meeting were corrected to say telephonic communication. The minutes were accepted as amended. The minutes of the Tax Levy Public Hearing and Regular Board Meeting Closed Session, both on November 20, 2008, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORT

Mr. Lowe reported on the December 15, 2008 Special Board meeting.

ICCTA REPORT

Mr. Lowe stated that things were quiet and there was nothing to report.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Magnani reported the Foundation is pleased with the result of a direct mail campaign. Fifteen mini-grant proposals were received. A specialized public relations effort is being conducted to find MCC Promise donors beyond the immediate area.

PRESIDENT'S REPORT

Dr. Packard reported that spring enrollment is very strong; at the end of business on December 17, 2008, enrollment was 14 % higher compared to this date last year. Dr. Sager praised the orientation efforts by the Student Services division in retaining and recruiting students. Dr. Packard reported that instructors David White and Ronald Geary were named by Western Illinois University students as most inspirational teachers. Dr. Packard spoke about the Lady Scots' volleyball team's fourth consecutive appearance at nationals; the team finished 13th this year, and Mr. Kennedy was named regional and conference coach of the year. Ms. Sobolak of the grants office authored a journal article. Dr. Packard spoke about the agenda for the legislative breakfast and received comments and questions from the Trustees.

PRESENTATIONS

A presentation scheduled for the December 18, 2008 meeting was deferred.

COMMUNICATIONS

Faculty Report

Dr. Bev Dow presented the faculty report, citing examples of student engagement and success and expressed appreciation of the Board's efforts to meet during bad weather and move the contract forward.

Staff Council Report

There was no report.

Student Trustee Report

Student Trustee Kendzie reported that Student Senate is planning a winter retreat and will conduct a student trustee outreach initiative. After the report, he answered questions and received comments from the Board.

FACULTY CONTRACT

The Trustees spoke about the full-time faculty contract. Trustee Larson moved to approve Board Report #08-265, Agreement Between Board of Trustees and McHenry County College Faculty Association. Trustee Miller seconded the motion. The roll was called. Mr. Summers voted no; all others voted in favor. The motion carried.

VOUCHER #992, \$25.00, BOARD REPORT #08-266

Dr. Glosson declared a conflict of interest and recused herself from the vote. Trustee Miller moved to approve Voucher #992, Board Report #08-266, and Trustee Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Dr. Glosson returned to the meeting.

ACCEPTANCE OF CONSENT AGENDA

Items A., B.a., C.f., C.h., and I. were removed from the consent agenda. Trustee Larson moved to accept the consent agenda as amended and Trustee Miller seconded the motion. The roll was called and all were in favor. The motion carried.

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher #993 - \$691,771.24, Board Report #08-267
 - c. Voucher #994 - \$427,753.05, Board Report #08-268
- C. Requests to Purchase
 - a. Adult Education Off-Campus Space Rental for Spring Semester 2009, Board Report #08-269
 - b. Cymphonix Bandwidth Management Appliance, Board Report #08-270
 - c. Hallway Furniture for Student Use, Board Report #08-271
 - d. Legato Back-up Recovery Maintenance, Board Report #08-272
 - e. Library Computer Workstations and Chairs, Board Report #08-273
 - f. President's Reception Banquet Services, Board Report #08-274
 - g. Security Video Surveillance System, Board Report #08-275
 - h. Community Engagement Services, Board Report #08-255 Postponed/Amended
- D. Minimum Qualifications for Full-Time Faculty 2009-2010 Update, Board Report #08-276
- E. 2009-2010 Master Seniority List for Tenured Full-Time Faculty, Board Report #08-277
- F. Joint Educational Agreement Update, Board Report #08-278
- G. Lab, Computer Usage, and Technology Fees for 2009-2010, Board Report #08- 279
- H. Reaffirmation of Commitment to Ethics Ordinance, Board Report #08-280
- I. Board Policy Revision, Policy 1.8.4.4.5, Telephonic Voting, Board Report #08-281
- J. Review of Closed Session Minutes, Board Report #08-282
- K. Personnel
 - a. Personnel Adjustments for Fall 2008 Transfer and Occupational Courses, Board Report #08-200 Addendum
 - b. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Board Report #08-260 Addendum
 - c. Appointment of Coaching Staff, Board Report #08-283
 - d. Appointment of New Instructor Nursing/Lab, Board Report, #08-284
 - e. Appointment of Replacement Director of Network Services, Board Report #08-285
 - f. Appointment of Replacement Multicultural Recruiter, Board, Report #08-286
 - g. Appointment of Replacement Student Development Advisor, Board Report #08-287
 - h. Authorization for Personnel Appointment, Board Report #08-288
 - i. Extension of Appointment of Temporary Replacement Director of Workforce Development Support Services, Board Report #08-289
 - j. Request for Position and Title Revision, Associate Vice President of Institutional Effectiveness,

Board Report #08-290

k. Salary/Advanced Placement Adjustments, Board Report #08-291

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Discussion ensued on removed items. After discussion, Trustee Miller made a motion to approve items A., Executive Summary, and B.a., Treasurer's Report; Trustee Kurtz seconded the motion. The roll was called and all were in favor. The motion carried.

Item C.f. was discussed. After discussion, Trustee Kurtz moved that the College postpone item C. f., President's Reception Banquet Services, Board Report #08-274, and Trustee Glosson seconded the motion. The roll was called; Trustees Kurtz, Miller, Summers, Glosson and Lowe voted in favor; Trustees Walters, Larson and Student Trustee Kendzie voted against. The motion carried.

Item C.h. was discussed. Trustee Larson moved to approve Board Report #08-266, Community Engagement Services, and Trustee Kurtz seconded the motion. There was no discussion. The roll was called; Trustees Larson, Summers, Kurtz, Glosson, Lowe, and Student Trustee Kendzie voted in favor; Trustees Walters and Miller voted against. The motion carried.

INFORMATION REPORTS

- A. Resignation
- B. Adult Education Off-Campus Space Rental for Fall Semester 2008
- C. Contract Training
- D. Emergency Purchase of Scissor Lift
- E. Transfer Partnership Agreement with DePaul University, College of Computing and Digital Media
- F. Update on Shah Center Classroom Build-Out
- G. Requests from Trustees
- H. ERP Update

OPEN FOR BOARD MEMBERS

Trustee Walters expressed holiday wishes. Trustee Kurtz inquired about the Adjunct Faculty Contract; Dr. Sager provided an update. Dr. Plinske presented information on the Requests for Proposals for Audit Services and for Legal Services.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 8:25 p.m.

Patricia Kriegermeier, Recording Secretary

Dr. Frances Glosson, Board Secretary