

## Additional Questions for Custodial RFP

1. Is there outside storage for propane or will we have to provide it?
  - a. **ANSWER** – We have space on the dock for propane storage.
  
2. For employee Background checks, are you requiring all of the following-Please confirm, Drug tests, BMV checks, Criminal and Civil BG checks, Credit check and sex offender check, are all of these required?
  - a. **ANSWER** – We do not require BMV checks.... Please do the others listed.
  
3. Confirming weekend schedule, Main campus 2-FTE, University 1 or 2 PTE?
  - a. **ANSWER** – Main is 2. University is “as needed” or “as scheduled”... please give a cost per hour.
  
4. Current staffing levels- NOT PART OF RFP
  - a. **ANSWER** –
    - i. Main Campus –
      1. Morning/Day porters                      Average 3
      2. Mid-day porters                              Average 2
      3. Night cleaners                                Average 14-16
    - ii. University – One
  
5. Does MCC provide any large trash gondolas?
  - a. **ANSWER** – YES
  
6. During the siter walk you discussed floor mats, just to clarify the janitorial vendor will not have to provide floor mats?
  - a. **ANSWER** – Correct, we provide floor mats.
  
7. Can you tell us how many windows will be in the Woodstock building?
  - a. **ANSWER** – Please use google street view to see building.... The windows will not change.
  
8. Does the cleanable square footage provided exclude the lab spaces within the facility that will not be cleaned by the contractor?
  - a. **ANSWER** – There are only a few spaces not cleaned by the contractor. I would price the square footage given.
  
9. When will the new buildings, currently under construction, be completed and require cleaning?
  - a. **ANSWER** – July 1<sup>st</sup> for University Center, August 1<sup>st</sup> for CATI (Building G)

10. The hyperlinks for events and academic calendar included in the RFP do not work; can updated links please be provided.
- a. **ANSWER** –
    - i. <https://www.mchenry.edu/events/academic-calendar.html>
    - ii. <https://www.mchenry.edu/events/>
11. Please confirm the price for event set-up should be included in the proposed fixed price.
- a. **ANSWER** – YES
12. Please confirm the current work hours for custodial services are for the total cleanable square footages and APPA levels required in the RFP.
- a. **ANSWER** – The RFP is correct.
13. Please confirm current work hours for custodial services cover all labor required for events.
- a. **ANSWER** – Yes, most events are covered during normal work hours. Those requiring extra hours are paid at the hourly rate.
14. Please confirm how the maximum annual percentage of escalation listed on page 24 of the RFP will be applied to the pricing.
- a. **ANSWER** – This is the MAXIMUM cost as a percentage your contract would increase year over year.
15. Is MCC open to mutual termination rights? Or any modifications to be submitted for review?
- a. **ANSWER** – As of now the college is not interested in changing the termination of contract language. They would prefer to stick with what is in the RFP. That does not mean if you are awarded the contract you are prohibited from submitting changes or proposals for review.
16. What are the payment terms?
- a. **ANSWER** – Term on billing is payment is made 1st of the month for previous billing month. (Paid April 1st for work in March)