

PROCEDURE SECTION

2.4.7 Smoking on Campus

To promote a safe, clean and healthy environment McHenry County College (“MCC” or the “College”) prohibits smoking inside all College facilities, inside all College vehicles, and at all entranceways to College facilities.

Smoking is defined as the burning of tobacco or any other material in any type of smoking equipment including but not restricted to cigarettes, cigars or pipes.

Achieving this goal will require the willingness, understanding, and patience of all members of the campus community working together.

The State of Illinois enacted Public Act 095-0017 which restricts smoking on all state properties. This procedure incorporates the requirements of Public Act 095-0017.

The following procedures, which will be reviewed and updated from time to time, are designed to achieve the goal of a smoke-free public environment:

- Preferential consideration shall be given to achieving a smoke-free environment whenever the needs of smokers and non-smokers conflict.
- Smoking is prohibited indoors in all campus owned and leased facilities at all locations, including campus owned or leased vehicles. Smoking is also prohibited in outdoor areas where seating is provided, such as, but not limited to, athletic events, concerts and other types of entertainment and productions. However, smoking shall be permitted in designated areas.
- Smoking is prohibited in outdoor areas within fifteen (15) feet of building entrances, exits, windows that open and ventilation intakes.

Smoking receptacles are strategically placed throughout campus and those who smoke are requested to use them so that a clean and visually attractive campus is maintained. Signage has been posted to assist in communication of the campus' smoking procedure.

Faculty, staff and students who wish to smoke must do so in designated outdoor smoking areas with proper ash receptacles. Smokers must properly dispose of cigarette/cigar remains in designated ash receptacles. The designated smoking areas are:-

- The pond area
- Outside of building E near the circle drive
- 15 feet away from the entrance of building A adjacent to parking lot C

A map of designated outdoor smoking areas can be found at www.mchenry.edu/policy.

It is the responsibility of all faculty, staff, students and visitors to comply with this procedure. Refusal to comply with this procedure shall be met with increasingly severe penalties.

All violators shall be issued citations by the Department of Campus Public Safety and are required to pay fines as follows:

First offense – \$50.00

Second and subsequent offenses – Fines up to \$250.00

All fines are to be paid within seven days of the date the citation was issued. Payment is to be made at the Registration Office. Failure to pay fines will result in an Academic Restriction placed on student's record.

Repeat student violators of this procedure will be referred to the Dean of Students. Repeated violations of this procedure are a violation of the Student Code of Conduct and are subjected to administrative actions which may include smoking cessation session(s).

Repeat faculty and staff violators of this procedure will be referred to their immediate supervisor and Human Resources. Violation of this procedure is a violation of the Board Policy and is punishable by disciplinary action.

All other violators may be escorted off College property and, if they refuse, may be subject to arrest for trespassing.

Responsibilities

All College employees are responsible for implementing this procedure in the campus facilities by:

- Assuring that the procedure is communicated to all current and future staff members.
- Responding to questions concerning the procedures.

Smoking Cessation

The College recognizes that individuals may need help to quit or refrain from smoking. In this regard, assistance with smoking cessation and prevention education is available through MCC's Health and Wellness Programs.

Enforcement

This procedure relies on the thoughtfulness, consideration and cooperation of smokers and nonsmokers for its success. It is the responsibility of all members of the campus community to observe the provisions of these guidelines. Questions or concerns regarding this procedure or disputes regarding its implementation should be referred to the Director of Campus Public Safety.