With an increased emphasis on the importance of community colleges by federal and state officials over the past few years, McHenry County College continues its focus on expanding access to higher education, developing new program opportunities, and delivering training to help members of our community learn the skills and knowledge necessary to be career ready and competitive. In early 2011, MCC began a concentrated effort on planning for the future educational needs of our community. Through ongoing engagement and two-way discussions with community leaders, district superintendents, principals and teachers, leaders of industry, students and their families, and alumni, we established where the College’s focus should be in 2011 and beyond. What we heard resonated with our existing planning efforts – emphasizing three critical areas:

GREATER ACCESS TO AN AFFORDABLE EDUCATION

MCC’s educational programs are rapidly changing to meet the needs of today’s students – from traditional full-time and part-time students, to four-year transfer students and returning and degree-seeking adults. We continually analyzes our curriculums and surveys students to ensure the right delivery modes and mix of courses, certificates and degrees are offered. In the end, it is our goal to offer a quality education for your family. College is the best investment you can make in your future – and in the future of our community.

STUDENT SUCCESS

At MCC, we define “student success” as completion of a degree or certificate, or accomplishment of relevant skills. Student success is driven by engagement. At MCC, completion begins with transformational efforts focused on college and career readiness, the first-year experience, and ongoing engagement efforts. Every MCC student is given the unique opportunity to succeed, and each of us is dedicated to this success by creating a climate of community, engaging students inside and out of the classroom, and providing integrated and robust academic support services.

WORKFORCE DEVELOPMENT AND PARTNERSHIPS

MCC is responding to the needs within the county by expanding its academic offerings. Evident through programs such as nursing, manufacturing management, EMT and fire science, and culinary management, we are committed to working with our community’s employers to find solutions that build a pool of skilled and employable workers.

Through these three planning areas – highlighted throughout this report – the College can continue to anticipate change, build a strong community of learners, and deliver quality through our people, courses and facilities. And now that the College has a clearer direction, we are on the path toward becoming the leading community college in Illinois.

We hope you enjoy reading the McHenry County College 2011 Annual Report, and we look forward to making a valuable difference in your educational future.

VICKY SMITH, ED.D.  
President

MARY MILLER  
Chair of the Board of Trustees

P.S. Be sure to view the online version of this report or share it with others at www.mchenry.edu/annualreport.
**OUR MISSION**
McHenry County College values learning, and we put the interests of our students and community first. By providing high-quality, affordable and accessible learning opportunities, we enable students to meet their educational, career and personal goals. By sharing our knowledge and resources, we support our community’s educational, social, cultural and economic vitality.

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## OUR DISTRICT
- Covers 600 square miles
- 97% of the district is in McHenry County
- Includes small parts of Boone, Kane and Lake Counties
- Serves nine public high school districts, one private high school and multiple home schools

## OUR STUDENTS
- 54% are female
- 14% are minority
- Median age is 20

### FALL 2010 ENROLLMENT:
- 7,392 credit students
- 48% full-time students
- 63,919 credit hours

### SPRING 2011 ENROLLMENT:
- 7,411 credit students
- 41% full-time students
- 62,247 credit hours

### FALL 2011 ENROLLMENT:
- 7,104 credit students
- 42% full-time students
- 59,817 credit hours

## OUR EMPLOYEES
- Approximately 850 full- and part-time
- Nearly 91% of our faculty hold a master’s or doctorate degree; 68% of adjunct faculty hold a master’s or doctorate degree
- More than 63% of our administration hold a master’s or doctorate degree

## OUR PROGRAMS
- Seven associate’s degrees and 50+ professional certificate programs
- Occupational programs
- Workforce and economic development
- Community and professional education
- Adult and developmental education
- Community outreach

## OUR EXECUTIVE COUNCIL
- Vicky Smith, President
- Laura Brown, Vice President for Institutional Advancement
- Allen Butler, Chief Information Officer
- Vern Manke, Interim Vice President for Administrative Services
- Tony Miksa, Vice President of Academic and Student Affairs
- Larry West, Chief Financial Officer/Treasurer

## OUR BOARD OF TRUSTEES
- Mary Miller, Chair, Crystal Lake
- Dennis Adams, Vice Chair, McHenry
- Cynthia Kisser, Wonder Lake
- Linda Liddell, Crystal Lake
- Carol Larson, Harvard
- Ronald Parrish, Woodstock
- Barbara Walters, Secretary, McHenry
- Tyler Irish Morrobel, Crystal Lake (student trustee)

Regular board meetings are held monthly in the MCC Board Room – all are welcome to attend.
Questions/comments for the Board of Trustees? Email us at mcctrustees@mchenry.edu.
The heart of MCC is indeed its students – whether they come here to start a new educational journey, finish a dream that got sidetracked, or try something new. Of the 60,000 people who pass through MCC’s doors every year, everyone gains the benefit of infinite possibilities. And many are just plain surprised at what they find.

As of matter of fact, data over the last five years showed that full-time MCC freshmen complete a degree or certificate or transfer to a four-year college or university within three years at a rate higher than the statewide average. What’s more, MCC’s graduation rate is better than 67% of colleges nationwide.

FACULTY HONORS
Three MCC instructors were recognized with an Award of Excellence from the National Institute for Staff and Organizational Development (NISOD). Don Curfman, accounting instructor; Ted Erski, earth science instructor; and Katherine Midday, English instructor, were honored at the annual Teaching and Leadership Excellence Conference in Austin, Texas. At MCC, the criterion to be recognized for the award includes teaching excellence/service to students, commitment to assessment, and professional development activity.

PROGRAM HIGHLIGHTS

• **The Fast Track**
The Fast Track offers adults the opportunity to continue their education. Earn an AAS degree or certificate by attending two to three classes per semester, one evening per week, depending on the program.

www.mchenry.edu/fasttrack

• **Health Care**
The county’s first registered Nursing degree program awarded diplomas to its first class of graduates in May 2010. MCC’s Basic Nursing Assistant (BNA) graduates have had a 100% pass rate on their state licensure exam for 2007, 2008 and 2009 and a 98.7% pass rate in 2010. In addition, 100% of our first nursing class passed the national NCLEX. All 2010 graduates have already secured jobs in health care. The program admitted its third class of students in 2011 but could only accept 35% of applicants due to space and faculty resources. So, the College will expand the program by offering a weekend program beginning in January 2012.

www.mchenry.edu/nursing

• **Occupational Therapy Assistant**
Responding to industry growth and demands, MCC began pursuing a new Occupational Therapy Assistant (OTA) program, which will launch in 2012. This program will allow MCC to partner with area employers to provide much-needed lab space. www.mchenry.edu/ota

• **Hospitality**
Our first class of Culinary Management students received their certificates of completion in 2009, and our new Culinary Management degree was approved by the Illinois Community College Board (ICCB) in Summer 2011. Culinary classes continue to be completely filled, proving the hospitality field and the demand for training is hotter than ever. MCC’s culinary students can now earn professional certificate in either Chef Assistant I or Baking and Pastry Assistant I in 32 weeks and/or complete a two-year associate’s degree. Most of MCC’s culinary students stayed in the program to work on their Associate of Applied Science (AAS) in Culinary Management. www.mchenry.edu/culinary

• **Graphic Arts**
The Occupational Outlook Handbook for the Bureau of Labor Statistics predicts a 10% increase in employment opportunities for workers with credentials in the Graphic Arts field over the next five years. In Fall 2012 (pending ICCB approval), MCC will begin offering an Associate of Applied Science degree and three certificates in Graphic Arts. The program is designed so students can complete Fundamentals of Design, Web Design and/or a Graphic Design certificate while working toward a degree.

www.mchenry.edu/graphicarts

• **MCC Traffic Safety Program**
The National Safety Council has named four of the MCC Traffic Safety Program courses to National Trend Setter status. The DDC 8, DDC 4, DDC Online and DDC Alive at 25 Defensive Driving classes have been recognized for their quality program performance. The MCC program will be officially recognized at the NSC 2011 Congress and Exposition Awards Banquet being held this year in Philadelphia, PA.

• **Robotics**
MCC’s Robotics coursework offers various applications of the robotics technology, as well as how to build robots based on theoretical foundations of the field. Students learn key applications to further them in a variety of careers, including robotics, automotive, engineering and industrial manufacturing. www.mchenry.edu/robotics
STUDENTS FIRST
Whether students are attending full or part time, days, evenings, or weekends, they’ll find MCC’s campus is seldom quiet. With 25+ clubs, multicultural activities, a variety of leadership opportunities, and a thriving athletics program, students can also find plenty of ways to get involved in campus life outside of the classroom. We’re proud of the fact that learners of all ages, interests and backgrounds feel at home here. Check out just some successes of 2011:

- MCC student Zach Cannella wrote a song called “Blessing” that outplaced more than 40 entries from throughout the country. A CD of his song was included in MCC’s literary arts magazine, Voices 2011. Voices features short stories, poems, art, photos, video and music submitted by MCC students. The magazine captured second in the central division of the Community College Humanities Association’s Literary Magazine Awards. View an online Flash version of any Voices publication at www.mchenry.edu/voices.

- Members of MCC’s Forensics Team members brought home awards in three event categories from the 2011 Phi Rho Pi National Forensics Tournament held in Greenwich, Connecticut. Steve Guardi of Johnsburg won a Gold Award in Prose Interpretation; Guardi and Jeffrey Vitale, also of Johnsburg, won both a Bronze Award in Dramatic Duo Interpretation and a Bronze Award in Program Oral Interpretation.

- Two students from McHenry County College’s (MCC) Jazz Ensemble won Outstanding Musician Awards at the 2011 Skyway Jazz Festival. Guitarist Brian Bentzler of Cary and tenor saxophone player Steve Grady of Wonder Lake competed against musicians from five other colleges in IL. The MCC Jazz Ensemble is directed by Michael Bazan.

OUR COMMUNITY IS YOUR COMMUNITY
Even if you don’t attend classes at MCC, there’s a wealth of social, cultural, and community-focused resources and programming that have made MCC one of the best-kept secrets in the county. From free concerts, health fairs, and lectures to exciting college-level athletic events and a professionally staffed fitness center, there’s something for everyone (often happening simultaneously) on the MCC campus. The MCC library is also available to all McHenry County residents 16 and over and offers free use of its resources, including computers, audio visual materials, and Wi-Fi.

For those a little more focused on personal enrichment, MCC is also the county’s number one resource when it comes to continuing education, professional advancement and workforce training. Visit the College website to learn more about:

- Over 500 non-credit classes and workshops for lifelong learners in topics ranging from music, art and dance to finance and investing.
- Trips and tours, lecture series and a thriving Retired Adult Program (RAP).
- The Shah Center and Illinois Small Business Development Center, offering customized on- and off-site training, assistance and resources for workforce development, and corporate events.
- Continuing Professional Education programs designed to meet the continuing education needs of professionals who are required to have a certification or license to carry out the work of their profession.
- A full service, state-of-the-art Conference Center, complete with breakout rooms, that accommodates over 300 participants. The center welcomes hundreds of events each year, ranging from special events and meetings to conferences and small trade shows.
MCC is committed to increasing the number of county residents who receive a higher education. Our course catalog and schedules reveal the breadth of offerings that cover traditional college curricula, technical programs, English-as-a-Second-Language and GED classes, online courses and more. Subjects cover the spectrum from foreign languages to environmental science to automotive technology.

Spend a few minutes on campus, and you’ll also quickly realize there is no “average” student at MCC. Eighteen and 19 year olds rushing to their biology exam share the hallways with people from industry who are advancing their careers, and retirees exploring their creative sides in our many art classes. Of course, some MCC regulars have never set foot on campus, taking advantage instead of our distance learning program, which brings MCC classes to wherever your computer is, day or night.

**friends of MCC FOUNDATION | HELPING STUDENTS ACHIEVE A DREAM**

Because a college education has become almost a requisite in obtaining a livable income, we must do all we can to put this vital foundation within the reach of those who have the drive and the commitment to seek it. Too many men and women have the dream of obtaining an education, but not the resources to make their dream a reality.

A donor’s support can provide many with the means to achieve their goals and become contributing members of our community. Scholarships provide for the best students; enable those who seriously apply themselves to their studies to remain in school; recognize academic achievement; and promote diversity among the student body. Giving back is our chance to live beyond ourselves and make a difference in the lives of McHenry County students:

- The demand for financial assistance and scholarships is greater than it has been for generations. The money that the MCC Financial Aid Office awarded increased from $5,156,000 in 2009 to $9,835,000 in 2010 – a 52.4% increase in just one year. The goal of the Friends of McHenry County College Foundation is to help minimize the number of student loans our students have to shoulder. During this past year, scholarship support was provided to over 150 individual students, allowing them to continue their studies in order to fulfill their educational goals.

- The Foundation recently awarded $15,000 in scholarship money from the Women in Transition scholarship to 37 female students in MCC’s Basic Nurse Assistant program. This is the first time the Women in Transition scholarship will be awarded and will allow the women to continue their college education. The students are currently being trained to become certified nursing assistants, and many are planning to pursue nursing careers. The scholarship is funded through proceeds from the Foundation’s annual Take a Walk in Her Shoes Ball, which takes place in March during Women’s History Month.

In the Fall of 2011, the Friends of MCC Foundation awarded **49 scholarships totaling close to $30,000**. Some of the recipients gathered to share pizza and write thank-you holiday cards to the generous donors who made these scholarships possible. See a short thank-you video here: [http://youtu.be/RHXUsjPfT9c](http://youtu.be/RHXUsjPfT9c)
SAFETY AND HEALTH: A TOP PRIORITY

MCC values every student, employee and community member. A healthy and safe learning environment is one of MCC’s top priorities. During the past two years, MCC has taken a number of steps to enhance security on campus, including:

• Campus public safety transitioned to a law enforcement organization with campus police officers.

• Development and standardization of a comprehensive online Emergency Response Plan; and real-time posting of security data including crime log, crime tips and other pertinent information.

• Ongoing security training to students and staff.

• Health and wellness initiatives, including transition to a tobacco-free campus in Fall 2011.
In November 2009, MCC submitted its Academic Quality Improvement Program (AQIP) Systems Portfolio to the Higher Learning Commission for review. This 100-page document, required for continued accreditation through the Higher Learning Commission, outlines the College’s key processes and performance results.

The College received feedback last spring and a quality checkup in September. This step is also required for continued accreditation. Two AQIP Peer Reviewers were on campus from September 28-30, 2011, and the final report praised the culture of the College and the fact that all levels of employees, plus the students, are moving in the same direction. The report also confirmed that the culture of continuous quality improvement is integrated in all that the College does. The report ended with: “MCC sets the standard for other institutions to follow in their continuous quality improvement approach.” The AQIP summary and feedback process were key resources to help the College update its strategic plan in 2010.

MCC EDUCATIONAL MASTER PLAN (EMP) www.mchenry.edu/emp

Approved by the Board of Trustees in Fall 2011, MCC’s EMP illustrates how the College will serve more students, the county, and the regional economy through quality, accessible and affordable higher education. The plan lays out a meaningful way to improve lives through investment and growth in three key areas:

1. **Increased Access** – MCC’s mission focuses on delivering learning opportunities for the entire community. Only 32.8% of district residents currently hold bachelor’s degrees. Which means 67.2% – or nearly 200,000 residents – could take classes and move toward a bachelor’s degree, another associate’s degree, or a credential that could help them improve their employment status. The College currently offers a variety of programs that serve our community well. But access is more than the type of courses offered; it is also the time, formats and locations in which they are offered. To provide increased access to higher education, MCC will systematically approach this objective in three distinct areas: 1) program development, specifically in high-growth areas such as health care, public safety, hospitality, and manufacturing and emerging technologies, 2) delivery and format methodology, and 3) location of delivery.

2. **Excellence in Teaching and Learning** – An institutional attitude of excellence inspires us to appreciate the benefits of lifelong learning and college completion. Critical thinking, literacy, communication and ethics are genuinely upheld by each member of the MCC community, and the College dedicates both financial and human resources to ensure its commitment to excellence in teaching and learning. This commitment requires continuous assessment, dynamic instruction, the creation of a student-centered learning environment, innovation, and mentoring.

3. **Student Success** – Student success at MCC is defined as students engaging in educational activities to achieve a degree, certificate or skills that enhance their lives. Today, only about 41% of Illinois’ nearly seven million working-age adults hold at least a two-year degree. The state of Illinois has set a goal to increase this percentage to 60% by the year 2025. National employment statistics also reflect diminishing opportunity for people holding only a high school diploma, while jobs requiring an associate’s degree at minimum have increased. By providing more robust academic and support services, we can retain more students. The College will also continue to provide engaging activities that develop students as individuals and ultimately lead to their successful completion of a degree, certificate or their intended goal.
FACILITIES PLANNING

- **Building Renovation** – According to the 2011 McHenry County Labor Report, the hospitality field is one of the key emerging areas for jobs in 2011-2015. The College anticipated this growth by launching a Culinary Management program in 2009 and adding a full Associate in Applied Science degree in Fall 2011. Because of the program’s growth, there has been a greater need to accommodate more students and enhance career training with larger, onsite classroom and lab space. In Spring 2012, the College will begin a renovation of its cafeteria and common areas to include a culinary teaching kitchen and lab, as well as create additional space for students and community members to eat, study and collaborate. The renovations are scheduled to be completed in Fall 2012.

- **Long-Range Master Plan** – MCC’s main campus has only 97 gross square feet of space per student, a smaller area than five of the six regional community colleges studied. It is estimated that MCC’s student enrollment will increase by 3% annually over the coming 20 years, meaning that MCC would need 574,000 gross square feet by 2021. To accommodate this growth, adequate, long-range expansion must be based on immediate strategic planning. In December 2011, MCC trustees, employees and members from the community were invited to view three campus design models with different variations. The College Board selected a final concept: a quadrangle layout combined with elements of a research park. In 2012, a formal plan, including phases, timeline and cost estimates, will be developed. There will be more opportunities for the community to get involved in this planning process in the coming year.

BRANDING

All of us at MCC are committed to our mission. Five strategic principles of quality, accessibility, affordability, innovation and accountability. These principles have become part of everything we do. However, it is not always simple to explain these concepts. As a member of this community, you might view what MCC offers differently than how we do.

So, in March 2011, the College began work on defining MCC’s brand – in order to better describe what the College is committed to in a way that makes sense to you. This brand implies trust and is the intangible symbol of what MCC stands for, how we create a community of learners, how we deliver our services, and how we interact with others. By clarifying our, we will ensure that you are aware of how MCC is relevant to your needs. After seven months of conducting research and testing ideas with community members, business partners and employees, we identified our brand--how we wish to be known by every person in this community: 1) For our quality of programs, services and people; 2) For our development and transformation of a community of learners; and 3) For our willingness to anticipate and work with change based on the needs of the community.

WHAT’S NEXT?

In early 2012, we will translate these principles into a new visual identity for the College. Be on the lookout for MCC’s transformed image this year.
This financial information is from McHenry County College’s Comprehensive Annual Financial Report (CAFR), or audit, for FY 2011 (July 1, 2010-June 30, 2011). The information, generated by financial statements prepared in accordance with generally accepted accounting principles (GAAP), is for MCC’s General Fund.

The General Fund is the College’s main operating fund and is used for all revenues except those required to be accounted for in another fund. In FY 2011, the General Fund accounted for 78% of total College revenues.

**FY 2011 REVENUES BY SOURCE**

**Total Revenues: $45,240,652**

**REAL ESTATE TAXES**

This is the College’s largest revenue source, collected by the County Collector in each of the four counties that contain part of the College district—McHenry, Kane, Lake and Boone. These taxes are sent to the College by the County Treasurers. Real estate taxes levied in one year become due and payable in two installments during the following year, generally on June 1 and September 1. Due to the tax cap legislation passed in the early 1990s, the College’s tax rate has declined from 36.0 cents per $100 of equalized assessed valuation in 1990 to 26.9 cents per $100 of equalized assessed valuation in 2011—a decline of 24% during this period.

**STUDENT TUITION AND FEES**

This is the College’s second largest revenue source. The cost per credit hour for tuition in FY 2011 was $90. In addition, there was a $9 per credit hour technology fee. This line item also includes course fees, The Shah Center and Continuing Education revenue.

**STATE GOVERNMENT**

State funding is the College’s third largest revenue source but has been steadily declining, dropping from 15% in FY 1998 to 5% in FY 2011. The College continues to keep a close eye on this trend. As state funding continues to fall, the burden for funding college operations shifts from the state to local taxpayers and students.

**OTHER REVENUE SOURCES**

This line item includes interest, sales and service fees, and miscellaneous revenue.
FY 2011 EXPENDITURES BY SOURCE
Total Expenditures: $37,145,276

INSTRUCTION
Instruction includes activities dealing directly with the teaching of students, such as baccalaureate/transfer, occupational/technical career, general studies, developmental and adult basic education (ABE)/GED programs (associate’s degree or certificate programs). It also includes expenditures for department chairpersons, administrators and support staff for whom instruction is an important role.

ACADEMIC SUPPORT
Academic Support includes services for the institution’s primary focus on instruction, public service and research, such as the operation of the MCC library, educational media services, instructional materials center and academic computing used in the learning process.

STUDENT SERVICES
Student Services includes assistance in the areas of financial aid, admissions and records, health, placement, testing, advising, counseling, and student activities.

PUBLIC SERVICE
Public Service includes noncredit classes and other educational opportunities, such as workshops, seminars, forums, exhibits, and the provision of College facilities and expertise to the community.

OPERATION AND MAINTENANCE OF PLANT
Operation and Maintenance of Plant includes the housekeeping activities necessary to keep physical facilities open and ready for use, including efficient operation of grounds, buildings and equipment. This area also manages and encompasses campus public safety and plant utilities.

INSTITUTIONAL SUPPORT
Institutional Support includes expenditures for central, executive-level activities and support services that benefit the entire institution. This category also includes activities in the form of grants to students, prizes and awards, charge backs, and aid to students in the form of state-mandated and institutional tuition and fee waivers.

For additional financial information, please refer to MCC’s Comprehensive Annual Financial Report (CAFR): www.mchenry.edu/finance