

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Tuesday, June 13, 2017
6:00 p.m.



Board Room
8900 U.S. Highway 14
Crystal Lake, IL 60012

COMMITTEE OF THE WHOLE MEETING

AGENDA

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Acceptance of Minutes: Committee of the Whole, May 16, 2017
5. Open for Recognition of Visitors and Presentations
Three (3) minutes per person or less.
6. President's Report
7. Capital Campaign Update: Dr. Clint Gabbard and Ms. Christina Haggerty
8. Preliminary May Financial Statements: Mr. Bob Tenuta
9. Preliminary Budget Workshop/Presentation, Mr. Bob Tenuta
10. Discussion of Board Attendance at 2017 ACCT Leadership Congress
11. Discussion of 2018 RAMP (Resource Allocation Management Program), Mr. Bob Tenuta
12. Discussion of 2018 Resolution for Prevailing Wage, Dr. Clint Gabbard
13. Strategic Planning Update, Dr. Clint Gabbard and Cabinet members
14. Discussion of Trustee Professional Development
15. Future Agenda Items
16. Summary Comments by Board Members
17. Closed Session
 - A. Other matters as pertain to the exceptions of the Open Meetings Act
18. Adjournment

A handwritten signature in black ink, appearing to read "Diane Evertsen".

Diane Evertsen
Chair

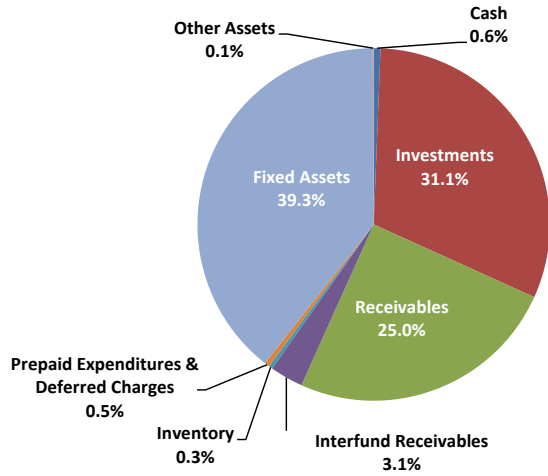
All Funds Statement of Net Position (Balance Sheet)
May 31, 2017

	01	02	03	04	05	06	07	08	09	10	11	12	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	
Assets													
Cash	778,091	-	2,264,149	(2,312,394)	87,444	-	267,711	95,646	-	-	311,291	64,244	-
Investments	39,070,044	12,253,609	943,401	21,164,643	-	-	-	2,764,422	-	-	-	-	1,943,971
Receivables	31,304,288	27,155,319	2,675,717	-	-	21,974	-	-	-	-	74,770	-	1,376,509
Accrued Revenue	165,165	79,597	5,139	61,067	-	-	-	10,550	-	-	-	-	8,811
Interfund Receivables	3,831,478	676,603	3,751,204	-	80,273	0	(676,603)	-	-	-	-	-	-
Inventory	423,521	-	-	-	-	423,521	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	577,513	486,633	20,975	-	-	2,170	10,000	-	-	34,875	-	-	22,859
Fixed Assets	49,348,867	-	-	-	-	-	-	49,348,867	-	-	-	-	-
Other Assets	99,509	-	-	-	-	-	-	-	99,509	-	-	-	-
Total Assets	125,598,476	40,651,761	9,660,585	18,913,316	167,717	447,665	(398,892)	2,870,618	49,348,867	134,384	311,291	139,014	3,352,149
Liabilities													
Payroll Deductions Payable	1,023,660	893,269	42,396	-	-	100,296	1,038	-	-	(36,138)	-	-	22,799
Accounts Payable	416,856	405,953	10,000	-	-	7,947	(7,044)	-	-	-	-	-	-
Interfund Payable	3,751,204	2,011,078	-	-	-	77,192	-	-	-	-	-	-	1,662,935
Accrued Expense	377,588	377,588	-	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	21,778,104	18,987,871	1,565,635	77,968	167,717	88,594	41,136	-	-	-	43,750	-	805,433
Fixed Liabilities	14,254,865	-	-	-	-	-	-	-	14,254,865	-	-	-	-
Other Liabilities	1,616,832	71,346	-	-	-	11,045	-	-	1,187,011	347,429	-	-	-
Total Liabilities	43,219,110	22,747,105	1,618,031	77,968	167,717	285,075	35,129	-	-	15,441,877	311,291	43,750	2,491,167
Designated Fund Balance	82,379,366	17,904,656	8,042,554	18,835,348	-	162,590	(434,021)	2,870,618	49,348,867	(15,307,492)	-	95,264	860,982
Assigned Fund Balance													
33% Unassigned for annual budgeted expenditures	17,260,902	14,922,205	2,338,697	-	-	-	-	-	-	-	-	-	-
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-
Capital Improvement/Investment in Capital Assets	68,184,215	-	-	18,835,348	0	-	-	49,348,867	-	0	-	-	-
Liabilities, Protection, and Settlement	-13,393,883	-	-	-	-	-	-	-	-14,254,865	-	-	-	860,982
Working Cash/Other Restricted	1,411,243	-	-	-	-	-434,021	1,750,000	-	-	-	95,264	-	-
Remaining Unassigned Balance	8,916,890	2,982,451	5,703,857	0	0	162,590	0	1,120,618	0	-1,052,627	0	0	0

All Funds Statement of Net Position (Balance Sheet)
May 31, 2017

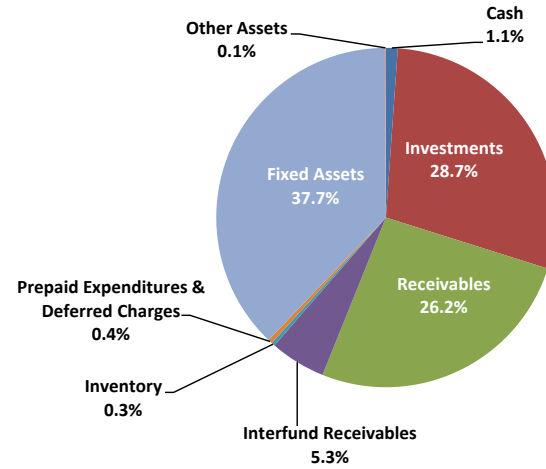
Total Assets = \$ 125,598,476

FY17 Assets - All Funds

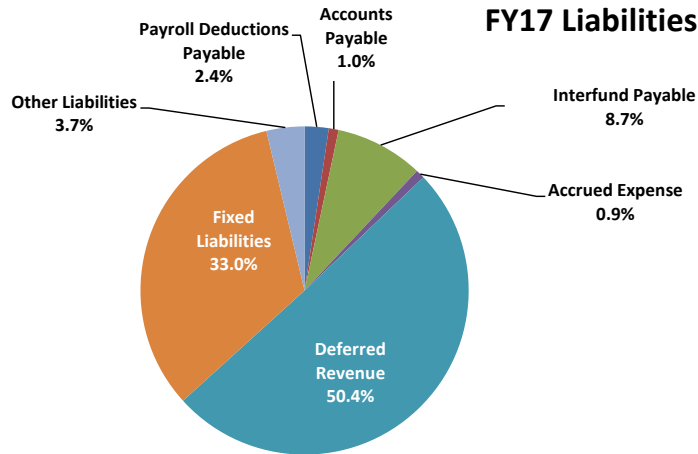


Total Assets = \$ 121,375,828

FY16 Assets - All Funds

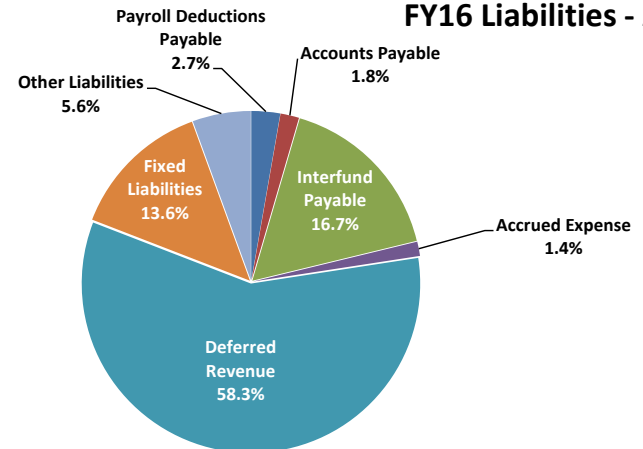


FY17 Liabilities - All Funds



Total Liabilities = \$ 43,219,110

FY16 Liabilities - All Funds



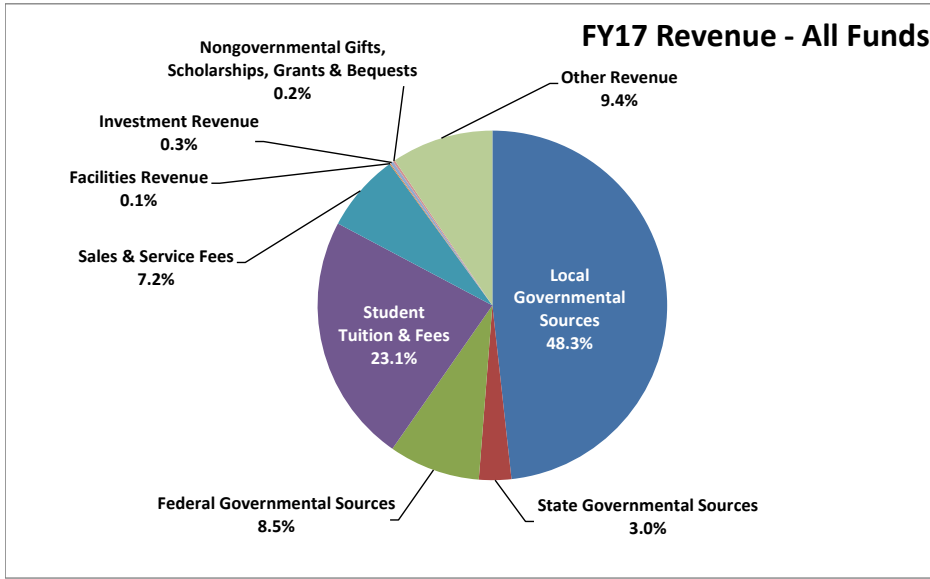
Total Liabilities = \$ 38,684,439

All Funds Statement of Activities (Income Statement)
May 31, 2017

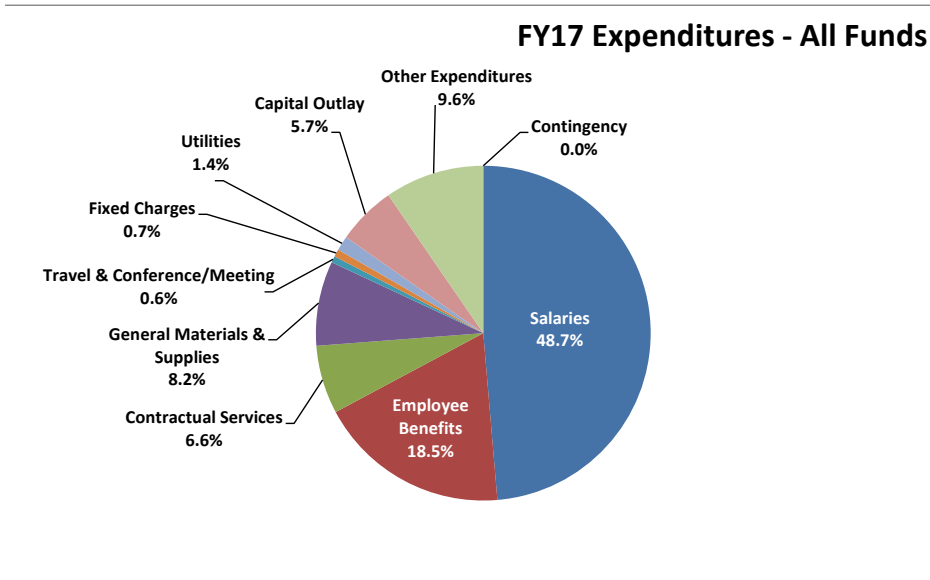
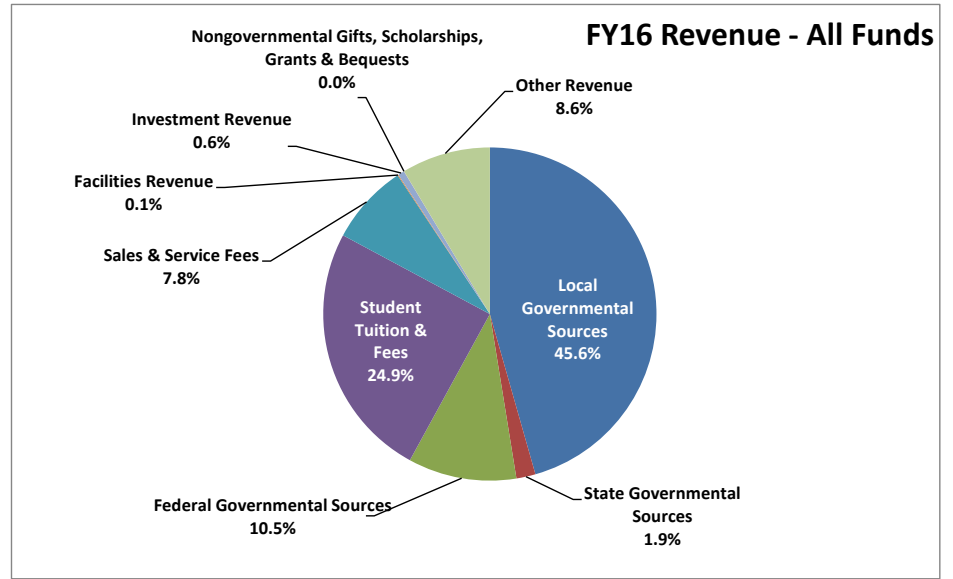
	01	02	03	05	06	07	08	09	11	12	
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Audit Fund	Liability Protection & Settlement Fund	
All Funds											
Revenue											
Local Governmental Sources	25,928,350	22,001,229	2,595,880	-	-	-	-	-	68,591	1,262,650	
State Governmental Sources	1,604,478	1,074,830	321,830	-	-	207,819	-	-	-	-	
Federal Governmental Sources	4,541,696	852	-	-	-	4,540,844	-	-	-	-	
Student Tuition & Fees	12,392,905	9,989,863	2,138,656	-	264,386	-	-	-	-	-	
Sales & Service Fees	3,889,136	173,949	-	-	3,715,187	-	-	-	-	-	
Facilities Revenue	51,945	11,000	-	-	40,945	-	-	-	-	-	
Investment Revenue	150,900	76,808	4,259	53,792	-	-	8,741	-	-	7,300	
Nongovernmental Gifts, Scholarships, Grants & Bequests	107,161	85,128	-	-	-	22,033	-	-	-	-	
Other Revenue	5,064,322	4,988,997	70,581	9,938,380	4,745	-	-	(9,938,380)	-	-	
Total Revenue	53,730,894	38,402,656	5,131,205	9,992,173	4,025,264	4,770,695	8,741	-	(9,938,380)	68,591	1,269,949
Expenditures											
Salaries	25,653,213	22,400,259	518,402	-	1,639,331	700,011	-	-	-	395,209	
Employee Benefits	9,768,865	8,580,352	105,633	-	248,354	57,467	-	-	-	777,058	
Contractual Services	3,484,613	1,887,103	930,750	-	508,384	70,372	-	-	60,325	27,679	
General Materials & Supplies	4,307,144	1,648,234	232,405	-	2,327,354	83,120	-	-	-	16,031	
Travel & Conference/Meeting	326,967	245,345	21,709	-	42,660	15,779	-	-	-	1,475	
Fixed Charges	382,564	1,574,114	18,023	-	32,424	274	-	(1,293,691)	-	51,419	
Utilities	739,676	154,236	579,588	-	3,330	-	-	-	-	2,522	
Capital Outlay	3,003,696	232,951	2,271,635	1,780,887	-	39,967	(1,321,744)	-	-	-	
Other Expenditures	5,056,631	644,631	-	123,885	8,126	4,279,990	-	-	-	-	
Contingency	-	-	-	-	-	-	-	-	-	-	
Total Expenditures	52,723,367	37,367,225	4,678,145	1,904,771	4,809,963	5,246,979	-	(1,321,744)	(1,293,691)	60,325	1,271,392
Excess/(deficit) of revenues over expenditures	1,007,527	1,035,431	453,060	8,087,401	(784,699)	(476,284)	8,741	1,321,744	(8,644,690)	8,266	(1,443)
Operating transfers in	-	-	-	-	-	-	-	-	-	-	
Operating transfers out	-	-	-	-	-	-	-	-	-	-	
Beginning Fund Balance	81,371,841	16,869,224	7,589,495	10,747,947	947,291	42,263	2,861,877	48,027,123	(6,662,802)	86,998	862,425
Ending Fund Balance	82,379,368	17,904,655	8,042,555	18,835,348	162,592	(434,021)	2,870,618	49,348,867	(15,307,492)	95,264	860,982

All Funds Statement of Activities (Income Statement)
May 31, 2017

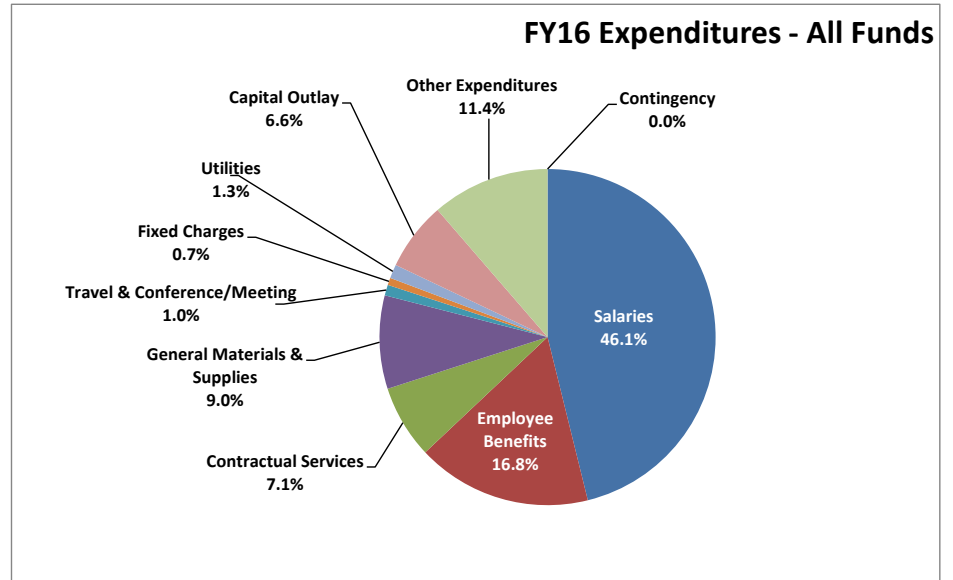
Total Revenue = \$ 53,730,894



Total Revenue = \$ 51,566,439



Total Expense = \$ 52,723,367



Total Expense = \$ 50,666,390

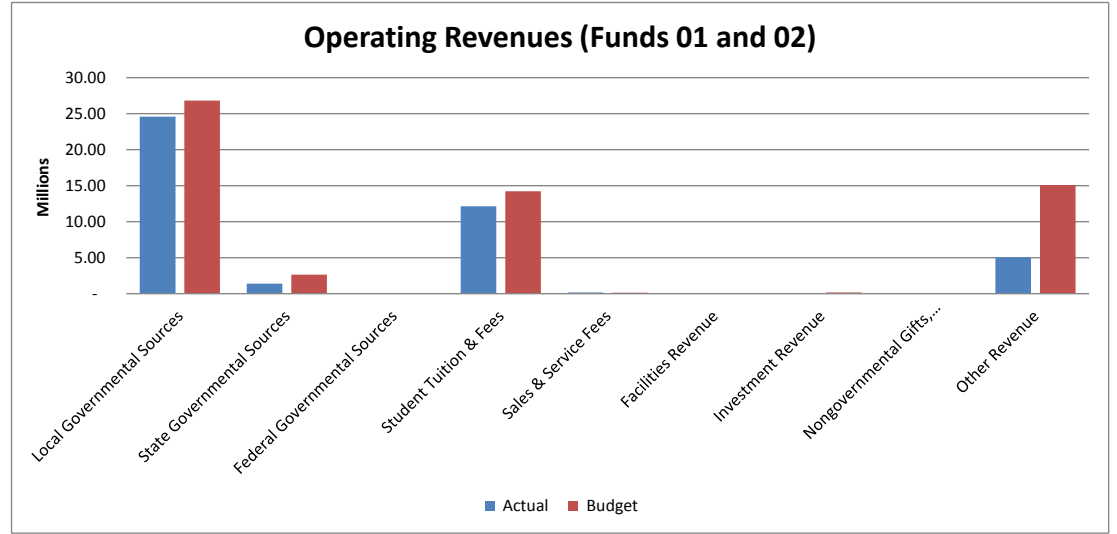
Operating (Funds 01 & 02) Statement of Activities
May 31, 2017

	FY17			FY16			FY17 Change Over FY16	% Change
	Actual	Budget		Actual	Budget			
Revenue								
Local Governmental Sources	\$ 24,597,109	\$ 26,818,195	91.7%	\$ 24,562,101	\$ 26,879,739	91.4%	\$ 35,009	0.1%
State Governmental Sources	1,396,660	2,654,715	52.6%	739,909	2,705,892	27.3%	\$ 656,750	88.8%
Federal Governmental Sources	852	-	0.0%	1,548	-	0.0%	\$ (696)	-45.0%
Student Tuition & Fees	12,128,519	14,229,788	85.2%	13,523,883	14,589,696	92.7%	\$ (1,395,364)	-10.3%
Sales & Service Fees	173,949	150,400	115.7%	157,562	170,000	92.7%	\$ 16,387	10.4%
Facilities Revenue	11,000	11,000	100.0%	11,000	18,000	61.1%	\$ -	0.0%
Investment Revenue	81,067	185,712	43.7%	170,912	243,487	70.2%	\$ (89,845)	-52.6%
Nongovernmental Gifts, Scholarships, Grants & Bequests	85,128	-	0.0%	-	-	0.0%	\$ 85,128	0.0%
Other Revenue	5,059,577	15,102,534	33.5%	7,419,880	14,380,465	51.6%	\$ (2,360,302)	-31.8%
Total Revenue	\$ 43,533,862	\$ 59,152,344	73.6%	\$ 46,586,795	\$ 58,987,279	79.0%	\$ (3,052,933)	-6.6%
Expenditures								
Salaries	\$ 22,918,662	\$ 26,514,982	86.4%	\$ 22,994,148	\$ 27,545,553	83.5%	\$ (75,486)	-0.3%
Employee Benefits	8,685,985	19,113,381	45.4%	8,331,217	17,723,016	47.0%	\$ 354,768	4.3%
Contractual Services	2,817,853	4,648,347	60.6%	3,271,981	4,746,679	68.9%	\$ (454,128)	-13.9%
General Materials & Supplies	1,880,638	2,908,216	64.7%	1,902,581	2,938,589	64.7%	\$ (21,943)	-1.2%
Travel & Conference/Meeting	267,054	652,090	41.0%	497,493	876,044	56.8%	\$ (230,439)	-46.3%
Fixed Charges	1,592,138	1,849,780	86.1%	1,488,101	1,840,947	80.8%	\$ 104,037	7.0%
Utilities	733,824	1,027,945	71.4%	766,099	1,032,670	74.2%	\$ (32,275)	-4.2%
Capital Outlay	2,504,587	3,935,764	63.6%	630,033	5,695,022	11.1%	\$ 1,874,553	297.5%
Other Expenditures	644,631	882,200	73.1%	3,211,826	854,700	375.8%	\$ (2,567,195)	-79.9%
Contingency	-	500,000	0.0%	-	1,450,000	0.0%	\$ -	0.0%
Total Expenditures	\$ 42,045,371	\$ 62,032,705	67.8%	\$ 43,093,478	\$ 64,703,220	66.6%	\$ (1,048,107)	-2.4%
Excess/(deficit) of revenues over expenditures	\$ 1,488,491	\$ (2,880,361)		\$ 3,493,318	\$ (5,715,941)		\$ (2,004,827)	-57.4%
Net Transfers Out/(In)	\$ -	\$ -		\$ -	\$ 1,429,000		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 1,488,491	\$ (2,880,361)		\$ 3,493,318	\$ (7,144,941)		\$ (2,004,827)	-57.4%
Operating Fund Balance Unassigned @33% based on Total Budgeted Expenditures*		20,677,568		21,567,740				
Less : Adj. for budgeted SURS Pass Thru (\$9.75m & \$9.00m, respectively) *.3334		3,250,000		3,000,000				
Adj. for Contingency (\$0.5m & \$1.45m, respectively) x .3334		166,667		483,333				
Unassigned Fund Balance needed @ 33% of adjusted budgeted expenditures (a)		17,260,902		18,084,407				
Unaudited Beginning Fund Balance		24,458,719		25,479,514		25,479,514		
Net Operating Funds Surplus/(Deficit)		1,488,491		3,493,318		(7,144,941)		
Add back Contingency (assumption is it is not used)		500,000		1,450,000				
Calculated YTD Ending Fund Balance (budget estimate) (b)		\$ 25,947,210		\$ 22,078,358		\$ 28,972,832		\$ 19,784,573
Amount Over/(Under) Fund balance reserve (b)-(a)		4,817,456.33		1,700,166				

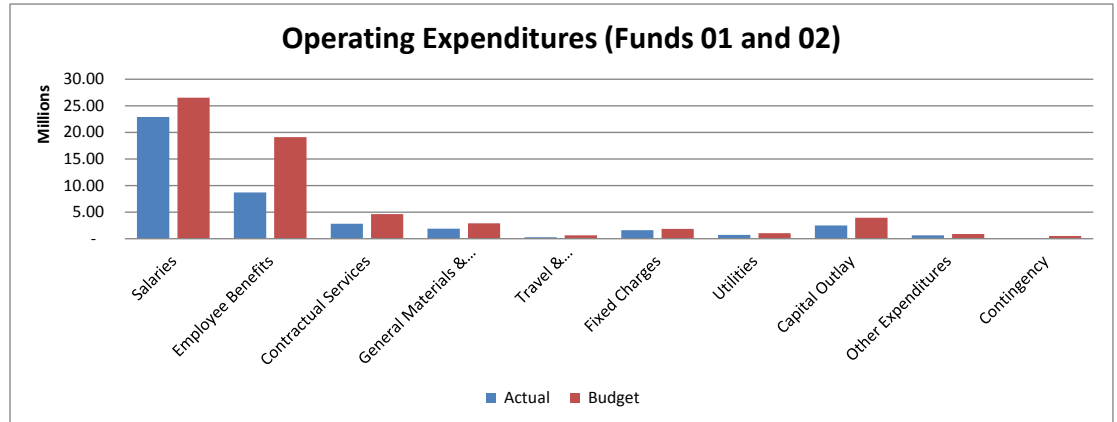
*Net of Transfers Out/(In) and contingency

Operating Funds - Statement of Activities
May 31, 2017

	Actual	Budget
Revenue		
Local Governmental Sources	24,597,109.41	26,818,195.00
State Governmental Sources	1,396,659.57	2,654,715.00
Federal Governmental Sources	852.00	-
Student Tuition & Fees	12,128,518.80	14,229,788.00
Sales & Service Fees	173,949.00	150,400.00
Facilities Revenue	11,000.00	11,000.00
Investment Revenue	81,067.36	185,712.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	85,128.17	-
Other Revenue	5,059,577.47	15,102,534.00
Total Revenue	43,533,861.78	59,152,344.00



Expenditures		
Salaries	22,918,661.53	26,514,982.00
Employee Benefits	8,685,985.03	19,113,381.00
Contractual Services	2,817,853.12	4,648,347.00
General Materials & Supplies	1,880,638.40	2,908,215.73
Travel & Conference/Meeting	267,053.74	652,090.27
Fixed Charges	1,592,137.72	1,849,780.00
Utilities	733,823.94	1,027,945.00
Capital Outlay	2,504,586.67	3,935,764.00
Other Expenditures	644,630.66	882,200.00
Contingency	-	500,000.00
Total Expenditures	42,045,370.81	62,032,705.00
Excess/(deficit) of revenues over expenditures	1,488,490.97	(2,880,361.00)



Renewal of Resolution for Prevailing Wage

Information

The attached Resolution is required by State Statute to be approved annually by the Board of Trustees. The resolution states that it shall be mandatory for all contractors and subcontractors who are hired by the College to pay to all laborers, workmen and mechanics employed by them not less than the general prevailing rate of wages. The Department of Labor periodically determines what the prevailing wage rate is in various locales throughout the State. These rates are posted in the Business Services Office and are available for all interested persons to inspect. A certified copy of this Resolution will be mailed to the Secretary of State and the Department of Labor of the State of Illinois. Additionally, this Resolution will be published within thirty days in a newspaper with a general circulation in the College District.

Recommendation

It is recommended that the Board of Trustees approves the renewal of the Resolution for Prevailing Wage.



Clint Gabbard
President

DRAFT

RESOLUTION FOR PREVAILING WAGE

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, 820 ILCS 130/1 et seq, and

WHEREAS, the aforesaid Act requires that McHenry County College of the City of Crystal Lake, County of McHenry investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said County of McHenry employed in performing construction of public works for said McHenry County College.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workmen employed in any public works by the State, county, city or any public body of an political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of McHenry County College is hereby ascertained to be the same as the prevailing rate of wages for construction work in the McHenry County area as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by McHenry County College. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of McHenry County College to the extent required by the aforesaid Act.

SECTION 3: The McHenry County College Secretary shall publicly post or keep available for inspection by any interested party in the Business Office of McHenry County College this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The McHenry County College Secretary shall mail a copy of this determination to any employer and to any association of employers and to any person or association of employees who have filed or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The McHenry County College Secretary shall promptly file a certified copy of the ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: Within 30 days after filing with the State, the McHenry County College Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Passed this ___ day of June, 2017

Approved:

Chairperson of McHenry County College
Board of Trustees

(SEAL)

ATTEST:

McHenry County College, Secretary of the Board of Trustees