

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, December 15, 2005, in the Board Room, Room A217, in Building A, on the Campus.

Chair Lowe called the meeting to order at 7 p.m. Secretary Kurtz called the roll and the following were present:

Ms. Kurtz
Mr. Lowe
Ms. Miller
Mr. Summers
Ms. Walters
Mr. Love

Absent: Dr. Glosson
Mrs. Larson

A telephonic connection with Trustee Larson was unsuccessful.

Attorney Sandra Kerrick was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Lowe led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Lowe stated that, hearing no objections, the agenda stands as presented.

APPROVAL OF MINUTES: Tax Levy Public Hearing November 17, 2005
Regular Board Meeting November 17, 2005
Regular Board Meeting November 17, 2005 Closed Session

Chair Lowe stated that hearing no objections, all minutes stand approved.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors or presentations.

COMMITTEE OF THE WHOLE REPORT

Chair Lowe stated that a Committee of the Whole meeting was held on December 12 and some of the items covered included (1) an overview of the marketing efforts at the college and an explanation of integrated marketing from Mr. Walker; (2) an explanation by Dr. Patton of the outline on topics the Board could select from for speaking engagements; (3) an update on the Campus Master Plan; (4) an overview by Dr. Maxwell of the upcoming Digital Media Curriculum; (5) an explanation by Mr. Like of the fundraising plan for the McHenry Corporate Training and Business Development Center; and (6) December requests to purchase. Trustee Miller reported that a Finance Committee meeting will follow the Regular Board Meeting on Thursday, December 15, and the following will be discussed: the Auditor Selection Process; and the Organizational and Operational Study RFP.

Attorney Kerrick shared information on the Campus Master Plan.

ICCTA REPORT

Mr. Summers reported that with the holidays upon us, there is not much activity right now with the state association.

FRIENDS OF MCC FOUNDATION REPORT

Along with other items, Ms. Walters, Foundation liaison, reported on the passage of a new five-year strategic plan which includes the mission and the vision of the Foundation.

PRESIDENT'S REPORT

President Packard opened his report with information that we received communication that our AQIP application has been accepted; and continued his report with the following: (1) set points on thermostats have been lowered from 65 to 60 degrees; (2) the College is a designated cold weather site but only during our regular business hours; (3) Mr. Heilbrunn, Director of Columbia College, reported that Columbia students who did their lower division work at MCC, majoring in business, have tested above the national norm for students in business programs around the country; and (4) Ms. Kopala winning the recent Spelling Bee on December 1 to raise funds for United Way.

PRESENTATION

Skyway Conference College Bowl Team, Steve Socol, Advisor

Mr. Gardner, Coordinator of Student Life, reported that the MCC College Bowl Team placed first in the Skyway Conference College Bowl. Mr. Socol, advisor, followed with an introduction of the team members.

COMMUNICATIONS

a. Faculty Report

No report was given.

b. Staff Council Report

No report was given.

c. Student Trustee Report

Student Trustee Love reported that the students are moving forward with research on smoking on campus, and Dr. Packard added that the two of them attended a conference on a smoke-free campus.

APPROVAL OF CONSENT AGENDA

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 903 - \$1,315,041.69, Board Report #05-174
 - c. Voucher 904 - \$247,686.56, Board Report #05-175
- C. Requests to Purchase
 - a. Furnishings and Audio/Visual Equipment for McHenry Site, Board Report #05-176
 - b. Student Planners, Board Report #05-177
 - c. Library Periodicals Subscription Services, Board Report #05-178
 - d. Copier for Small Business Development Center, Board Report #05-179
 - e. Contract Training, Board Report #05-180
 - f. Renewal of Maintenance Agreements for Network Storage and Backup/Recovery Systems, Board Report #05-181
- D. Request to Join US Communities Government Purchasing Alliance and Renew Office Depot Supply Contract, Board Report #05-170 POSTPONED 11/17/05
- E. Nursing Education Program Feasibility Study, Board Report #05-182
- F. Review of Closed Session Minutes, Board Report #05-183
- G. Destruction of Audio Tape Recordings of May 2004 Board Meetings, Board Report #05-184
- H. Personnel
 - a. Personnel Adjustments for Fall 2005 Semester Transfer and Occupational Courses, Board Report #05-113 Addendum
 - b. Appointment of New Instructor of Health Care – Nursing, Bd. Rpt. #05-185
 - c. Appointment of Replacement Associate Director of Computing Services, Bd. Rpt. #05-186

- d. Appointment of Replacement Research and Assessment Associate, Board Report #05-187
- e. Adjunct Faculty Salary Adjustments, Board Report #05-188
- f. Salary/Advanced Placement Adjustments, Board Report #05-189

Mr. Lowe removed Item D. Board Report #05-170 from the Consent Agenda. Ms. Walters made a motion to approve the Consent Agenda. Ms. Kurtz seconded the motion. The roll was called and all were in favor. The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Trustee Miller asked that Item D. be postponed until the January meeting and then made a motion to do the same. Mr. Summers seconded the motion. The roll was called and all were in favor.

OPEN FOR BOARD MEMBERS

- A. Mission Statement
- B. Board Calendar

Trustee Walters wished everyone a Merry Christmas.

Trustee Lowe talked about the following:

- The Evaluation Committee for Dr. Packard's evaluation being named at the January meeting;
- Completion of discussions with Crystal Lake; and
- Election of Board officers at the April Organizational Meeting.

He asked that the Mission Statement be put on the agenda in January.

Chair Lowe stated that the Board will take a short break before going into Closed Session.

Mr. Summers extended his compliments to Dr. Packard and staff for being thorough and meticulous in responding to the many Board requests for information..

CLOSED SESSION

A motion was made by Ms. Walters to move into Closed Session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. The motion was seconded by Mr. Summers. When the roll was called, all were in favor and the motion carried.

Ms. Kurtz made a motion to move out of Closed Session and Mr. Love seconded the motion. The roll was called and all were in favor. The motion carried.

ADJOURNMENT

At 8:10 p.m., with no further business, the meeting adjourned.

Donna Kurtz, Secretary