

## FOIA REQUEST SUMMARY September, 2016

| DATE   | REQUESTOR    | NATURE OF REQUEST  | DATE RESPONSE COMPLETED  | TIME TO COMPLETE REQUEST |
|--|--------------|--|--|--------------------------|
| <b>9/6/16</b><br><b>Due 9/13/16</b>                                | LocalLabs    | <p>I am writing you in your capacity as FOIA Officer for your school.</p> <p>I work for LocalLabs Media Services which manages publications that report and inform the public on local governments and schools in the area.</p> <p>Pursuant to FOIA, I am requesting a copy of the following information:</p> <ul style="list-style-type: none"> <li>- your latest (2015-16 or 2014-15) Comprehensive Annual Financial Report (CAFR) in MS Excel, MS Word, CSV, or other non-PDF file formats if possible</li> <li>- the date the CARF was filed</li> </ul> <p>Thank you in advance for your cooperation and assistance.</p> <p>LocalLabs Media Services</p> | <b>9/7/16</b>  | <b>.42 HRS</b>           |
| <b>9/19/16</b><br><b>Due 10/18/16</b><br><b>Commercial Request</b> | Andrea Davis | <p>Can you please provide me with a copy of your lease for all of your multi-function devices, copiers, and printers. Can you please also provide me with any maintenance contract on your multi-function devices, copiers, and printers. Please include all locations.</p>  | <b>9/20/16</b><br>REQUESTOR ALREADY HAD THE INFORMATION THAT WAS REQUESTED | <b>.42 HRS</b>           |
| <b>9/22/16</b><br><b>DUE 9/29/16</b>                               | Yvonne Tovar | <p>I am requesting a list all adjunct faculty at McHenry County College who provided a minimum of three (3) credit hours of instruction and all instructors at McHenry County College who have provided a total of at least 45 contact hours of instruction in ESL and/or ASE, ABE/OED courses who received a paycheck in the the Fall semesters of 2015 and the Spring semesters of 2016. Please include their full names, the title of class that they taught and the division departments in where they reported.</p>   | REQUEST WITHDRAWN<br><b>9/29/16</b>  | <b>.78 HRS</b>           |