RFP Questions

Bid Title	**Main Campus Utility Locating, Surveying, Mapping, and GIS Services**
Bid #	**RFP#11122026**
CORRECTION 1	Page 5 of bid document in **Submission**: it states "Only electronic bids will be accepted." This is incorrect. All submittals are to contain a total of one (1) original, and one (1) FOIA copy in a sealed opaque envelope. Two (2) copies total. Vendors must submit their bid on the pricing sheet(s) by U.S. Mail or dropping off completed sealed bid in the Business Office, Room A246. EMAILS OR FAXES ARE NOT ACCEPTABLE. Mail to: McHenry County College Attn: Maricella Garza Building A, Room 246 8900 US Highway 14 Crystal Lake, IL 60012 Mark Outside of Envelope: **Main Campus Utility Locating, Surveying, Mapping, and GIS Services RFP#11122026GIS**
CORRECTION 2	Page 2 of bid document in **Introduction**: it states, "to submit bids for Evaporative Cooling and Ventilation System." This is incorrect. It should read: to submit bids for Main Campus Utility Locating, Surveying, Mapping, and GIS Services.
CORRECTION 3	Page 37 of bid document in **BEP UTILIZATION PLAN**: it states, "McHenry County College's Greenhouse Project." This is incorrect. It should read: McHenry County College's Utility Locating, Surveying, Mapping, and GIS Services project.
Question	**Contract Term & Performance Period:** Could the College clarify the intended term of the contract and performance schedule? Specifically, is this a **one-time capital project** with an estimated delivery window (e.g., a multi-month schedule to locate, survey, and map all private infrastructure across the ~4.8M sq. ft. campus), or does the College intend for this to serve as an **ongoing, multi-year on-call utility locating agreement**? If there is a target substantial completion date or anticipated schedule milestones for the final CAD/GIS handover, could you please share those details?
Answer	It's a one-time capital project.
Question	Historical Ticket Data: Can the College provide historical locate data for the past 12 months for the Main Campus, specifically the approximate volume of locate requests/tickets received and a breakdown between regular business hours versus after-hours/emergency requests?
Answer	Less than 10 requests, all requests are non-emergency.

Question	Existing Utility Prints/Records: Will the College make available existing sets of utility drawings, site plans, or as-built prints to the winning contractor prior to commencement of field work to assist with baseline alignments?
Answer	Yes
Question	Submission Method Clarification: Page 1 and Page 7 state that all submittals must be delivered as one (1) original and one (1) copy in a sealed opaque envelope (and that emails/faxes are not acceptable). However, Page 5 states "Only electronic bids will be accepted." Could you please clarify whether physical sealed hard-copy delivery is the mandatory method of submission?
Answer	Please see **CORRECTION 1** above.
Question	Scope Scope/Boilerplate Confirmation: Page 2 references an "Evaporative Cooling and Ventilation System" and Page 37 references the "Greenhouse Project." Please confirm that these are drafting references and that the submittal and evaluation are strictly governed by the Scope of Work for Main Campus Utility Locating, Surveying, Mapping, and GIS Services.
Answer	Please see **CORRECTION 2** above.
Question	Interactive Web Map Hosting: Regarding the interactive web map deliverable, does the College have an existing GIS/web-hosting platform (e.g., ArcGIS Online, internal server) where this will be hosted, or is the contractor expected to host the application externally and provide continuous cloud access?
Answer	MCC does not currently have a GIS platform. The contractor is expected to create one that can be turned over to MCC.
Question	Is the intent of this project to perform a comprehensive Subsurface Utility Engineering (SUE) investigation, or a utility inventory and mapping effort utilizing available records and non-destructive locating methods?
Answer	The intent of the project is to utilize current records and QL-B data to build a comprehensive site utility map. QL-A methods is preferred for accurate depths and material listing.
Question	Does MCC currently maintain any GIS, CAD, as-built drawings, or utility maps that will be made available to the selected consultant?
Answer	Yes, as built drawings
Question	What horizontal and vertical accuracy standards are expected for the GPS/GIS data collection effort?
Answer	QL-A standards
Question	Does MCC currently have an ArcGIS Online or ArcGIS Enterprise environment, or should the consultant include hosting of the required interactive web map as part of the proposal?
Answer	MCC does not have any type of GIS.
Question	Are potholing, vacuum excavation, or utility depth verification services expected as part of the project scope?
Answer	As needed to gain the information requested in the project scope.
Question	Proposal Submission Requirements: We noticed that the RFP appears to provide different instructions regarding the proposal submission method. Pages 1 and 7 reference submitting one original and one copy in a sealed, opaque envelope, while page 5 references electronic submission. Could MCC please clarify the preferred submission method and advise whether both electronic and hard-copy submissions are required?
Answer	Please see **CORRECTION 1** above.
Question	Project Boundaries and Mapping Area: To help us better understand the project limits, would MCC be able to provide an aerial map or site plan identifying the

	intended project boundaries? Additionally, could you please confirm whether the stated area of 4,838,357 square feet corresponds to the property bounded by Tartan Drive and Circle Drive or includes areas beyond these limits?
Answer	Please see map below.
Question	Existing Utility Records and Mapping Data: To assist with planning the project approach, could MCC please advise which existing records and digital resources will be made available to the selected contractor? These may include utility plans, as-built drawings, CAD files, GIS layers, campus base maps, and other relevant documentation. If available, would these materials be provided before fieldwork begins?
Answer	Yes, everything we have will be made available. The only documentation that MCC has is housed on EasyArchive and consists of As-builts.
Question	Utility Verification Requirements: Could MCC please clarify whether physical excavation, potholing, or other intrusive methods will be required to verify utility locations, depths, and sizes? If such activities are anticipated, any available information regarding the estimated number of test holes or expected extent of this work would be
Answer	No
Question	Alternatively, should these services be identified and priced as optional items in our proposal?
Answer	Yes
Question	Project Schedule and Deliverables: To help us develop a realistic project schedule, could MCC please provide the anticipated notice-to-proceed date, required completion date, and any applicable interim milestones? We would also appreciate confirmation of the expected delivery timeline for all final deliverables, including the interactive GIS
Answer	Within 8 months of the award of the project.
Question	Interactive GIS Map and Hosting Requirements: Could MCC please share any preferred GIS platform or software environment into which the interactive utility map should integrate? Additionally, clarification regarding any applicable hosting, data security, user access, data ownership, ongoing maintenance, and long-term support requirements would be greatly appreciated.
Answer	a. No preferred GIS platform. Let me get back to you regarding the data security. b. 12-20 users. The ability to update as needed would be preferred and no limit on the timeframe of usage.
Question	Pricing and Contract Structure: To ensure our pricing proposal is structured appropriately, could MCC please confirm whether the pricing sheet is intended to cover a single, lump-sum project? We would also appreciate clarification regarding any applicable contract duration, renewal options, future task orders, or additional services that should be considered in preparing our pricing.
Answer	10204 Werch Dr. Suite 303 Woodridge, Illinois 60517 t: 630.307.3800 f: 630.307.7030 www.WGInc.com
Question	Business Enterprise Program (BEP) Participation Goal: With respect to the 30% BEP participation goal, could MCC please provide guidance on the documentation required to demonstrate good-faith efforts if the goal cannot be achieved? We would also appreciate clarification regarding the applicable process, submission

	requirements, and timeline for requesting a waiver or other permitted exception, if necessary.
Answer	The documentation required for Good Faith Effort (GFE) is included in the bid packet. Please see page 35, article 3 of the bid packet for the requirements for vendors GFE. Also see page 41 for the Good Faith Effort Log.Vendors do not request waivers, the institution that is issuing the bid would request the waiver.
Question	Scope Clarification: We noticed that the RFP includes references to an evaporative cooling and ventilation system. Could MCC please confirm whether these references are unrelated template language and do not apply to the utility mapping project?
Answer	Please see **CORRECTION 2** above.

