

MINUTES
FINAL MEETING OF THE RETIRING BOARD
of McHENRY COUNTY COLLEGE

The Final Board Meeting of the Retiring Board of Trustees of McHenry County College was held on Thursday, April 23, 2009, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:00 p.m. When Trustee Larson called the roll in Secretary Glosson's absence, the following were present:

Mr. Summers
Ms. Walters
Ms. Kurtz
Ms. Miller
Mrs. Larson
Mr. Kendzie
Mr. Lowe

Dr. Glosson was absent.

Attorney Joseph Perkoski was present as legal counsel.

College Mission Statement

Student Trustee Kendzie read the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

Special Board Meeting, March 12, 2009
Special Board Meeting, March 12, 2009
Special Board Meeting, March 12, 2009 Closed Session
Regular Board Meeting, March 26, 2009
Regular Board Meeting, March 26, 2009 Closed Session
Special Board Meeting, April 9, 2009

All minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Committee of the Whole – April 20, 2009

Ms. Miller presented a summary of the Committee of the Whole meeting.

ICCTA REPORT

Mr. Lowe reported that an ICCTA meeting was being held tonight. Any Trustee interested in serving as an ICCTA representative should contact Chair Lowe.

FRIENDS OF MCC FOUNDATION REPORT

No verbal report was presented.

PRESIDENT'S REPORT

Acting President Sager spoke about the May 9, 2009 graduation ceremonies. He encouraged the Board of Trustees to attend the May 19, 2009 Multi-Chamber Mixer promoting the MCC Promise. Dr. Sager spoke briefly about the Community Engagement process, and invited Ms. Haggerty to report on progress. Dr. Sager asked Dr. Ally to speak about information provided on the changed tax levy methodology; Dr. Ally then answered questions from the Board. Dr. Sager alerted the Board to the College's participation in two energy saving programs, Earth Hour and Demand Response. He provided updated statistics on increased enrollment figures with comparisons to last year, and spoke about the MCC Promise program. Dr. Sager thanked and publicly commended Mr. Jay Geller, who has served as Executive Dean of Humanities. He recognized Dr. Donald Quirk, who will retire from the Office of Institutional Research at the end of April, and expressed appreciation to Ms. Sue Maifield, who will retire from the Human and Public Services and Social Sciences division at the end of April. Chair Lowe thanked Ms. Maifield for her role in bringing the nursing program to fruition.

PRESENTATIONS

Distinguished Budget Presentation Award

Dr. Sager spoke about Dr. Ally's leadership, and presented Dr. Ally with the Government Finance Officers Association award cited above, received for the seventh year in a row. Dr. Ally thanked Mr. McDonald and the many members of the staff for their excellent work to achieve this prestigious award.

Wind Energy Presentation

Mr. Erski provided handouts for the Board: "A Wind Turbine at MCC: Preliminary Issues," and outlined the process to place a wind turbine on campus. He provided statistics which showed that a wind turbine

could save money on energy costs. The next step would be to apply for a grant that might support a feasibility study. Mr. Erski then answered questions and received comments from the Board.

COMMUNICATIONS

A. Faculty Report

Ms. Van Sickle reported that there is one candidate for MCCFA President - Dr. Bev Dow, and that CAPC (Curriculum and Policy Council) will also have new leadership.

B. Staff Council Report

Ms. Kivisto announced that Ms. Deborah Abraham is the recipient of the MCCSC Scholarship. Staff Council is receiving donations for the upcoming book sale. The Staff Council has a new website:

www.mccstaffcouncil.com; Ms. Kivisto thanked Ms. Haggerty and her staff for creating the site banner.

C. Student Trustee Report

Mr. Kendzie presented the Student Trustee report, providing details on a power factor rectifier that could reduce energy usage and save money on energy costs. Next year's Student Senate has been elected.

D. Trustee Report

Ms. Miller spoke about the Foundation report, and encouraged fellow Trustees to find sponsorships for the June 5 Foundation Golf Outing. Ms. Kurtz distributed copies of an article regarding a trustee survey on university budgets and current economic conditions.

APPROVAL OF CONSENT AGENDA

Dr. Sager provided additional information requested on Items G.3 through G.12 and answers to Board questions asked at the April 20 Committee of the Whole meeting. Ms. Walters inquired about personnel procedures; Dr. Sager deferred to Ms. Castillo for an answer. Ms. Kurtz inquired about Board Reports #09-99 and #09-103 and Dr. Sager addressed her questions.

Trustee Kurtz made a motion to approve the consent agenda. Trustee Larson seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

For Approval

- A. Executive Summary, Board Report #09-73
- B. Financial Statements
 1. Treasurer's Report, Board Report #09-74

2. Voucher #1003, \$971,940.79, Board Report #09-75
3. Voucher #1004, \$351,183.70, Board Report #09-76
- C. Requests to Purchase
 1. Symantec Anti-Virus License Renewal, Board Report #09-77
 2. Enterasys Network Expansion Equipment, Board Report #09-78
 3. Local IP Traffic Manager Appliances, Board Report #09-79
 4. Monitors and Server, Board Report #09-80
 5. Shah Center Build-out Furnishings, Board Report #09-81
 6. Service Contract for the HVAC Maintenance Program, Board Report #09-82
 7. Telecourse Materials and Enrollment Fees, Board Report #09-83
- D. Destruction of Audio Tape Recording of the Closed Session of the September 20, 2007 Regular Board Meeting, Board Report #09-84
- E. Academic Calendar for 2010-2011, Board Report #09-85
- F. New and Eliminated Bookstore Positions, Board Report #09-86
- G. Personnel
 1. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Board Report #08-260, Addendum
 2. Appointment of Interim Assignment, Board Report #09-87
 3. Appointment of New Fitness Specialist, Board Report #09-88
 4. Appointment of New Instructor of Culinary Management, Executive Chef, Board Report #09-89
 5. Appointment of New Instructor of Speech, Board Report #09-90
 6. Appointment of Replacement Executive Dean of Education and Social Sciences, Board Report #09-91
 7. Appointment of Replacement Executive Dean of Humanities, Board Report #09-92
 8. Appointment of Replacement Instructor of Applied Technology, Board Report #09-93
 9. Appointment of Replacement Instructor of Art, Ceramics, Board Report #09-94
 10. Appointment of Replacement Instructor of Mathematics, Board Report #09-95
 11. Appointment of Replacement Instructor of Mathematics, Board Report #09-96
 12. Appointment of Replacement Instructor of Sociology, Board Report #09-97
 13. Request for Unpaid Leave of Absence, Board Report #09-98
 14. Administrative Contracts and Compensation for FY 2010, Board Report #09-99
 15. Salary/Advanced Placement Adjustment, Board Report #09-100

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed.

RATIFICATION OF CHANGE IN THRESHOLD AT WHICH REQUESTS TO PURCHASE ITEMS OR SERVICES WITH ASSOCIATED STREAMS OF REVENUE MEETING OR EXCEEDING THE EXPENDITURE ARE PRESENTED TO THE BOARD FOR APPROVAL, Board Report #09-103

After general discussion of this item, Trustee Larson moved to approve Board Report #09-103; Trustee

Walters seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

FOR INFORMATION

- A. Resignation
- B. Quarterly Report on Grants
- C. March 31, 2009 Accrued Financial Statements
- D. ERP Update

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walters thanked Mr. Kendzie for representing the College as Student Trustee and wished him good luck in the future. Mr. Kendzie thanked the Board for an amazing experience and for nourishing this position. Ms. Kurtz spoke about her pride in the work Mr. Kendzie has done this year. Mr. Lowe stated it was a pleasure working with Mr. Kendzie.

FUTURE AGENDA ITEMS

Ms. Kurtz spoke about the economic environment discussion for next month's Committee of the Whole meeting.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 8:31 p.m. A recess was announced before the Organizational Meeting.

Patricia Kriegermeier, Recording Secretary

Dr. Frances Glosson, Board Secretary