

MINUTES
FINAL MEETING OF THE RETIRING BOARD
of McHENRY COUNTY COLLEGE

The Final Meeting of the Retiring Board of the Board of Trustees of McHenry County College was held on Thursday, April 26, 2018, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Liddell called the meeting to order at 6:00 p.m. When Secretary Walsh called the roll, the following were present:

Ms. Vazquez
Ms. Evertsen
Mr. Allen
Ms. Liddell
Mr. Smith
Ms. Tirio
Ms. Walsh

Mr. Parrish was absent. Dr. Gabbard was present. Attorney Daniel Curran was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Liddell led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Vazquez recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, March 22, 2018 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard asked the Board for direction on whether McHenry County College should submit proposals for the Association of Community College Trustees Leadership Congress this fall. Three ideas for

presentations were provided for review: 1) Revitalizing the Program Review Process to Ensure that Programs Meet Workforce, Student, and Financial Metrics, 2) Improving Degree Completion Among Incumbent Workers, and 3) Sustaining and Supporting Learning Communities Programs. Discussion followed, and after a straw poll was taken, it was noted that Trustees would not attend, and no presentations would be submitted.

Dr. Gabbard spoke about the automotive program's "Grow-a-Tech" student scholarship event held today, where local firms participated with demonstrations, displays, and activities. \$10,000 in scholarship funding was given away at the event.

Dr. Gabbard mentioned several event dates, including the May 10 Planetarium lighting event.

A presentation was given by student government leader Mr. Ramiro Angelino. The presentation featured a proposal with creative ways to increase opportunities for students to access McHenry County College's Fitness Center. The presentation can be viewed at www.mchenry.edu/board.

PRESENTATION

Co-Requisite ENG 095 and ENG 151: A Textbook-Free Approach to College Composition

Dr. Gabriel Decio spoke about the work he has done to teach without commercial textbooks. Those classes include English 095 and the Accelerated Learning Program which combines English 151 and English 095. Dr. Decio relies heavily on the College's learning management system, Canvas, and stated he has not collected a single piece of paper from students since 2000. He provided student feedback from an anonymous survey, and commented that he would like to teach Technical Writing, English 105, English 271 and English 272 without textbooks. The presentation can be viewed at www.mchenry.edu/board.

COMMUNICATIONS

A. Faculty Report

Ms. Humphrey provided a very brief report, explaining that faculty are busy with end of the semester items.

B. Adjunct Faculty Report

Ms. Guin Mathey delivered the adjunct report, spotlighting Ms. Betsy Metzger, Adult Education Instructor.

C. Staff Council Report

Ms. Trimble announced that the Staff Council scholarship has been funded for another semester; the application is available at <https://mchenry.academicworks.com/opportunities/751>. She will report on this scholarship's recipient at a future meeting.

D. Student Trustee Report

Ms. Vazquez reported that the Latinos Unidos club has been reaching out to high schools in the district to talk with Latino students. She noted that an event for non-traditional students was hosted in the evening.

She added that McHenry County College students won awards at the recent Skyway STEM competition.

Ms. Vazquez announced that student Sanjana Nath has already earned 55 credits at McHenry County College. Ms. Nath's research paper on MRSA (Methicillin-resistant Staphylococcus aureus) will be published. Ms. Vazquez encouraged Trustees to attend a student government meeting.

F. Attorney Report

There was no report.

APPROVAL OF CONSENT AGENDA

Ms. Tirio moved to approve the consent agenda, and Mr. Allen seconded the motion. During discussion, Trustees asked several questions about items on the consent agenda; these questions were answered by the appropriate administrators. Mr. Tenuta noted that the Liebman Science Center is still operating under budget, with \$86,000.00 remaining in contingency. Dr. Gabbard added that the first look at the space backfill project has come in under the original assessment. The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #18-48

2. Treasurer's Report, Board Report #18-49
3. Ratification for Accounts Payable Check Register, Board Report #18-50
- B. Request to Approve/Lease/Purchase/Renew
 1. Annual PeopleAdmin Applicant Tracking Software, Board Report #18-51
 2. Ellucian CRM Recruit System Upgrade, Board Report #18-52
- C. Destruction of Closed Session Recordings, Board Report #17-44
- D. Personnel
 1. Appointment of New Faculty Position, Instructor of Nursing, Board Report #18-55
 2. Salary Adjustment, Board Report #18-56

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was required.

REQUEST TO PURCHASE CLASS 19 TEMPORARY LIQUOR LICENSES, Board Report #18-57

Mr. Smith moved to approve Board Report #18-57, Request to Purchase Class 19 Temporary Liquor Licenses, and Ms. Evertsen seconded the motion. During discussion, Dr. Gabbard provided an explanation of the events being held on the dates listed. The roll was called, and all were in favor. The motion carried.

BOARD TRAVEL AND ESTIMATED COSTS, Board Report #18-58

Ms. Walsh moved to approve Board Report #18-58, Board Travel and Estimated Costs, and Mr. Allen seconded the motion. The roll was called, and all were in favor. The motion carried.

ICCTA REPORT

Ms. Liddell reported on the April 17 ICCTA meeting held in Springfield and provided copies to the Trustees. She noted that parity in funding is needed: 65% of Illinois college students attend community colleges, adding that community colleges receive 15% of the state higher education funding. Ms. Liddell announced that the ICCTA North Suburban Regional Meeting would be held on campus on April 30, and encouraged all to attend for the Board training that will be offered.

FOR INFORMATION

- A. New Employees
- B. Resignation
- C. April Committee Meeting Summary
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Sustainability Center Update
- H. Legislative Update

Ms. Evertsen asked for more information about the package containing a reusable straw and utensils provided to each Trustee by the Sustainability Department; Ms. Haggerty explained that April is Earth Month, and there is a national initiative about removing straws. Ms. Haggerty also added that two showings of a movie on stopping the use of straws played to full capacity at the College.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh passed around United Way pledge forms to the Trustees and encouraged them to support the campaign. Ms. Evertsen spoke about her desire for meetings such as ICCTA to be streamed, eliminating the cost of travel. Ms. Vazquez thanked the Board for listening to the Fitness Center proposal. Mr. Allen spoke favorably about the recent employee awards ceremony. Ms. Liddell noted that she enjoyed hearing the textbook-free approach to teaching.

FUTURE AGENDA ITEMS

Future agenda items include hearing more about the College's response to the Higher Learning Commission on the Systems Portfolio, an update on the library space that the Sage Learning Center occupies, and the process of creating the College's new Strategic Plan.

CLOSED SESSION

At 8:16 p.m., Ms. Walsh moved to go into closed session, to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, Exception #5, *The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired*, and Exception #21, *Discussion of minutes of meetings lawfully closed under*

this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Ms. Tirio seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried. A brief break was taken, and closed session began at 8:25 p.m.

At 9:01 p.m., Ms. Evertsen moved to come out of closed session, and Ms. Tirio seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 9:02 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, March 23, 2018

Ms. Evertsen moved to accept the closed session minutes, and Ms. Walsh seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:03 p.m.

Patricia Kriegermeier, Recording Secretary

Molly H. Walsh, Board Secretary