

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, August 23, 2007, in the Board Room, Room A217, in Building A on the Campus following the Budget Hearing. Chair Summers called the meeting to order at 7:20 p.m. When Secretary Lowe called the roll, the following were present:

Dr. Glosson
Mrs. Larson
Mr. Lowe
Ms. Miller
Mr. Summers
Ms. Walters
Ms. Claypool

Attorney Sandra Kerrick was present as legal counsel.

Trustee Kurtz arrived at 7:40 p.m.

College Mission Statement

Ms. Claypool read the Mission Statement.

APPROVAL OF AGENDA

Chair Summers asked that a Facilities Committee Report be given under Item 7, Board Committee Reports.

He then stated that, hearing no objections, the agenda stands approved with the addition of the Facilities Committee Report.

DISPOSITION OF MINUTES: Regular Board Meeting July 26, 2007
Regular Board Meeting July 26, 2007 Closed Session
Special Board Meeting August 1, 2007

Hearing no objections, all minutes were approved as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Collins spoke to the Board about the Health, Wellness, Athletic Complex, and also expressed concern over reasons given at several meetings for going into Closed Session.

COMMITTEE REPORTS

Committee of the Whole – August 20, 2007

Dr. Glosson reported on the August 20, 2007, Committee of the Whole meeting, and the following: (1) a presentation from the McHenry County Conservation District on a bicycle path going through the MCC campus; (2) presentations on Sections 6, 7, 8, and 11 of the Bridger Report; and (3) the Board Policy Manual.

Facilities Committee Meetings: August 20, 2007, August 21, 2007, and August 22, 2007

Trustee Larson reported on three Facilities Meetings that were held on Monday, August 20, Tuesday, August 21, and Wednesday, August 22. Information was presented at these meetings on the impact of the HWAC facility on educational programs at the College. Trustee Lowe expressed appreciation to the employees who spoke at the meetings and also to those who attended in support of the project.

ICCTA REPORT

Trustee Summers reported that Trustee Lowe has been appointed to the ICCTA Executive Committee. Mr. Lowe shared information on his success at having increased funding identified as the goal of his committee. He stated that the next meeting will be on September 14 and 15 at the Holiday Inn in Champaign. He also spoke about the upcoming ACCT meeting in September.

Dr. Glosson spoke about the ICCTA Action Alert regarding the ruling that community colleges are units of local government.

FRIENDS OF MCC FOUNDATION REPORT

In the absence of Ms. Kurtz, Ms. Miller, alternate, deferred to Mr. Like for his report. Mr. Like highlighted the following items from the Foundation report in the packet: (1) the MCC Promise Director position is the first one paid for by the Foundation; (2) the upcoming ABC Breakfast and upcoming November Gala; (3) the Heritage Society; and (4) the redesign of MCC Connections which is sent to 27,000 alumni and donors. Mr. Like stated that the Board of Trustees will be invited to a Foundation social event on September 27.

PRESIDENT'S REPORT

President Packard started his report with information on the Governor's budget cuts. He then introduced Dr. Shenethia Manuel, Assistant Vice President of Human Resources, who familiarized the Board with her background. Dr. Packard continued with information on the Children's Health and Safety Fair that drew over 1,200 people; the Senior Fair attended by approximately 2,000 people; enrollment decline of .3% from Fall 2006; 2007 ScotStars Youth Summer Sports Camps with a record 142 participants; and a Leadership Retreat sponsored by Multicultural Programs and Student Leadership for incoming students. Student Trustee Claypool noted that she attended the Retreat and was excited about the incoming leaders. Dr. Packard closed his report with information about a new service for students in the Special Needs Department called speech to text transcription. Dr. Glosson gave very favorable comments about the recent employee picnic at the College.

PRESENTATION

Supplemental Learning Lab, Mr. Jonathan Birnbaum, Dean of Library and Academic Support Services Chair Summers announced that there will be a recess in the meeting while the Board goes to the Supplemental Learning Lab for a presentation. Dr. Gray noted that 57% of our students need developmental assistance, and at 7:55 p.m. Board members moved to the Supplemental Learning Lab for a tour and presentation. Chair Summers reconvened the meeting at 8:27 p.m.

COMMUNICATIONS

A. Faculty Report

Faculty President Van Sickle reported that there are presently 101 faculty at the College. She stated that she is looking forward to working with the Board.

B. Staff Council Report

Ms. Hendrix announced that this is her last report, as she is retiring next week. She thanked the Board for the kindnesses they have shown over the years. Ms. Hendrix then introduced Ms. Kivisto, the newly elected President of the Staff Council. Ms. Kivisto read a statement, on behalf of Ms. Ritter, on the many

accomplishments and contributions of Ms. Hendrix over the years. Chair Summers offered profound good wishes to Ms. Hendrix as she retires.

C. Student Trustee Report

Ms. Claypool reported that she has been meeting with the students about various issues concerning the College. She stated that she has a meeting scheduled with Ms. Johnson, Director of Campus Security, to talk about how to better inform students of the services that are available to them from the Security Office. Ms. Claypool spoke about some of the first week activities that were held for students.

Dr. Glosson spoke about the incident that occurred at Elgin Community College earlier this week, and Dr. Packard assured the Board and those in attendance that we were in close contact with ECC shortly after the incident occurred. He noted that we have worked with the emergency response teams in the county and that they have used the College for their training.

NEW BOARD POLICIES

- A. 2.1.4.6 Emergency Change Orders for Construction Projects, Board Report #07-153 POSTPONED 7/26/07
- B. 4.10 Religious Observances, Board Report #07-154 POSTPONED 7/26/07

Chair Summers stated that these items were on last month's agenda. Mrs. Larson explained the Board Policies. Mr. Lowe made a motion to approve Board Report #07-153 and Board Report #07-154, both postponed on 7/26/07. Ms. Walters seconded the motion. Secretary Lowe called the roll and all were in favor. The motion carried.

BOARD POLICY MANUAL REVISION, Board Report #07-156

Dr. Packard explained that in this revision of the Board Policy Manual, the Policies were separated from the Procedures and two separate sections set up. He encouraged the Board to regularly look at a portion of the policies on a quarterly basis. Mr. Lowe made a motion to postpone Board Report #07-156 until the Regular September Board meeting. Ms. Claypool seconded. The roll was called and all were in favor. The motion carried.

Chair Summers stated that the following four items will be grouped into one motion, second, and vote.

APPROVAL OF NEW INSTRUCTOR OF NURSING AND LAB POSITION, Board Report #07-157

Dr. Packard reported that this position is being funded by the Foundation, and Dr. Gray stated that we need to have this type of position in place for the Nursing Program.

APPROVAL OF NEW COORDINATOR OF SHIFTING GEARS GRANT POSITION, Board Report #07-158

Ms. Koehler spoke about this fully grant-funded position that will extend through September 2008. She explained that eight community colleges throughout the state received funding.

APPROVAL OF NEW AND ELIMINATED POSITION, Board Report #07-159

Dr. Gray stated that with the retirement of Ms. Hendrix, this position was reviewed, and a position restructured to more fully meet the needs of business.

CONTRACT EXTENSION FOR THE PRESIDENT, Board Report #07-160

Chair Summers stated that this is the culmination of the Board retreat and president's evaluation. Dr.

Glosson explained the process they used for the Board evaluation and also the president's evaluation.

Ms. Walters made a motion to approve Approval of New Instructor of Nursing and Lab Position, Board Report #07-157, Approval of New Coordinator of Shifting Gears Grant Position, Board Report #07-158, Approval of New and Eliminated Position, Board Report #07-159, and Contract Extension for the President, Board Report #07-160. Mrs. Larson seconded the motion. The roll was called and all were in favor. The motion carried.

APPROVAL OF CONSENT AGENDA

For Approval

- A. Financial Statements
 - a. Treasurer's Reports
 - b. Voucher #943 - \$1,894,345.48, Board Report #07-161
 - c. Voucher #944 - \$437,781.623, Board Report #07-162
- B. Requests to Purchase
 - a. Apple Server, Board Report #07-163
 - b. Zero-Turn Radius Mower, Board Report #07-164
 - c. Custodial Supplies-Paper and Liners, Board Report #07-165
 - d. Phone Equipment Maintenance, Board Report #07-166
 - e. Renewal of Illinois State Library ILLINET/OCLC Services Agreement, Board Report #07-167
 - f. Contract Training, Board Report #07-168
 - g. CAD/Drafting Monitors and Printer, Board Report #07-169
- C. Destruction of Audio Tape Recording of February 23, 2006, Board Meeting, Board Report #07-170
- D. Personnel

- a. Personnel Adjustments for Summer 2007 Transfer and Occupational Courses, Board Report #07-93 Addendum
- b. Personnel Adjustments for Fall 2007 Transfer and Occupational Courses, Board Report #07-171
- c. Continuing and Professional Education Personnel Considerations for Fall 2007, Board Report #07-172
- d. Appointment of Women's Tennis Coach, Board Report #07-173
- e. Appointment of New MCC Promise Director, Board Report #07-174
- f. Appointment of Replacement Research and Assessment Associate, Board Report #07-175
- g. Salary/Advanced Placement Adjustments, Board Report #07-176

Dr. Glosson asked that Board Report #07-161, Voucher #943, be removed from the Consent Agenda.

Mr. Lowe made a motion to approve the Consent Agenda minus Board Report #07-161. Ms. Miller seconded the motion. The roll was called and all were in favor. The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Mr. Lowe made a motion to approve Board Report #07-161, Voucher #943. Ms. Walters seconded the motion. When the roll was called, Dr. Glosson abstained. All others voted in favor, and the motion carried.

INFORMATION REPORT

- A. Emergency Compressor Repair
- B. Continued Usage of the Entegra Procurement Program for Food Services

Dr. Ally explained that an emergency repair was necessary on one of the compressors.

Mr. Penoyer reported to the Board that the contract with Entegra is one-year old and is going extremely well.

OPEN FOR BOARD MEMBERS

Board Calendar

Mr. Lowe thanked the people who were involved in the recent HWAC information sessions earlier in the week. Ms. Walters expressed appreciation for the knowledgeable presentation by the staff, and spoke of comments given earlier in the meeting.

Ms. Miller commented favorably on the billboards for the Welding Boot Camp and the Digital Media programs, and Mr. Walker explained the strategy used for the placement of the billboards.

Trustee Lowe spoke about the very tasteful decorating at the Shah Center.

Mr. Summers stated that he is very grateful to the outpouring of individuals, and for their comments and information. He noted that we will assemble the comments of the citizenry and go forward.

Mrs. Larson spoke about the College always being environmentally conscious, and the fact that the College is protecting the water around and under us.

Attorney Kerrick thanked every Board member for their attendance at the Crystal Lake Planning and Zoning Hearing.

Mr. Lowe extended birthday wishes to Dr. Packard.

Chair Summers called a five-minute recess, and stated that following the recess the Board will go into Closed Session for discussion of the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

CLOSED SESSION

Following the recess, Dr. Glosson made a motion to move into Closed Session for discussion of the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Mrs. Larson seconded the motion. The roll was called and all were in favor. The motion carried.

Ms. Walters left the meeting at 9:55 p.m.

Mr. Lowe made a motion to move out of Closed Session and Ms. Miller seconded the motion. The roll was called and all were in favor. The motion carried.

ADJOURNMENT

At 10 p.m., with no further business, the meeting adjourned.

Mr. George Lowe, Secretary