

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, February 24, 2005, in the Board Room, Room A217, in Building A on the Campus.

Chair Lowe called the meeting to order at 7 p.m. Secretary Kachiroubas called the roll and the following were present:

Dr. Glosson
Mr. Kachiroubas
Mrs. Larson
Mr. Lowe
Mr. Murphy
Ms. Walters

Absent: Ms. Miller

Attorney Sandra Kerrick was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Lowe led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Lowe stated that the agenda stands approved as presented.

APPROVAL OF MINUTES: Regular Board Meeting January 27, 2005
Regular Board Meeting December 16, 2004 Closed Session

Chair Lowe stated that hearing no objections, the minutes stand approved.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Dr. Packard turned to Dr. Snow-Flamer to introduce Normah Salleh-Barone, the new Dean of Students.

He also pointed out that Jennifer Neathery of the Student Senate was present and will speak to the Board later in the meeting.

COMMITTEE OF THE WHOLE REPORT

Ms. Walters, Chair of the Committee of the Whole, reported on the meeting held on Monday, February 21, in the Board Room which included the following: an update on the Route 31 property by Dominick Demonica of Legat Architects; a status report on the preliminary PUD meeting with Crystal Lake; information from Mr. Linehan on the replacement of computers; and RFPs for a replacement insurance consultant. She added that rather than appoint a student trustee to fill the vacancy left by Student Trustee Disney, a representative from Student Senate will report at the February and March Board meetings.

ICCTA REPORT

Trustee Murphy reported that the next ICCTA meeting is on March 11 and 12 in Naperville, and that Lobby Day is May 4 in Springfield.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation liaison, gave a monthly update of Foundation activities. She mentioned the following upcoming events: ABC Breakfast on April 20; Golf Outing on Tuesday, May 31, at Bull Valley Golf Club; and the Gala which has been rescheduled for November 5, 2005. She called attention to the Scholarship Announcements for Fall 2005, and the Friends of MCC Board of Directors Distribution Grid at Board places.

PRESIDENT'S REPORT

President Packard reported on the following:

- Worldwide Youth in Science and Engineering (WYSE) competition held on campus with 221 students from 14 high schools participating;
- McHenry County Business Journal interview of Susan Richmond, Dean of Health Care Programs, on the status of MCC's health care programs, which will be published at the end of February;
- Free Application for Federal Student Aid (FAFSA) Completion Workshop hosted by the Financial Aid Office on Saturday, February 26;

- \$5,700 grant award to the Automotive Program from the IMACA Education Foundation that will underwrite the purchase of automotive air conditioning tools and equipment for MCC's Automotive Program; and
- Partnership of the Business and Technology Division and the University of Washington on a National Science Foundation grant to develop a National Resource Center for Materials Technology Education.

Dr. Packard directed the Board to material at their places related to Funding Changes, that shows the ICCB requested budget and the Governor's proposed budget.

PRESENTATION

Student Learning Outcomes Assessments – Dr. Jim Gray, Vice President of Learning and Student Support Services, and Ms. Kathy Chamberlain, Instructor and Chair of Assessment

Dr. Gray introduced Ms. Chamberlain, Chair of Assessment, who spoke about the College's progress regarding assessment, in preparation for our upcoming NCA visit on April 25 and 26.

COMMUNICATIONS

Faculty Report

No report was given.

Staff Council Report

No report was given.

Student Trustee Report

In lieu of a Student Trustee Report, Jennifer Neathery of Student Senate spoke about activities and accomplishments of the students. She stated that her participation in Student Senate has been very positive and her experience at MCC has also been good.

Chair Lowe asked about Student Senate members participating in Lobby Day on April 5 and 6.

APPROVAL OF CONSENT AGENDA

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 882 - \$1,736,300.11, Board Report #05-20
 - c. Voucher 883 - \$201, 942.33, Board Report #05-21
- C. Request to Purchase

- a. Deep Freeze Windows Protection Software Licenses, Board Report #05-22
- b. Phone Equipment Maintenance, Board Report #04-23
- D. McHenry Property Site Work, Board Report #05-24
- E. Revised Tuition and Fees for Illinois Course Exchange Courses, Board Report #05-25
- F. 2005-2006 Master Seniority List for Tenured Full-Time Faculty, Board Report #04-26
- G. New Faculty Positions, Board Report #05-27
- H. Revised Academic Calendar for 2005-2006, Board Report #04-153 Addendum
- I. ICCTA Distinguished Alumnus Award, Board Report #05-28
- J. Personnel
 - a. Personnel Adjustments for Spring 2004 Transfer and Occupational Courses, Board Report #02-204 Addendum
 - b. Personnel Adjustments for Fall 2004 Transfer and Occupational Courses, Board Report #04-93 Addendum
 - c. Personnel Adjustments for Spring 2005 Transfer and Occupational Courses, Board Report #04-195 Addendum
 - d. Continuing and Professional Education Personnel Considerations for Spring 2005, Board Report #05-29
 - e. Faculty Tenure Recommendations for 2005-2006, Board Report #05-30
 - f. Appointment of Replacement Research and Planning Associate, Board Report #05-31
 - g. Sponsored Leave Recommendations 2005-2006, Board Report #05-32
 - h. Resignation, Board Report #05-33
 - i. Resignation, Board Report #05-34
 - j. Salary/Advanced Placement Adjustments, Board Report #05-17

For Information

- A. State Approved Projects
- B. Fiscal Year 2005 Strategic Initiatives: Six-Month Progress Report

Mr. Murphy made a motion to approve the Consent Agenda. Mr. Kachiroubas seconded the motion. The roll was called and all were in favor. The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

There was no action as nothing had been removed from the Consent Agenda.

OPEN FOR BOARD MEMBERS

Trustee Murphy called attention to a report from Trustee Kachiroubas on the recent Legislative Summit and Mr. Kachiroubas gave information on the ACCT website on Legislative Advocacy. He added that the speech given by First Lady Bush at the Summit is available on the ACCT website.

Chair Lowe stated that there will be a short break before going into Closed Session.

CLOSED SESSION

Dr. Glosson made a motion to move into Closed Session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Ms. Walters seconded the motion. When the roll was called, all were in favor and the motion carried.

Ms. Walters made a motion to move out of Closed Session. Dr. Glosson seconded the motion. The roll was called and all were in favor. The motion carried.

Ms. Walters asked to reconsider the vote on the Consent Agenda. Mr. Murphy seconded her motion. All were in favor and the motion to reconsider carried. Mr. Murphy then made a motion to approve the Consent Agenda. Mr. Kachiroubas seconded the motion. When the roll was called, Ms. Walters abstained and all others voted in favor. The motion carried.

ADJOURNMENT

At 8:35 p.m., with no further business, the meeting adjourned.

Nicholas S. Kachiroubas, Secretary