

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Tuesday, September 19, 2017
6:00 p.m.



Board Room
8900 U.S. Highway 14
Crystal Lake, IL 60012

COMMITTEE OF THE WHOLE MEETING

AGENDA

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Acceptance of Minutes: Committee of the Whole, August 15, 2017
5. Open for Recognition of Visitors and Presentations
Three (3) minutes per person or less.
6. President's Report
 - A. Academic and Student Affairs Reorganization
 - B. Tenth Day Enrollment Report
7. Capital Campaign Update: Dr. Clint Gabbard and Ms. Christina Haggerty
8. Preliminary August Financial Statements: Mr. Bob Tenuta
9. Presentation: Peer Group Determination, Dr. Clint Gabbard, Dr. Chris Gray, and Dr. Amy Humke
10. Discussion of 2017 Levy
11. Discussion of Agreement Between Board of Trustees of McHenry County College and McHenry County College Staff Council
12. Discussion of Compensation Adjustment for Confidential and Security Personnel for FY2018 through FY2021
13. Discussion of Benefits for Confidential and Security Personnel for FY2018 through FY2021
14. Discussion of Trustee Professional Development
15. Future Agenda Items
16. Summary Comments by Board Members
17. Closed Session
 - A. 120/2(c) Exception #1, Personnel
 - B. 120/2(c) Exception #11, Litigation
 - C. Other matters as pertain to the exceptions of the Open Meetings Act
18. Acceptance of Closed Session Minutes, Committee of the Whole Meeting, August 15, 2017
19. Adjournment

A handwritten signature in black ink, appearing to read "Diane Evertsen".

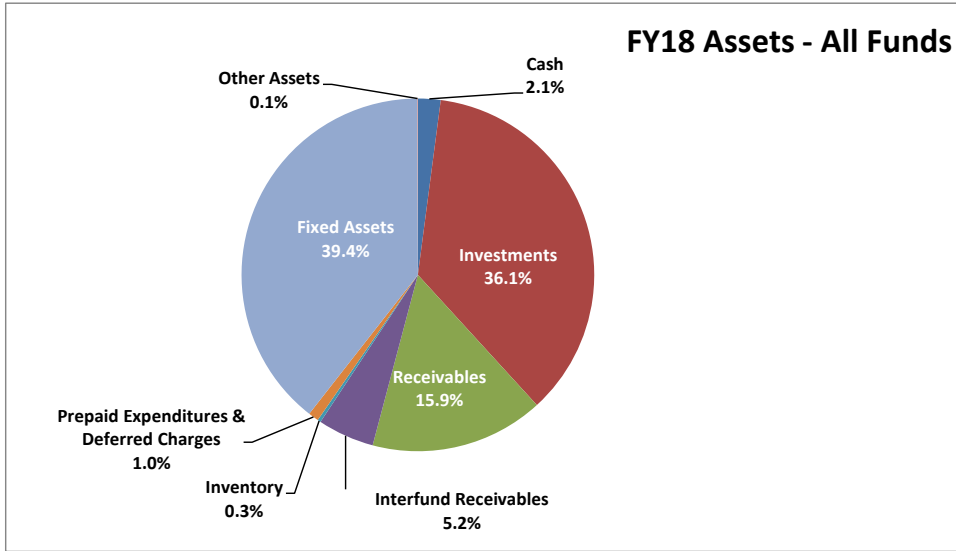
Diane Evertsen
Chair

All Funds Statement of Net Position (Balance Sheet)
August 31, 2017

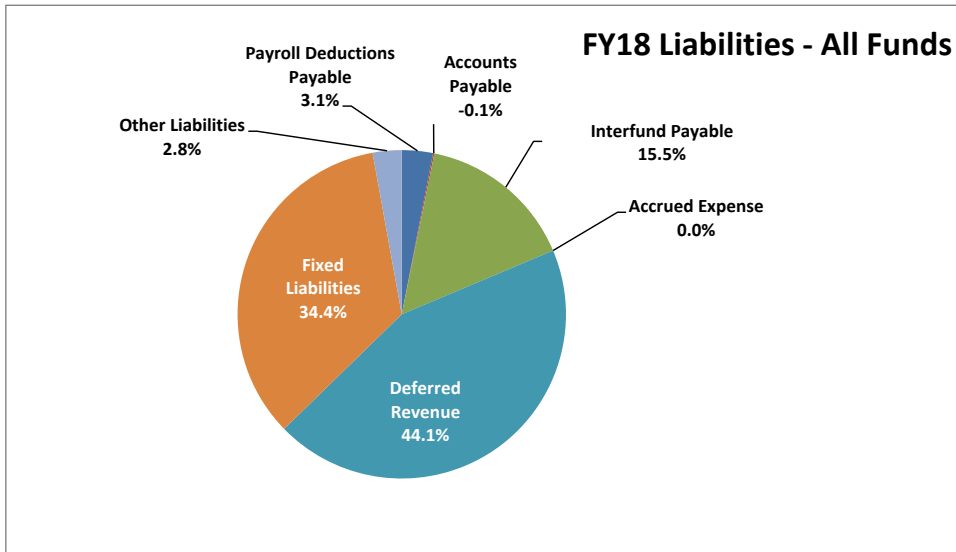
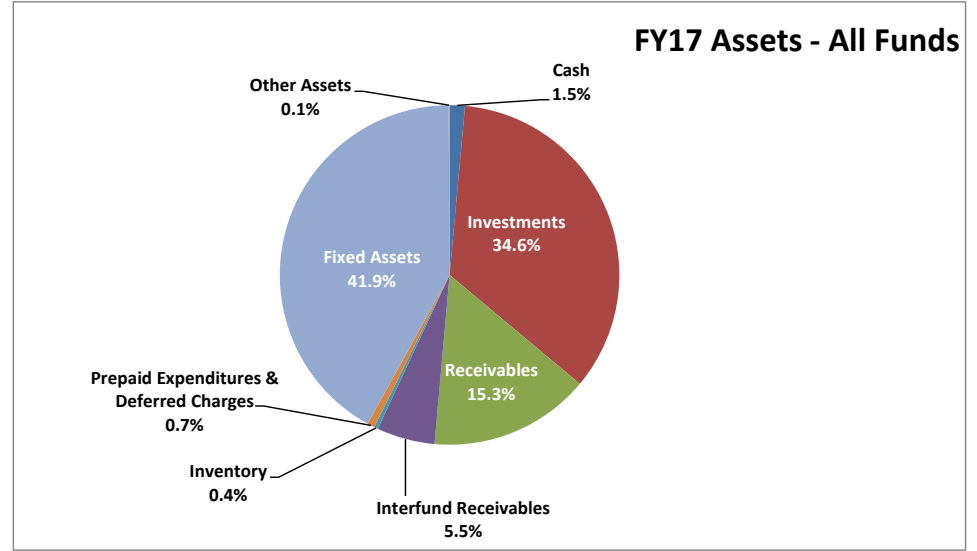
	01	02	03	04	05	06	07	08	09	10	11	12	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxilliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	
Assets													
Cash	2,623,347	-	397,952	-	227,829.24	454,517	1,037,064	95,646	-	-	327,211	83,128	-
Investments	45,698,907	18,732,758	951,969	21,273,504	-	-	-	2,782,013	-	-	-	-	1,958,663
Receivables	20,131,362	17,172,056	2,216,426	-	-	85,372	-	-	-	-	-	33,859	623,649
Accrued Revenue	112,738	46,619	3,256	50,596	-	-	-	6,684	-	-	-	-	5,583
Interfund Receivables	6,553,519	1,386,456	6,406,716	(47,257)	194,060	(102,935)	(1,283,522)	-	-	-	-	-	-
Inventory	379,525	-	-	-	-	379,525	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	1,203,222	897,084	40,187	-	-	11,203	6,667	-	-	35,452	-	-	212,629
Fixed Assets	49,784,871	-	-	-	-	-	-	49,784,871	-	-	-	-	-
Other Assets	81,736	-	-	-	-	-	-	-	81,736	-	-	-	-
Total Assets	126,569,228	38,234,973	10,016,507	21,276,843	421,889	827,683	(239,792)	2,884,343	49,784,871	117,188	327,211	116,987	2,800,525
Liabilities													
Payroll Deductions Payable	1,266,894	1,114,584	52,830	-	-	94,611	-	-	-	(18,997)	-	-	23,866
Accounts Payable	(54,434)	(84,969)	-	-	-	41,921	(11,385)	-	-	-	-	-	-
Interfund Payable	6,406,716	2,232,704	-	2,728,976	-	-	-	-	-	-	-	-	1,445,036
Accrued Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	18,253,276	15,998,526	1,644,251	-	-	-	3,951	-	-	-	-	31,239	575,309
Fixed Liabilities	14,268,967	-	-	-	-	-	-	-	14,268,967	-	-	-	-
Other Liabilities	1,180,065	71,804	-	-	-	9,301	-	-	752,753	346,208	-	-	-
Total Liabilities	41,321,486	19,332,649	1,697,082	2,728,976	-	145,832	(7,434)	-	-	15,021,720	327,211	31,239	2,044,211
Designated Fund Balance	85,247,742	18,902,323	8,319,425	18,547,867	421,889	681,850	(232,357)	2,884,343	49,784,871	(14,904,531)	-	85,748	756,314
Assigned Fund Balance													
33% Unassigned for annual budgeted expenditures	16,589,251	14,851,487	1,737,763	-	-	-	-	-	-	-	-	-	-
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-
Capital Improvement/Investment in Capital Assets	68,332,738	-	-	18,547,867	0	-	-	49,784,871	-	0	-	-	-
Liabilities, Protection, and Settlement	-13,512,653	-	-	-	-	-	-	-	-14,268,967	-	-	-	756,314
Working Cash/Other Restricted	1,603,391	-	-	-	-	-232,357	1,750,000	-	-	-	85,748	-	-
Remaining Unassigned Balance	12,235,016	4,050,836	6,581,662	0	421,889	681,850	0	1,134,343	0	-635,564	0	0	0

All Funds Statement of Net Position (Balance Sheet)
August 31, 2017

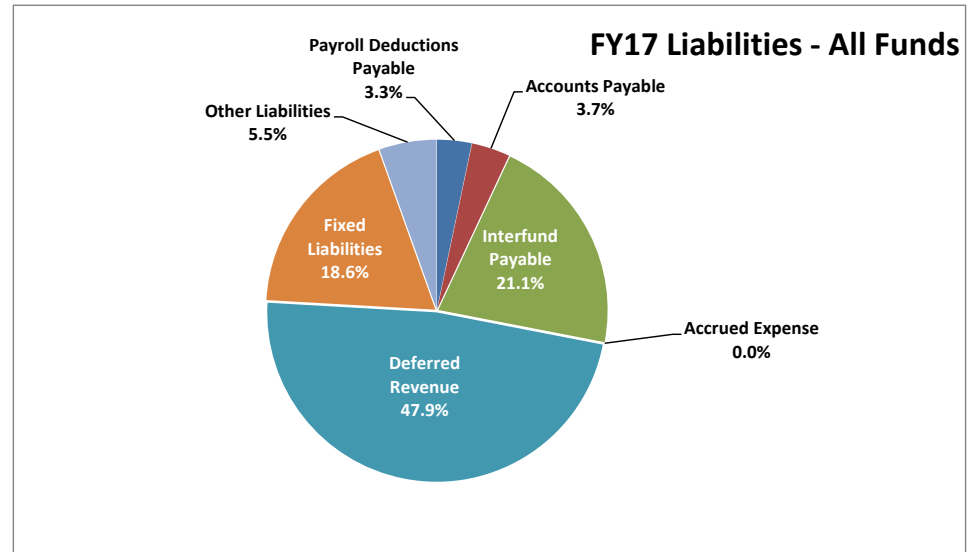
Total Assets = \$ 126,569,228



Total Assets = \$ 114,085,934



Total Liabilities = \$ 41,321,486



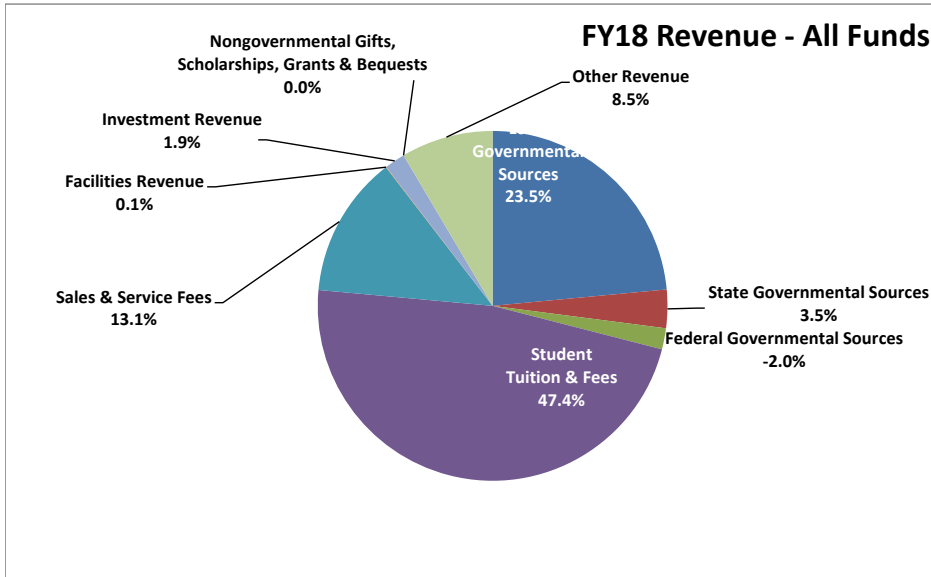
Total Liabilities = \$ 29,908,689

All Funds Statement of Activities (Income Statement)
August 31, 2017

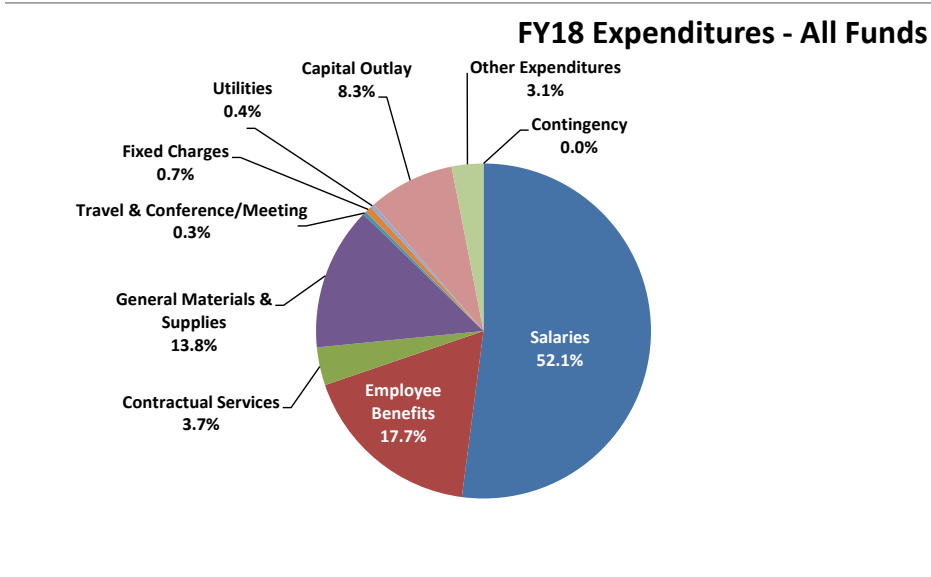
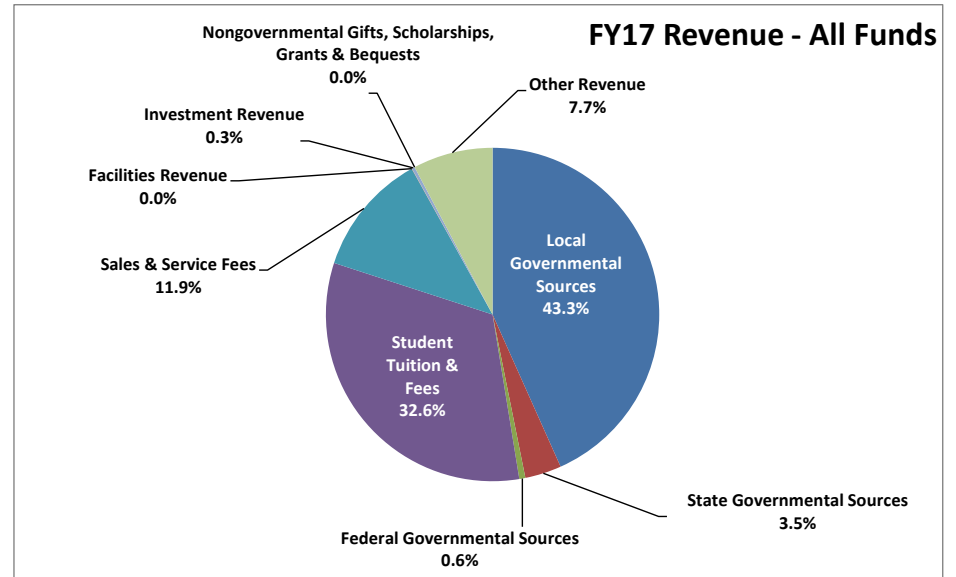
	01	02	03	04	05	06	07	08	09	11	12
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Audit Fund	Liability Protection & Settlement Fund
Revenue											
Local Governmental Sources	2,273,886	2,020,692	246,946	-	-	-	-	-	-	-	6,248
State Governmental Sources	343,147	196,024	47,812	-	-	-	99,311	-	-	-	-
Federal Governmental Sources	(188,719)	-	-	-	-	-	(188,719)	-	-	-	-
Student Tuition & Fees	4,590,058	3,422,073	226,519	60,270	421,889	421,889	37,419	-	-	-	-
Sales & Service Fees	1,267,714	103,835	-	-	-	-	1,163,880	-	-	-	-
Facilities Revenue	4,840	-	-	-	-	-	4,840	-	-	-	-
Investment Revenue	183,102	94,153	5,363	72,577	-	-	-	11,009	-	-	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	82	-	-	-	-	-	82	-	-	-	-
Other Revenue	822,900	818,109	4,791	-	-	-	-	-	-	-	-
Total Revenue	9,297,010	6,654,886	531,431	132,847	421,889	421,889	1,206,139	(89,327)	11,009	-	6,248
Expenditures											
Salaries	3,346,951	3,027,364	82,516	-	-	-	189,022	48,048	-	-	-
Employee Benefits	1,137,660	1,068,773	18,400	-	-	-	39,708	10,778	-	-	-
Contractual Services	235,889	164,126	21,116	-	-	-	40,019	10,628	-	-	-
General Materials & Supplies	889,431	187,361	13,969	930	-	-	684,383	2,788	-	-	-
Travel & Conference/Meeting	20,625	14,552	1,921	-	-	-	4,132	20	-	-	-
Fixed Charges	42,310	353,002	1,849	541	-	-	5,570	-	-	(318,652)	-
Utilities	24,429	17,990	6,414	-	-	-	25	-	-	-	-
Capital Outlay	534,172	6,224	76,839	208,810	-	-	-	-	242,299	-	-
Other Expenditures	196,655	92,125	-	-	-	-	58	104,472	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	6,428,120	4,931,516	223,024	210,281	-	-	962,917	176,735	-	242,299	(318,652)
Excess/(deficit) of revenues over expenditures	2,868,890	1,723,369	308,407	(77,434)	421,889	421,889	243,221	(266,062)	11,009	(242,299)	318,652
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	83,155,630	17,178,953	8,011,019	18,892,030	#N/A	438,630	33,704	2,873,335	50,027,170	(15,223,183)	79,501
Ending Fund Balance	86,024,520	18,902,322	8,319,426	18,814,596	#N/A	860,519	276,925	2,607,273	50,038,179	(15,465,482)	398,153

All Funds Statement of Activities (Income Statement)
August 31, 2017

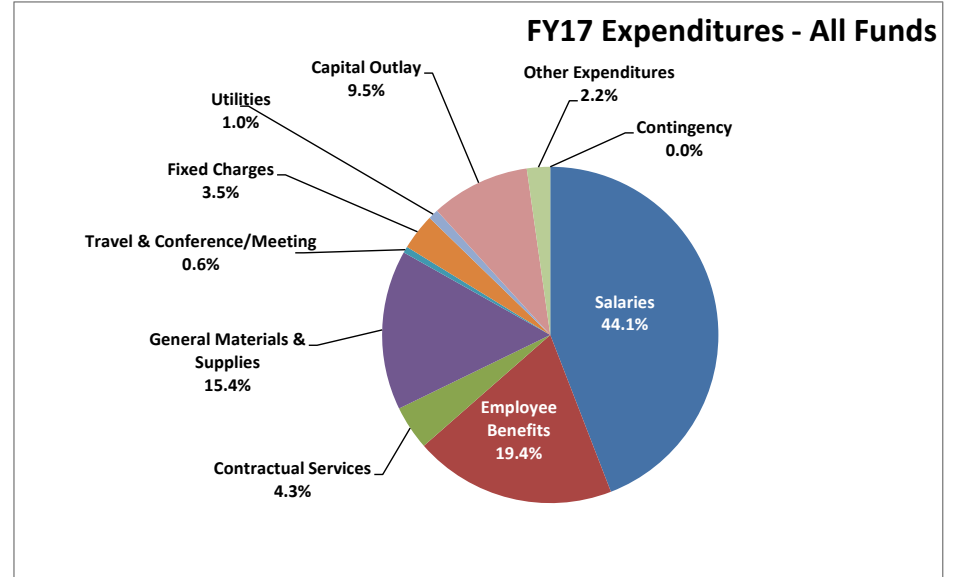
Total Revenue = \$ 9,297,010



Total Revenue = \$ 10,910,945



Total Expense = \$ 6,428,120



Total Expense = \$ 8,105,540

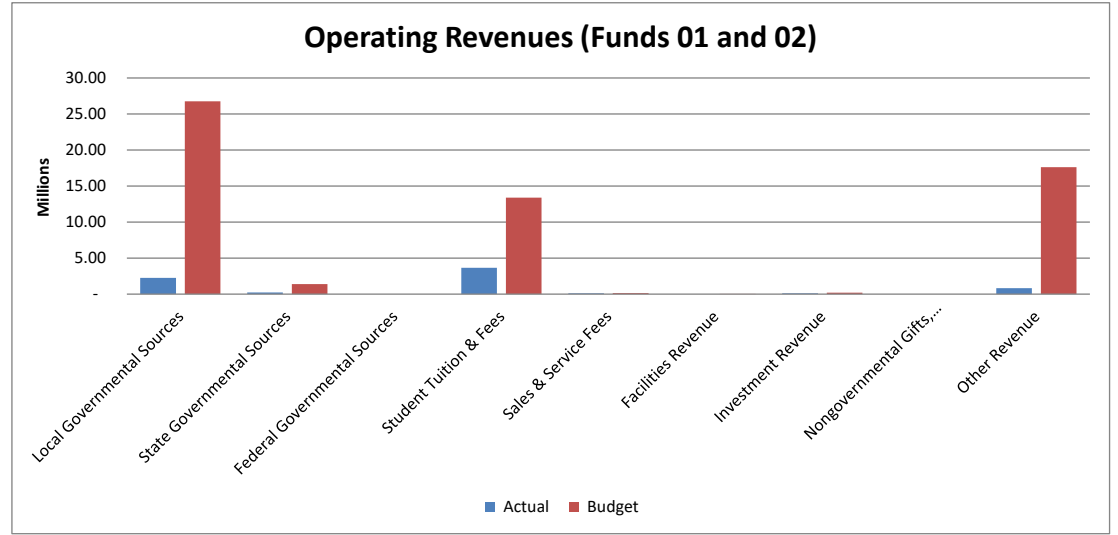
Operating (Funds 01 & 02) Statement of Activities
July 31, 2017

	FY18			FY17			FY18	
	Actual	Budget	%	Actual	Budget	%	Change Over FY17	% Change
Revenue								
Local Governmental Sources	\$ 2,267,638	\$ 26,772,195	8.5%	\$ 4,482,619	\$ 26,818,195	16.7%	\$ (2,214,982)	-49.4%
State Governmental Sources	243,836	1,392,358	17.5%	386,631	2,654,715	14.6%	\$ (142,795)	-36.9%
Federal Governmental Sources	-	-	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	3,648,592	13,388,138	27.3%	3,504,848	14,229,788	24.6%	\$ 143,744	4.1%
Sales & Service Fees	103,835	134,150	77.4%	105,664	150,400	70.3%	\$ (1,830)	-1.7%
Facilities Revenue	-	11,100	0.0%	-	11,000	0.0%	\$ -	0.0%
Investment Revenue	99,516	188,203	52.9%	17,059	185,712	9.2%	\$ 82,457	483.4%
Nongovernmental Gifts, Scholarships, Grants & Bequests	-	-	0.0%	-	-	0.0%	\$ -	0.0%
Other Revenue	822,900	17,631,608	4.7%	845,205	15,102,534	5.6%	\$ (22,306)	-2.6%
Total Revenue	\$ 7,186,316	\$ 59,517,752	12.1%	\$ 9,342,027	\$ 59,152,344	15.8%	\$ (2,155,711)	-23.1%
Expenditures								
Salaries	\$ 3,109,880	\$ 25,578,627	12.2%	\$ 3,211,276	\$ 26,514,982	12.1%	\$ (101,396)	-3.2%
Employee Benefits	1,087,173	21,572,765	5.0%	1,391,201	19,113,381	7.3%	\$ (304,028)	-21.9%
Contractual Services	185,241	4,037,642	4.6%	270,613	4,599,114	5.9%	\$ (85,371)	-31.5%
General Materials & Supplies	201,330	2,280,791	8.8%	281,449	2,943,160	9.6%	\$ (80,119)	-28.5%
Travel & Conference/Meeting	16,473	479,752	3.4%	45,370	662,769	6.8%	\$ (28,897)	-63.7%
Fixed Charges	354,851	1,773,775	20.0%	305,104	1,849,310	16.5%	\$ 49,747	16.3%
Utilities	24,404	1,022,200	2.4%	78,739	1,027,945	7.7%	\$ (54,335)	-69.0%
Capital Outlay	83,063	1,969,500	4.2%	492,020	3,939,844	12.5%	\$ (408,957)	-83.1%
Other Expenditures	92,125	802,700	11.5%	117,504	882,200	13.3%	\$ (25,380)	-21.6%
Contingency	-	-	#DIV/0!	-	500,000	0.0%	\$ -	0.0%
Total Expenditures	\$ 5,154,540	\$ 59,517,752	8.7%	\$ 6,193,276	\$ 62,032,705	10.0%	\$ (1,038,737)	-16.8%
Excess/(deficit) of revenues over expenditures	\$ 2,031,776	\$ -		\$ 3,148,750	\$ (2,880,361)		\$ (1,116,974)	-35.5%
Net Transfers Out/(In)	\$ -	\$ -		\$ -	\$ -		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 2,031,776	\$ -		\$ 3,148,750	\$ (2,880,361)		\$ (1,116,974)	-35.5%
<i>Operating Fund Balance Unassigned @33% based on Total Budgeted Expenditures*</i>		<i>19,839,251</i>			<i>20,677,568</i>			
<i>Less : Adj. for budgeted SURS Pass Thru (\$9.75m & \$9.00m, respectively) *.3334</i>		<i>3,250,000</i>			<i>3,000,000</i>			
<i>Adj. for Contingency (\$0.5m & \$1.45m, respectively) x .3334</i>		<i>-</i>			<i>166,667</i>			
<i>Unassigned Fund Balance needed @ 33% of adjusted budgeted expenditures (a)</i>		<i>16,589,251</i>			<i>17,510,902</i>			
<i>Unaudited Beginning Fund Balance</i>	<i>25,189,972</i>	<i>25,189,972</i>		<i>25,479,514</i>	<i>25,479,514</i>			
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>2,031,776</i>	<i>-</i>		<i>3,148,750</i>	<i>(2,880,361)</i>			
<i>Add back Contingency (assumption is it is not used)</i>		<i>-</i>			<i>500,000</i>			
<i>Calculated YTD Ending Fund Balance (budget estimate) (b)</i>	<i>\$ 27,221,748</i>	<i>\$ 25,189,972</i>		<i>\$ 28,628,264</i>	<i>\$ 23,099,153</i>			
<i>Amount Over/(Under) Fund balance reserve (b)-(a)</i>		<i>8,600,721.33</i>			<i>5,588,251</i>			

*Net of Transfers Out/(In) and contingency

Operating Funds - Statement of Activities
August 31, 2017

	Actual	Budget
Revenue		
Local Governmental Sources	2,267,637.74	26,772,195.00
State Governmental Sources	243,836.29	1,392,358.00
Federal Governmental Sources	-	-
Student Tuition & Fees	3,648,591.79	13,388,138.00
Sales & Service Fees	103,834.50	134,150.00
Facilities Revenue	-	11,100.00
Investment Revenue	99,516.20	188,203.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	-	-
Other Revenue	822,899.76	17,631,608.00
Total Revenue	7,186,316.28	59,517,752.00



Expenditures		
Salaries	3,109,880.04	25,578,627.00
Employee Benefits	1,087,173.01	21,572,765.00
Contractual Services	185,241.47	4,037,642.00
General Materials & Supplies	201,330.23	2,280,791.00
Travel & Conference/Meeting	16,472.80	479,752.00
Fixed Charges	354,850.62	1,773,775.00
Utilities	24,404.30	1,022,200.00
Capital Outlay	83,062.81	1,969,500.00
Other Expenditures	92,124.65	802,700.00
Contingency	-	-
Total Expenditures	5,154,539.93	59,517,752.00
Excess/(deficit) of revenues over expenditures	2,031,776.35	-

