

RFP Questions

Bid Title	Snow Plowing and Removal Services
Bid #	RFP#08202026
CORRECTION 1	Page 5 of bid document in Submission: it states “Only electronic bids will be accepted.” This is incorrect. All submittals are to contain a total of one (1) original, and one (1) FOIA copy in a sealed opaque envelope. Two (2) copies total. Vendors must submit their bid on the pricing sheet(s) by U.S. Mail or dropping off completed sealed bid in the Business Office, Room A246. EMAILS OR FAXES ARE NOT ACCEPTABLE. Mail to: McHenry County College Attn: Maricella Garza Building A, Room 246 8900 US Highway 14 Crystal Lake, IL 60012 Mark Outside of Envelope: Snow Plowing & Removal Services RFP#08202026
CORRECTION 2	Page 7 of bid document in Packaging of Response: it states that the bid is due “on or before the due date of August 18, 2026, at 10:00 a.m.” This is incorrect. The correct bid due date is August 20, 2026.
CORRECTION 3	Page 12 of the bid document in Bid Specifications: it states “Only one contractor will be selected to provide services for both campuses.” This is incorrect. This RFP is for only one location; our Main Campus in Crystal Lake.
Question	For the pricing for the snow event, I just want to confirm that this would encompass the entire duration of the event. For example, if it snowed 2” over 3 hours, or over 15 hours continuous with no breaks, we would charge the 1”-3” snow event price for all plowing, shoveling and salting of lots, roads, and walkways?
Answer	Yes
Question	Also, how much time would need to elapse between snow to start another event?
Answer	2 hours
Question	In the bid specs on page 12 of the RFP, it shows a classification for an ice event, but there is not a column for salting all lots and sidewalks for an ice event on the pricing matrix? Please advise where the price should be reflected for this situation.
Answer	The pricing can be added to page 19 under “Other”
Question	Unfortunately, it looks like we missed the mandatory bid meeting. Can we still submit a bid if we missed the meeting?
Answer	Yes, but it will be your responsibility to take measurements and/or view the property on your own time.
Question	Bid deadline and submission method The RFP contains conflicting submission instructions. The cover page and Key

	Event Dates schedule state that proposals are due August 20, 2026 at 10:00 a.m., while the Packaging of Response section on page 7 states August 18, 2026 at 10:00 a.m. Additionally, one section states that only electronic bids will be accepted, while other sections state that electronic bids are not accepted and require one original and one FOIA copy in a sealed envelope. Please confirm the controlling bid deadline, required number of copies, acceptable delivery method, delivery location, and required envelope markings.
Answer	Please see Correction 1
Question	Campus scope The RFP states that one contractor will provide service for “both campuses,” but the specifications and pricing sheets appear to address only the Main Campus. Is the University Center or any location other than the Main Campus included? If so, please provide the applicable scope, maps, paved areas, sidewalks, service requirements, and a separate pricing form.
Answer	Please see Correction 3
Question	Equipment staging Will MCC provide a designated area where the contractor may stage or store loaders, skid steers, UTVs, plow trucks, pushers, trailers, or other equipment during the snow season? If so, please identify the location, available space, access restrictions, and whether equipment may remain there between events.
Answer	Staging in parking lot F across from containers. Equipment can remain on site.
Question	Salt and deicer storage Will MCC allow a covered or uncovered area for storing bulk road salt, sidewalk ice melt, or other approved deicing materials? If storage is allowed, please identify the location, capacity, containment requirements, and whether the contractor may place a storage bin or covered container on campus.
Answer	Storage area Lot F. Product needs to be in a contained storage. I am not sure how to answer capacity.
Question	Utilities and refilling If equipment or materials may be staged on campus, will electricity be available? May contractor vehicles and spreaders be refilled from an on-campus salt supply during an event?
Answer	No electric is available. Filling on site is allowed via storage containment
Question	Material quantities Should the per-event salting prices include all salt and sidewalk ice melt with no quantity limitation? If so, is there an assumed application rate or historical average quantity bidders should use? If material usage exceeds an established amount due to unusual conditions, how will the additional material be compensated?
Answer	Yes, the per-salting event pricing should include all salt/material needed to ensure all sidewalks are salted/safe during a snow event. Even if it requires multiple passes.
Question	Service authorization The RFP states that the contractor must monitor weather and mobilize proactively, but also refers to direction from MCC’s representative. Is the contractor authorized to mobilize and perform billable service without prior MCC approval, or must each mobilization and application be approved by the designated representative?
Answer	Consider this more inline with keeping communication with MCC staff prior to event to provide planning of arrival time.
Question	One-hour response requirement From what event does the “response time of under one hour” begin: MCC’s

	notification, the contractor's weather determination, the start of precipitation, or reaching a stated accumulation? Does "response" mean equipment arriving on campus or beginning operations?
Answer	Example would be if wind drift or refreezing occurs that a one-hour response after being contacted to retreat designated area.
Question	Snow-depth measurement Who determines the accumulation category used for invoicing, where will accumulation be measured, and at what point during or after the storm will it be measured? How will drifting, compaction, mixed precipitation, and multiple waves of the same storm be handled?
Answer	The National Weather Service Accumulation will be measured by the total accumulation report from the National Weather Service. Total accumulation is defined as the snow fall- Drifting, compaction and mixed precipitation will not be a factor in the total accumulation.
Question	Event definition When precipitation stops and later restarts, what time period or weather condition separates one billable event from another? Will consecutive snow and ice conditions be treated as one event or separate snow and ice events?
Answer	There should be a two-hour time period between stop and start time before a new event is considered.
Question	Multiple passes during prolonged storms Does the per-event price include all repeated plowing, sidewalk clearing, salting, return visits, and maintenance passes necessary throughout a prolonged storm, or may additional passes be invoiced at the submitted hourly equipment rates?
Answer	Yes, the per-event price includes all repeated plowing, sidewalk clearing, salting and maintenance passes necessary throughout a prolonged storm. Once the campus has been cleared/salted, snowfall has ended and snow removal staff have left the site- if MCC called for additional salting, it would be considered an additional salting.
Question	Parking conditions Will MCC close or section off parking lots during snow events to allow complete clearing? Who is responsible for areas obstructed by parked vehicles, and will return service after vehicles move be included in the original event price or paid separately?
Answer	Lots will not be closed off during or after an event. If event occurs during school hours I believe the contract states that drive lanes need to be kept open.
Question	Rubber cutting edges Please identify which surfaces or equipment require rubber cutting edges. Are steel cutting edges permitted on asphalt roads and parking lots, with rubber or approved alternative edges used only on designated sensitive surfaces
Answer	Steel is okay in lots and roads. Rubber or alternative would be preferred on sidewalks but steel could be used. Contractor would be responsible for any damage from machines.
Question	Scope included in snow-event pricing Does each snow-depth event price include the complete campus scope—parking lots, drive lanes, parking stalls, roads, sidewalks, entrances, loading areas, outlying facilities, plowing, shoveling, salting, supervision, labor, equipment, and materials? Please explain how the separately listed partial-service prices are intended to be used.

Answer	Snow depth for event covers entire campus. Partial service prices would be used in the event of areas refreezing or snow/wind drift.
Question	Accumulations above 12 inches The pricing form ends at 9.1–12 inches. How should snow events exceeding 12 inches be priced—another full event charge, a proportional charge, or time-and-material rates?
Answer	Snow amounts greater than 12” will be invoiced as a combination of the bid specifications using the 9.1”-12” cost as the base cost basis. Example: 17” snowfall would be invoiced as a 9.1”-12” event and a 3.1”-6” event.
Question	Freezing rain and refreeze treatment Are follow-up salt applications required because of refreezing, drifting, blowing snow, runoff, or falling temperatures included in the original event price? If not, how should those return visits be authorized and invoiced?
Answer	This service would be a separate charge. Authorization falls back to consistent communication with MCC. Charges would be determined as to what is treated. It could be entire campus or sidewalks only etc. Again, communication is important in this area.
Question	Historical usage Please provide, if available, the number of snow events, ice-only events, salt applications, callbacks, and snow-hauling occurrences for each of the previous three to five seasons, along with approximate salt and sidewalk-material usage.
Answer	N/A We do not collect this information.
Question	Bid evaluation and grand totals The total-pricing sheet requests yearly grand totals even though services are priced per event and quantities are not provided. What assumed number of events, material quantities, and equipment hours should bidders use to calculate the yearly totals and ensure bids are evaluated on the same basis?
Answer	The pricing will be calculated on a per event price, assuming we have a 3-inch snow fall, with an ice event and salted sidewalks.
Question	BEP calculation Because the contract is based on variable event pricing, what dollar amount should bidders use when calculating the 30% BEP participation goal and completing the Utilization Plan?
Answer	The percentage will be calculated using one Snow Event and one Ice Event total.
Question	Performance and payment bond If a bond is required, will the bond amount be based on an estimated annual value, the three-year evaluated contract amount, a not-to-exceed amount, or another figure?
Answer	Contractor shall procure a performance and payment bond yearly for the estimated amount of the contract price.