

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, October 16, 2018, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Evertsen called the meeting to order at 6:00 p.m.

When Secretary Walsh called the roll, the following were present:

Ms. Elliott
Mr. Allen
Mr. Smith
Mr. Parrish
Ms. Tirio
Ms. Walsh
Ms. Evertsen

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel. Mr. Parrish left the meeting at 8:06 p.m.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the September 18, 2018 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard reported on MCC's Transfer Admission Guarantee (TAG) partnership with University of Illinois Chicago and noted that twelve students are currently participating. This guaranteed pathway provides the possibility to save over \$20,000 in tuition. Dr. Gabbard reported that Professional Development Day was held October 16; during this event he met with faculty regarding strategic planning, and a ceremony was held to honor the ICCTA Faculty of the Year, as well as MCC employees who received awards for MCC's new Behaviors of Excellence program. Dr. Gabbard presented a

proposed change to the 2019-2020 Winter Break schedule, which will be brought to the October Board meeting for approval. In response to a request from Trustee Evertsen, Dr. Gabbard provided a report on the employment rates of MCC graduates, containing specific information on MCC fields of study. A copy of a recent press release was included, publicizing MCC's plan to install a solar field next summer. This field is expected to provide 27 per cent of MCC's energy use. A "Save the Date" list was provided for a number of upcoming events. Discussion also followed on establishing certificate and degree programs in Entrepreneurial Agriculture, which may be brought to the November Board meeting for discussion.

FY 2018 AUDIT PRESENTATION

Mr. Fred Lantz from Sikich, LLP spoke about the results of the 2018 audit; he noted that a clean, unmodified opinion was given on MCC financial statements, which were free of any material misstatement. Mr. Ray Krouse from Sikich then spoke about the single audit report, which had no findings or deficiencies to report. The single audit received an unmodified opinion. Messrs. Lantz and Krouse also provided information about upcoming liabilities which may be coming from the State of Illinois.

PRELIMINARY SEPTEMBER FINANCIAL STATEMENTS

Mr. Tenuta stated that at the beginning of the fiscal year, there are not a lot of things to draw attention to. He noted that everything is almost identical to last year; the only difference is capital outlay expenditures. Discussion followed on the possibility of a cost shift from the state; Mr. Tenuta stated he may want to shift funds from Funds 01 and 02 into Fund 17, depending on where the College stands at the end of the fiscal year.

DISCUSSION OF EMPLOYEE RECOGNITION AWARDS

Ms. Haggerty provided copies of the McHenry County College Behaviors of Excellence; she noted that employee awards were given today in the categories of Respectful, Responsible, Resourceful, and Safe. She noted that there is a new online kudos system where employees can recognize others who are

exhibiting the Behaviors of Excellence. She will send information to the Board that explains the four categories.

DISCUSSION OF YEAR-ROUND LIQUOR LICENSE

Ms. Haggerty provided copies containing background information about the current liquor license, and a proposal to be brought to the Board to amend that and request a different license. She noted that the current, temporary liquor licenses in three-day increments has limited the College's ability to host outreach community events, and special events hosted on campus. Chef Tina Drzal added that a benefit of the year-long license is the ability to purchase from a distributor at a lower price. This will come to the October Board meeting for approval.

DISCUSSION OF WOODSTOCK TAX INCREMENT FINANCING DISTRICT

Extensive discussion followed about the Woodstock Tax Increment Financing District and its impact on the College and other local school districts; after discussion, it was agreed that Mr. Tenuta would create an impact statement, and that Ms. Tirio would invite community members to speak during public comment at the October Board Meeting.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Ms. Walsh spoke about the recent "Empty Bowls" event held to raise funds for the MCC Food Pantry. Ms. Walsh would like to hear information about the food pantry at a future meeting, and possibly a presentation on food insecurity. Ms. Walsh offered her congratulations to the MCC Café, which was recently awarded Three-Star Green certification, the only community college to do so. Mr. Allen also attended the Empty Bowls event, and spoke about the upcoming Green Living Expo and a speaker coming to the College on October 19. Ms. Elliott also attended the Empty Bowls event; she hopes to get more students to the next such event. Following up on the online kudos system, she asked whether it was possible for students to give kudos to faculty. Ms. Haggerty will follow up with Ms.

Elliott on this question. Ms. Evertsen asked about a potential event for College employees to get together to talk freely about any issues in their departments.

CLOSED SESSION

At 8:04 p.m., Ms. Walsh moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*, and Ms. Tirio seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried. A brief break was taken. Closed session began at 8:16 p.m.

At 8:59 p.m., Ms. Walsh moved to come out of closed session, and Ms. Tirio seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried, and closed session ended at 9:00 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole Meeting, June 19, 2018

Ms. Walsh moved to accept the closed session minutes, and Mr. Smith seconded the motion. There was no discussion. The roll was called. Ms. Elliott abstained, and all others voted in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:02 p.m.