

ACCESS AND DISABILITY SERVICES



**Are you a Transition or Dual Credit student going to McHenry County College?
Here's what you need to do...**

CHECKLIST

- 1. Call (815) 455-8766 to schedule an intake appointment with Access and Disability Services (ADS) and work on collecting documentation of diagnosis. See documentation guidelines on the ADS website at www.mchenry.edu/access under *How to Register for ADS*.
- 2. Meet with an advisor to select classes and submit the [Dual Credit Registration Form](#) found at www.mchenry.edu/pccs.
Room A257—Building A Atrium
Phone: (815) 479-7565
- 3. Have high school official sign the Dual Enrollment Registration form and turn it in to the Registration office, Room A258.
- 4. [Complete the Accommodations Request Form](#).
- 5. Attend the Access and Disability Services Orientation typically in late July or early August. Invitations will be sent in advance.

PLACEMENT TESTS

Take math and English/Writing placement tests, if necessary, before meeting with an advisor. Placement tests are untimed and can be taken on different days. If you feel that you need accommodations, please mention this during your intake appointment with ADS. See preparation materials for placement tests on the Testing Center website at www.mchenry.edu/testingcenter.

Testing Center: Room A245

Phone: (815) 455-8984

ADS CONTACT

Room A256—Building A Atrium

Phone: (815) 455-8766

Fax: (815) 479-7836

Web: www.mchenry.edu/access

Email: disabilityservices@mchenry.edu