

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, October 27, 2005, in the Board Room, Room A217, in Building A on the Campus.

Chair Lowe called the meeting to order at 7 p.m. Secretary Kurtz called the roll and the following were present:

Dr. Glosson
Ms. Kurtz
Mrs. Larson
Mr. Lowe
Ms. Miller
Mr. Summers
Ms. Walters
Mr. Love

Attorney Sandra Kerrick was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Lowe led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Lowe stated that hearing no changes the Agenda is approved as presented.

APPROVAL OF MINUTES: Regular Board Meeting September 22, 2005
Regular Board Meeting September 22, 2005 Closed Session

Following circulation of the Closed Session minutes, Chair Lowe stated that the minutes stand approved.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

A student addressed the Board regarding dissatisfaction with a class and was advised to meet with Vice President Gray.

BOARD COMMITTEE REPORTS

A. Finance Committee

Ms. Miller, Chair of the Finance Committee, reported on a Finance Committee meeting held on

Tuesday, October 11. She stated that the Finance Committee is recommending that an independent third party come in to assess the efficiency and effectiveness of College operations, and asked that this be brought to the next Board meeting.

B. Facilities Committee

Ms. Larson reported on the meeting of Tuesday, October 18, when change orders and colors for the Route 31 property were discussed.

ICCTA REPORT

Trustee Summers reported on the last ICCTA meeting held in Springfield on the topic of security and run by an FBI agent. Trustees Lowe and Larson were also in attendance and Ms. Larson stated that she is looking forward to a follow-up to this presentation. Trustee Summers noted that the next meeting will be on November 11 in Chicago.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation liaison, reported that tomorrow is the last day to purchase tickets to the Foundation Gala being held at the Sanfilippo Estate in Barrington. She highlighted several items from her report, including information on the second planned giving workshop to be held on November 9 at the College, *The Philanthropist Next Door*.

PRESIDENT'S REPORT

President Packard opened his report with information on the success of the Multi-Chamber Mixer held at the College on October 20. He also reported on the following: (1) recognition of Mark Arctander by his peers as one of the 150 top Chicago artists; (2) the first regional game of the MCC Lady Scots volleyball team to be held at MCC on November 1; (3) men's soccer team to compete on October 29 at College of DuPage for the regional championship; (4) English and Math departments participating in a League for Innovation project funded by the Hewlett Foundation; and (5) receipt by the College of one of the McHenry County Reduce, Re-Use and Recycling Awards.

PRESENTATION

Route 31 Property Update, Dominick Demonica

Chair Lowe stated that there would be no presentation at this time.

COMMUNICATIONS

a. Faculty Report

No report was given.

b. Staff Council Report

Mrs. Ritter reported on a recent Staff Council all school benefit to raise money for an employee on disability with a long term illness. Nearly \$2,000 was delivered to the family along with a dried floral arrangement and additional money is still coming in. She expressed pride in everyone at the College.

c. Student Trustee Report

Student Trustee Love highlighted items from his written report.

APPROVAL OF CONSENT AGENDA

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 899- \$1,894,870.89, Board Report #05-142
 - c. Voucher 900 - \$273,573.73, Board Report #05-143
- C. Approval of FY 2005 Audit, Board Report #05-124 POSTPONED 9/22/05
- D. Requests to Purchase
 - a. Video Gaming Courses Server, Board Report #05-144
 - b. Food Services Equipment, Board Report #05-145
 - c. Sirsi Software License and Maintenance Agreement, Board Report #05-146
 - d. Degree Audit Development Services, Board Report #05-147
 - e. Human Anatomy 3-D Virtual Model, Board Report #05-148
 - f. Trips and Tours Services, Board Report #05-149
 - g. T-1 Services through SBC/Illinois Century Network, Board Report #05-150
 - h. Contract Training, Board Report #05-151
 - i. CCbenefits Software, Board Report #05-152
 - j. Illinois Community College System Procurement Consortium (ICCSPC), Bd. Rpt. #05-153
- E. Increase in Dollar Limit and Approval of Construction Change Orders, Board Report #05-154
- F. Resolution for Estimated Tax Levy and Notice of Public Hearing, Board Report #05-155
- G. China Ambassador Program, Board Report #05-156
- H. Transfer of Scholarship to Friends of MCC Foundation, Board Report #05-157
- I. Board Policy Revision
 - a. Board Policy 2.1.9 Preparation of an Annual Audit, Board Report #05-132 POSTPONED 9/22/45
 - b. Board Policy 2.1.1 Investments, Board Report #05-133 POSTPONED 9/22/05

- J. Academic Calendar for 2006-2007, Board Report #05-158
- K. Personnel
 - a. Personnel Adjustments for Spring 2005 Transfer and Occupational Courses, Board Report #04-195 Addendum
 - b. Personnel Adjustments for Summer 2005 Transfer and Occupational Courses, Board Report #05-72 Addendum
 - c. Personnel Adjustments for Fall 2005 Transfer and Occupational Courses, Board Report #05-113 Addendum
 - d. Request for Position Revision and Appointment of Desktop Specialist, Bd. Rpt. #05-159
 - e. Appointment of Replacement Coordinator of Student Life & Campus Activities, Board Report #05-160
 - f. Salary/Advanced Placement Adjustments, Board Report #05-161

For Information

- A. Fiscal Year 2005 Annual Grants Summary
- B. Quarterly Report on Grants

Ms. Larson made a motion to remove the following items from the Consent Agenda:

- Item 13.B.a. Treasurer's Report;
- Item 13.B.b. Voucher 899 - \$1,894,870.89, Board Report #05-142;
- Item 13.C.c. Voucher 900 - \$273,573.73; Board Report #05-143;
- Item 13.D.a. Video Gaming courses Server, Board Report #05-144;
- Item 13.D.f. Trips and Tours Services, Board Report #05-149;
- Item 13.E. Increase in Dollar Limit and Approval of Construction Change Orders, Board Report #05-154;
- Item 13.G. China Ambassador Program, Board Report #05-156;
- Item 13.K.d. Request for Position Revision and Appointment of Desktop Specialist, Board Report #05-159; and
- Item 13.f. Salary/Advanced Placement Adjustments, Board Report #05-161.

Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

Ms. Miller made a motion to approve the Consent Agenda with the above items removed. Ms.

Walters seconded the motion. When the roll was called, all were in favor and the motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Ms. Miller made a motion to approve Item 13.B.a, Item 13.B.b., and Item 13 B.c., and also Item 13 D. a. and f. Ms. Kurtz seconded the motion. Ms. Miller had a question about accrual and Dr. Ally responded. Ms. Miller received clarification on a question regarding Expenditures. In response to a Board inquiry regarding Video Gaming Courses Server, Board Report #05-144, Dr. Gray stated that we are in the process of developing an entire degree on video gaming and that this will also be a tech prep program. Administration responded to a question regarding the payment method for Trips and Tours Services, Board Report #05-149. When Trustee Kurtz called the roll, Dr. Glosson abstained. All others voted in favor and the motion carried.

There was discussion on China Ambassador Program, Board Report #05-156, and Dr. Glosson asked about the possibility of obtaining a grant for this. She also stated that she would be interested in hearing from Ms. Moylan about her experience when she returns. Ms. Walters made a motion to approve Item 13.G. Dr. Glosson seconded the motion. When the roll was called, Ms. Kurtz and Ms. Miller voted no. All others voted in favor. The motion carried.

OPEN FOR BOARD MEMBERS

Ms. Miller stated that the Chamber Mixer held at the College was very well attended. Ms. Walters added that it was a very successful event.

Mr. Summers complimented Dr. Packard and Ms. Kopala for their progress with the electronic board packet.

CLOSED SESSION

Ms. Miller made a motion to move into Closed Session to discuss (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity; (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;

(3) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and (4) professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence. Ms. Walters seconded the motion. When the roll was called, all were in favor and the motion carried.

Ms. Kurtz made a motion to move out of Closed Session. Dr. Glosson seconded the motion. The roll was called and all were in favor. The motion carried.

Mrs. Larson made a motion to approve Board Report #05-154, Increase in Dollar Limit and Approval of Construction Change, amended to remove "Remove/replace existing roofing system" and "Remove/replace existing windows and doors" and change the recommendation to read "that the Board of Trustees authorizes the administration to approve change orders up to \$10,000, with this amount to be reviewed by the Board at the January 26 Regular Board Meeting. Ms. Walters seconded the motion. The roll was called and all were in favor. The Board then requested additional quotes on the windows and doors and also on the roof. They also asked for information on the cost of steel. The Board then arranged for a Special Board meeting to be held on Thursday, November 3, at 5:30 p.m., to look at the additional quotes.

Ms. Miller made a motion to approve Board Reports #05-159, Request for Position Revision and Appointment of Desktop Specialist, and Board Report #05-161, Salary/Advanced Placement Adjustments. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

Ms. Walters spoke to the Board about claiming mileage expenses for travel to and from Board meetings and then donating the reimbursement to the Friends of MCC Foundation.

ADJOURNMENT

At 9:40 p.m., with no further business, the meeting adjourned.

Donna S. Kurtz, Secretary