

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, November 20, 2008, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:07 p.m. When Secretary Glosson called the roll, the following were present:

Mr. Summers
Ms. Kurtz
Dr. Glosson
Mr. Kendzie
Ms. Larson
Ms. Miller
Ms. Walters
Mr. Lowe

Attorney Sandra Kerrick was present as legal counsel.

COLLEGE MISSION STATEMENT

Student Trustee Kendzie read the Mission Statement.

ACCEPTANCE OF AGENDA

Two items were removed from the consent agenda; item C. j., Professional Services from Legat Architects, Board Report #08-258, was placed with item #13, Voucher #989, Board Report #08-246. Item C. g., Community Engagement Services, Board Report #08-255, was postponed until the December meeting. The agenda was accepted as changed.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, October 23, 2008 and Closed Session, October 23, 2008 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Ms. Miller reported on the November 18, 2008 Committee of the Whole Meeting. Chair Lowe received consensus from the Trustees to send the Requests for Proposals to the audit and legal firms.

ICCTA REPORT

Mr. Lowe reported that at the recent ICCTA meeting in November, faculty member Mr. Erski attended the seminar on wind power and will make a presentation to the Board at a future date. Mr. Lowe was elected to the ACCT Central Region Nominating Committee. Mr. Lowe spoke about a policy manual change regarding telephonic communication during closed session.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Donna Magnani thanked all for their generous response and gifts of support. The Foundation is moving forward with a larger annual campaign.

PRESIDENT'S REPORT

Dr. Packard spoke about the annual report sent to nearly 100,000 households. The Lady Scots volleyball team is participating in NJCAA championships this week. MCC is again operating a free tax preparation clinic offering services to community members of low to moderate income. Early Childhood Education sponsored the 20th Annual Child's World Conference this month, attended by approximately 300 Pre-Kindergarten and Kindergarten teachers. Mr. Allerheiligen was selected to serve on the Board of Renewed Hope, a nonprofit organization assisting homeless military veterans.

PRESENTATIONS

Mr. Falco, Dean of the Business and Technology division, gave a presentation on the Culinary Management Program which will begin in Fall 2009, in collaboration with District 200. After the presentation, Mr. Falco answered questions from the Board.

Mr. Lowe inquired about the nursing program and Ms. Maifield reported 96% retention at the end of the first semester, comparing very favorably to surrounding community colleges.

COMMUNICATIONS

A. Faculty Report

Ms. Van Sickle spoke about the faculty contract negotiations and indicated she was looking forward to the ratification process.

B. Staff Council Report

Ms. Kivisto, President of the Staff Council, reported that 85 current and retired members attended the Staff Council's 20th Anniversary event. The recipient of the \$500 Staff Council Scholarship is Debra Abraham, a student majoring in Criminal Justice.

C. Student Trustee Report

Student Trustee Kendzie spoke about his recent attendance at the ACCT National Congress in New York. He continues to focus on textbook costs, reviewing strategies to enable students better access to resources.

BOARD REPORT #08-246 AND BOARD REPORT #08-258

Having added item C. j., Professional Services from Legat Architects, Board Report #08-258, Dr.

Glosson and Ms. Walters declared a conflict of interest and recused themselves from the vote. Trustee

Kurtz moved to approve Board Reports #08-246 and #08-258; Trustee Miller seconded the motion. There

was no discussion. The roll was called and all were in favor. The motion carried. Dr. Glosson and Ms.

Walters returned to the meeting.

APPROVAL OF CONSENT AGENDA

Trustee Miller moved to approve the Consent Agenda with two items removed: C. g., Community

Engagement Services, Board Report #08-255, and C. j., Professional Services from Legat Architects,

Board Report #08-258. Trustee Walters seconded the motion. There was no discussion; the roll was

called and all were in favor. The motion carried.

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher #990 - \$1,118,277.34, Board Report #08-247
 - c. Voucher #991 - \$194,886.39, Board Report #08-248
- C. Requests to Purchase
 - a. 1098-T Printing and Mailing Service, Board Report #08-249
 - b. Adobe Creative Suite Graphic Design Software, Board Report #08-250
 - c. Renewal of Adobe Software License, Board Report #08-251
 - d. ALEKS Remediation Software Codes, Board Report #08-252
 - e. Brocade Fiber Switches, Board Report #08-253
 - f. CISCO Adaptive Security Appliance Firewall, Board Report #08-254
 - g. Community Engagement Services, Board Report #08-255
 - h. Contract Training, Board Report #08-256

- i. EBSCO Periodicals Subscription Services, Board Report #08-257
- j. Professional Services from Legat Architects, Board Report #08-258
- k. Renewal of AACC Annual Membership, Board Report #08-259
- D. Personnel
 - a. Personnel Adjustments for Spring 2008 Transfer and Occupational Courses, Board Report #07-275 Addendum
 - b. Personnel Adjustments for Fall 2008 Transfer and Occupational Courses, Board Report #08-200 Addendum
 - c. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Board Report #08-260
 - d. Appointment of New Help Desk Operations Specialist, Board Report #08-261
 - e. Appointment of Replacement Director of Computing Services, Board Report #08-262
 - f. Approval of Eliminated and New Positions, Board Report #08-263
 - g. Salary/Advanced Placement Adjustment, Board Report #08-264

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

C. j., Professional Services from Legat Architects, Board Report #08-258, as noted above, was added to Voucher #989, Board Report #08-248 and approved. Item C.g., Community Engagement Services, was removed from the agenda and postponed for action at the December 18, 2008 meeting.

18. FOR INFORMATION

- A. Compact Agreement with Rockford College
- B. HVAC Duct Repairs
- C. MCC FY 2008 Annual Report Mailing
- D. Updated on MCC Website User Testing
- E. ERP Update
- F. Requests from Trustees

OPEN FOR BOARD MEMBERS

Ms. Kurtz praised the annual report. Ms. Kurtz also inquired about the ERP update and Dr. Plinske provided answers to Trustee Kurtz's questions. Discussion ensued regarding Community Engagement Services.

Chair Lowe called for a break at 7:56 p.m. Ms. Jabusch introduced Ms. Schick, the new Director of Computing Services. The meeting resumed at 8:05 p.m.

CLOSED SESSION

Trustee Summers made a motion to go into Closed Session to discuss matters under exception #2, collective negotiating matters between the public body and its employees or their representatives, or

deliberations concerning salary schedules for one or more classes of employees. Trustee Larson seconded the motion. There was no discussion. The roll was called; Trustees Walters, Summers, Miller, Glosson, Larson, Lowe and Student Trustee Kendzie were in favor. The motion carried. Trustee Kurtz was absent at roll call and re-joined the meeting at 8:08 p.m.

Trustee Walters made a motion to come out of Closed Session and Trustee Miller seconded the motion.

The roll was called and all were in favor. Closed Session ended at 9:53 p.m.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 9:53 p.m.

Patricia Kriegermeier, Recording Secretary to the Board Frances Glosson, Board Secretary