

McHenry County College Library Reserve Form

Instructor: _____ **Library Card #** _____

Course Name: _____ **Course ID:** (i.e. ENG 151) _____

Title: _____

Author: _____

Call number

Reserve period: Fall Semester Spring Semester Summer

Loan Period: Room Use Overnight 2 Day 4 Day 1 Week 2 Week
Semester Rental Temporary

~ Please allow 72 hours for material to be processed.

~ Be aware, reserve material must follow copyright guidelines.

~ Personal copies of material that need to be returned to the instructor, will receive "O" call numbers.