

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Tuesday, October 18, 2016
6:30 p.m.

Board Room
8900 U. S. Highway 14
Crystal Lake, IL 60012

COMMITTEE OF THE WHOLE MEETING

AGENDA

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Acceptance of Minutes: Committee of the Whole, September 13, 2016
5. Open for Recognition of Visitors and Presentations
Three (3) minutes per person or less.
6. President's Report
7. Preliminary September Financial Statements: Mr. Bob Tenuta
8. FY 2016 Audit Presentation, Mr. Fred Lantz and Mr. Ray Krouse, Sikich LLP
9. Presentation: Health and Fitness Update – Mr. Jim Blaz, Ms. Elaine Whalen, and FIT Students
10. Discussion of College's Guidelines for Local Government Travel Expense Control Act
11. Capital Campaign Update: Dr. Clint Gabbard and Ms. Christina Haggerty
12. Future Agenda Items
13. Summary Comments by Board Members
14. Closed Session
 - A. 120/2(c), Exception #1, Personnel (*President's Evaluation Process*)
 - B. 120/2(c), Exception #11, Litigation
 - C. 120/2(c), Exception #21, Review of Closed Session Minutes
 - C. Other matters as pertain to the exceptions of the Open Meetings Act.
15. Acceptance of Closed Session Minutes, Committee of the Whole, September 13, 2016
16. Adjournment



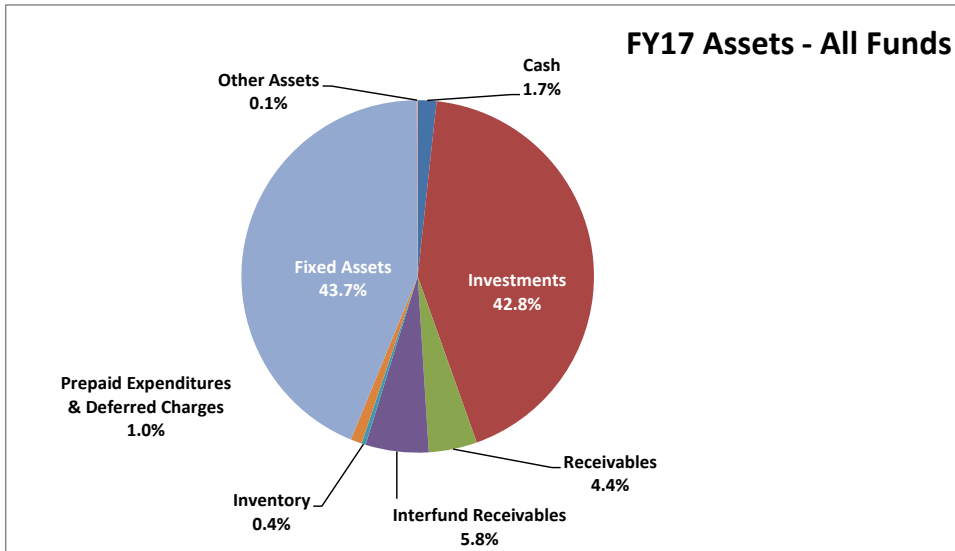
Linda Liddell
Chair

All Funds Statement of Net Position (Balance Sheet)
September 30, 2016

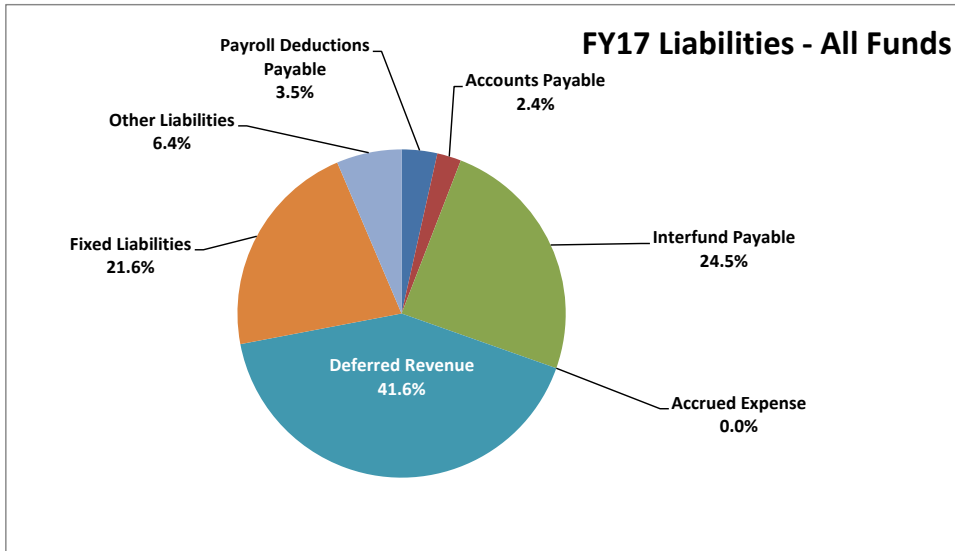
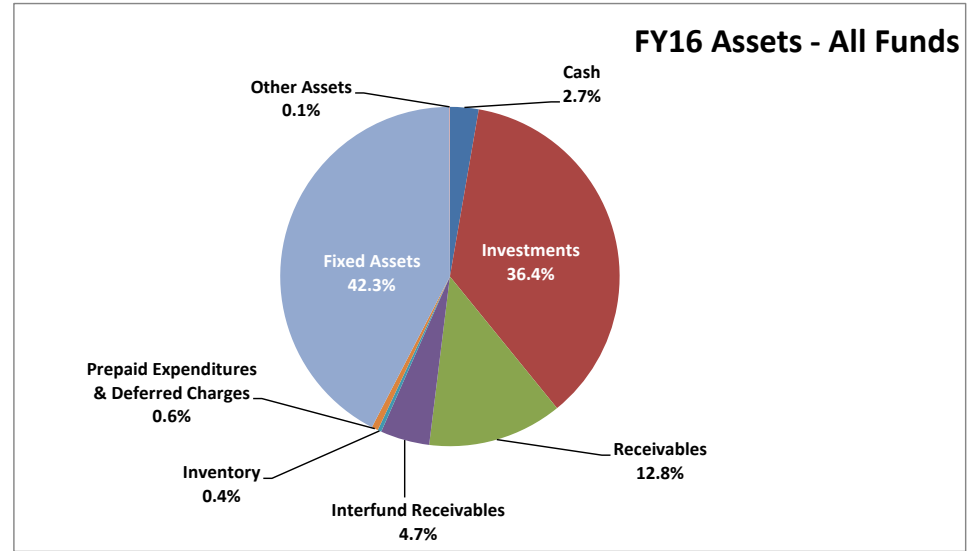
	01	02	03	05	06	07	08	09	10	11	12	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Auxilliary Entrerprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	
Assets												
Cash	1,878,551	-	721,377	-	321,690	238,329	95,646	-	-	379,656	121,851	-
Investments	46,945,001	29,306,480	940,920	11,998,552	-	-	2,759,330	-	-	-	-	1,939,718
Receivables	4,858,142	4,041,425	416,800	-	36,464	311,953	-	-	-	2,650	-	48,850
Accrued Revenue	140,440	66,922	4,415	52,468	-	-	9,064	-	-	-	-	7,571
Interfund Receivables	6,335,473	676,603	6,335,473	-	-	(676,603)	-	-	-	-	-	-
Inventory	423,521	-	-	-	423,521	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	1,117,857	791,808	44,668	-	17,919	-	-	34,875	-	-	-	228,587
Fixed Assets	47,900,053	-	-	-	-	-	47,900,053	-	-	-	-	-
Other Assets	99,509	-	-	-	-	-	-	99,509	-	-	-	-
Total Assets	109,698,547	34,883,239	8,463,655	12,051,019	799,594	(126,320)	2,864,041	47,900,053	134,384	379,656	124,501	2,224,725
Liabilities												
Payroll Deductions Payable	905,493	742,785	42,396	-	100,296	-	-	-	(2,783)	-	-	22,799
Accounts Payable	612,987	619,610	-	-	6,255	(12,879)	-	-	-	-	-	-
Interfund Payable	6,335,473	4,098,697	-	1,290,543	-	-	-	-	-	-	-	946,234
Accrued Expense	(0)	(0)	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	10,742,182	9,505,124	831,901	-	-	41,206	-	-	-	18,752	-	345,199
Fixed Liabilities	5,572,747	-	-	-	-	-	-	5,572,747	-	-	-	-
Other Liabilities	1,655,875	77,225	-	-	9,199	-	-	1,187,011	382,439	-	-	-
Total Liabilities	25,824,758	15,043,442	874,297	1,290,543	115,751	28,328	-	6,759,758	379,656	18,752	1,314,232	
Designated Fund Balance	83,873,789	19,839,798	7,589,357	10,760,476	683,843	(154,648)	2,864,041	47,900,053	(6,625,374)	-	105,749	910,493
Assigned Fund Balance												
33% Unassigned for annual budgeted expenditures	17,260,902	14,922,205	2,338,697	-	-	-	-	-	-	-	-	-
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-
Capital Improvement/Investment in Capital Assets	58,660,530	-	-	10,760,476	-	-	47,900,053	-	0	-	-	-
Liabilities, Protection, and Settlement	-4,662,254	-	-	-	-	-	-	-5,572,747	-	-	-	910,493
Working Cash/Other Restricted	1,701,101	-	-	-	-154,648	1,750,000	-	-	-	105,749	-	-
Remaining Unassigned Balance	10,913,511	4,917,593	5,250,660	0	683,843	0	1,114,041	0	-1,052,627	0	0	0

All Funds Statement of Net Position (Balance Sheet)
September 30, 2016

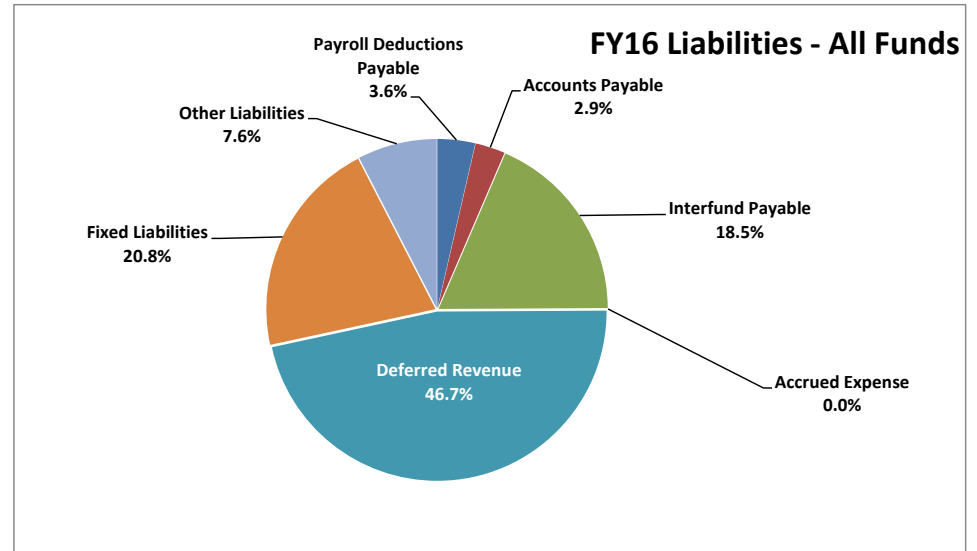
Total Assets = \$ 109,698,547



Total Assets = \$ 113,732,755



Total Liabilities = \$ 25,824,758



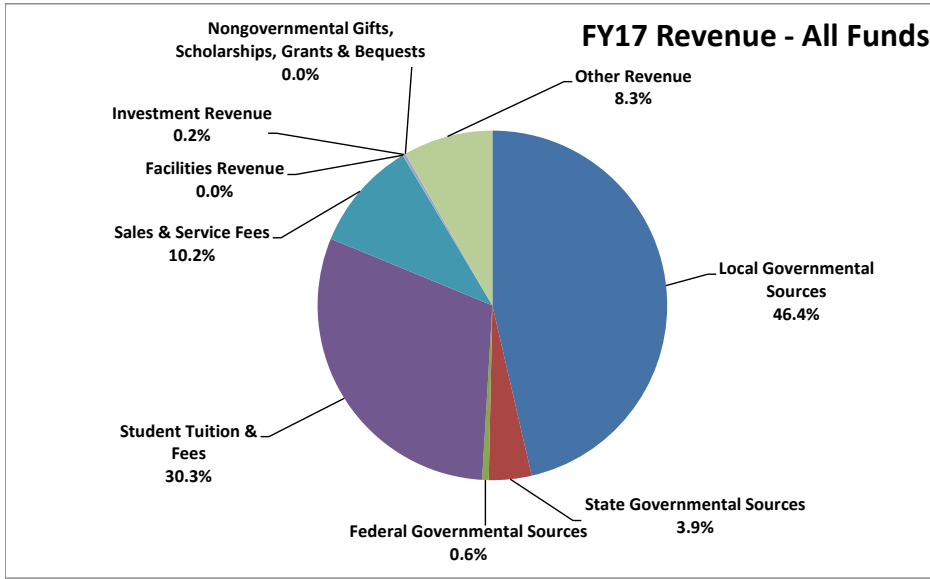
Total Liabilities = \$ 28,824,787

All Funds Statement of Activities (Income Statement)
September 30, 2016

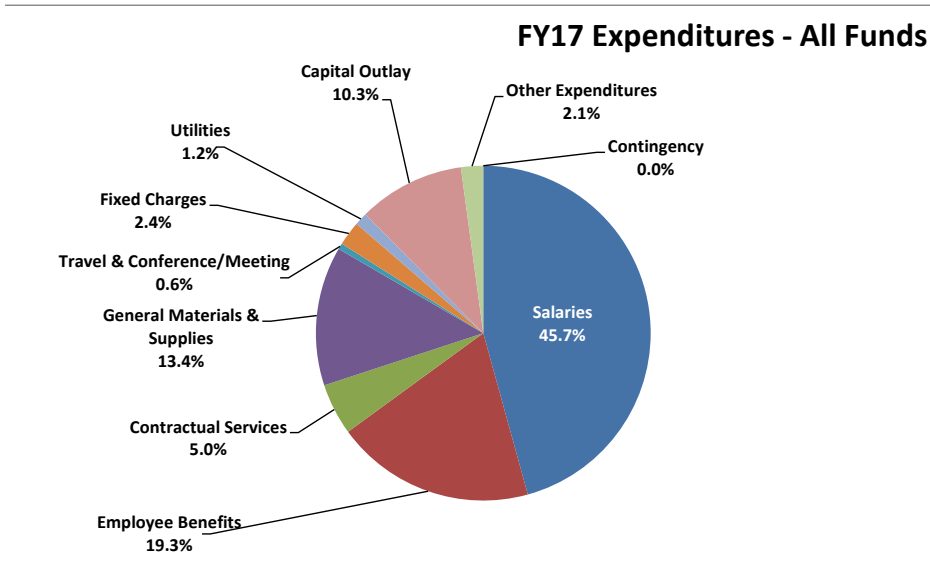
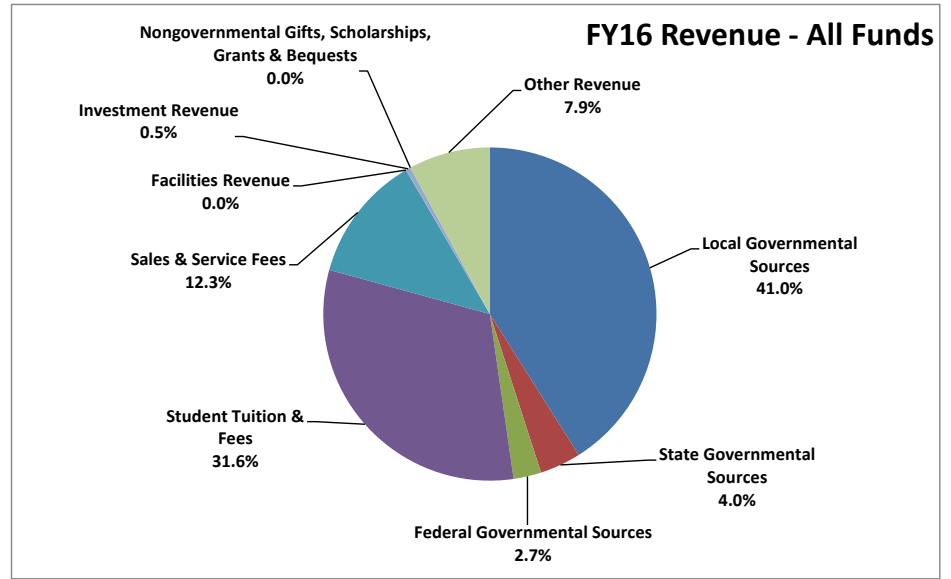
	01	02	03	05	06	07	08	09	11	12
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Audit Fund	Liability Protection & Settlement Fund
All Funds										
Revenue										
Local Governmental Sources	7,055,837	5,995,265	696,621	-	-	-	-	-	18,752	345,199
State Governmental Sources	599,828	440,475	160,915	-	(1,561)	-	-	-	-	-
Federal Governmental Sources	93,228	-	-	-	93,228	-	-	-	-	-
Student Tuition & Fees	4,605,627	3,821,617	702,209	-	81,800	-	-	-	-	-
Sales & Service Fees	1,552,060	107,511	-	-	1,444,549	-	-	-	-	-
Facilities Revenue	4,788	-	-	-	4,788	-	-	-	-	-
Investment Revenue	36,230	18,676	1,055	12,529	-	2,163	-	-	-	1,806
Nongovernmental Gifts, Scholarships, Grants & Bequests	4,533	-	-	-	4,533	-	-	-	-	-
Other Revenue	1,258,777	1,251,497	7,180	-	100	-	-	-	-	-
Total Revenue	15,210,907	11,635,041	1,567,980	12,529	1,531,237	96,199	2,163	-	18,752	347,005
Expenditures										
Salaries	5,809,391	5,081,996	110,195	-	365,903	161,270	-	-	-	90,027
Employee Benefits	2,447,394	2,149,505	25,326	-	63,751	23,107	-	-	-	185,705
Contractual Services	633,976	312,432	200,420	-	102,221	9,606	-	-	-	9,297
General Materials & Supplies	1,707,738	423,276	25,905	-	1,247,932	7,566	-	-	-	3,058
Travel & Conference/Meeting	73,510	64,188	1,426	-	6,247	1,049	-	-	-	600
Fixed Charges	299,549	315,832	3,457	-	7,944	-	-	(37,428)	-	9,746
Utilities	157,063	33,651	122,232	-	674	-	-	-	-	505
Capital Outlay	1,308,076	101,852	1,079,155	-	-	-	127,069	-	-	-
Other Expenditures	272,261	181,735	-	-	11	90,514	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-
Total Expenditures	12,708,957	8,664,468	1,568,117	-	1,794,683	293,110	127,069	(37,428)	-	298,937
Excess/(deficit) of revenues over expenditures	2,501,950	2,970,573	(137)	12,529	(263,446)	(196,911)	2,163	(127,069)	37,428	48,068
Operating transfers in	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	81,371,841	16,869,224	7,589,495	10,747,947	947,291	42,263	2,861,877	48,027,123	(6,662,802)	86,998
Ending Fund Balance	83,873,791	19,839,797	7,589,358	10,760,476	683,845	(154,648)	2,864,040	47,900,054	(6,625,374)	910,493

All Funds Statement of Activities (Income Statement)
September 30, 2016

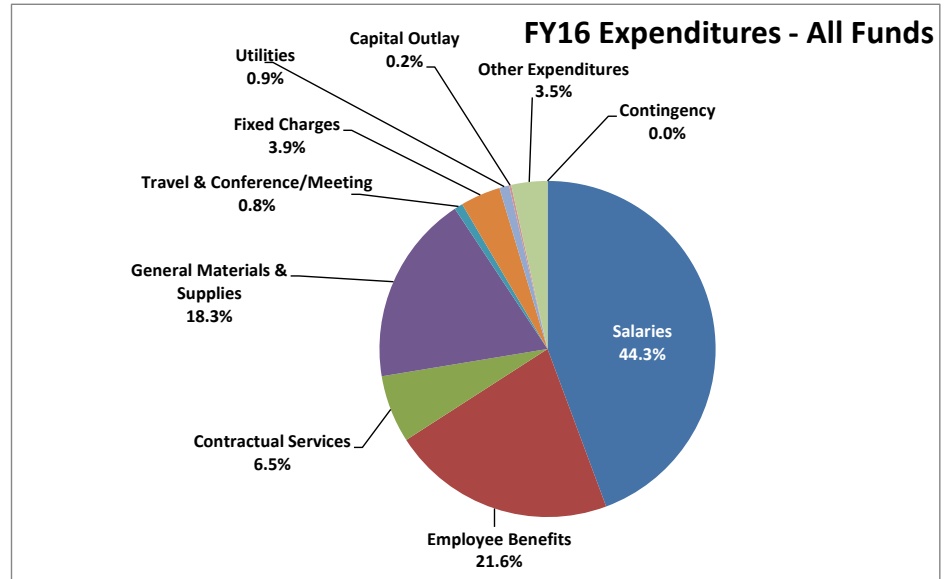
Total Revenue = \$ 15,210,907



Total Revenue = \$ 11,513,963



Total Expense = \$ 12,708,957



Total Expense = \$ 8,397,335

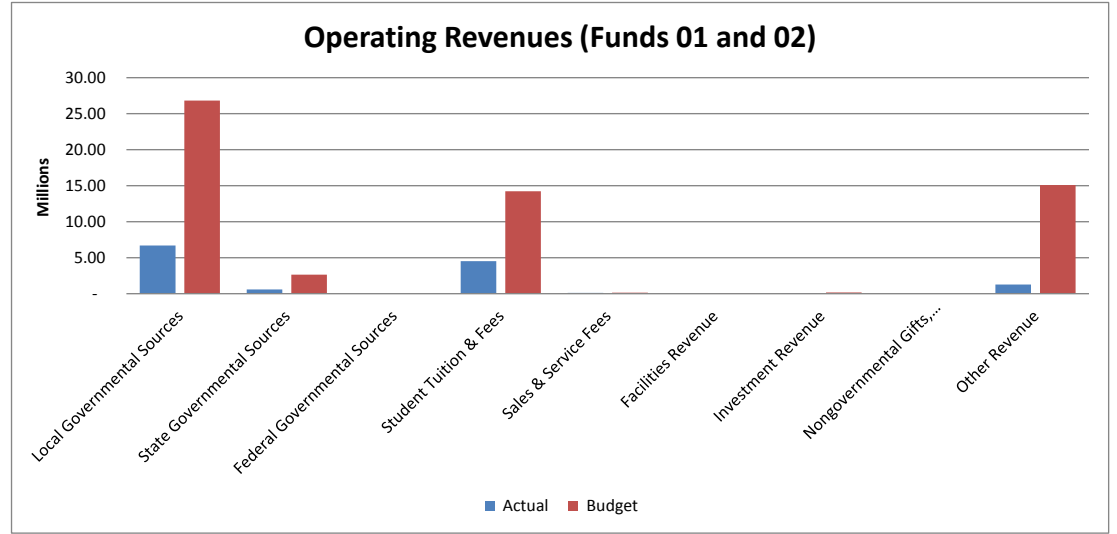
Operating (Funds 01 & 02) Statement of Activities
September 30, 2016

	FY17			FY16			FY17 Change Over FY16	% Change
	Actual	Budget		Actual	Budget			
Revenue								
Local Governmental Sources	\$ 6,691,886	\$ 26,818,195	25.0%	\$ 6,692,670	\$ 26,879,739	24.9%	\$ (784)	0.0%
State Governmental Sources	601,390	2,654,715	22.7%	627,884	2,705,892	23.2%	\$ (26,494)	-4.2%
Federal Governmental Sources	-	-	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	4,523,826	14,229,788	31.8%	4,644,092	14,589,696	31.8%	\$ (120,266)	-2.6%
Sales & Service Fees	107,511	150,400	71.5%	99,365	170,000	58.5%	\$ 8,145	8.2%
Facilities Revenue	-	11,000	0.0%	-	18,000	0.0%	\$ -	0.0%
Investment Revenue	19,731	185,712	10.6%	71,141	243,487	29.2%	\$ (51,410)	-72.3%
Nongovernmental Gifts, Scholarships, Grants & Bequests	-	-	0.0%	-	-	0.0%	\$ -	0.0%
Other Revenue	1,258,677	15,102,534	8.3%	1,363,357	14,380,465	9.5%	\$ (104,680)	-7.7%
Total Revenue	\$ 13,203,021	\$ 59,152,344	22.3%	\$ 13,498,509	\$ 58,987,279	22.9%	\$ (295,488)	-2.2%
Expenditures								
Salaries	\$ 5,192,191	\$ 26,514,982	19.6%	\$ 5,379,876	\$ 27,545,553	19.5%	\$ (187,685)	-3.5%
Employee Benefits	2,174,831	19,113,381	11.4%	2,096,206	17,723,016	11.8%	\$ 78,625	3.8%
Contractual Services	512,853	4,599,114	11.2%	714,933	4,956,613	14.4%	\$ (202,080)	-28.3%
General Materials & Supplies	449,182	2,943,160	15.3%	453,584	2,876,007	15.8%	\$ (4,402)	-1.0%
Travel & Conference/Meeting	65,615	662,769	9.9%	113,514	723,477	15.7%	\$ (47,900)	-42.2%
Fixed Charges	319,288	1,849,310	17.3%	364,508	1,834,662	19.9%	\$ (45,220)	-12.4%
Utilities	155,883	1,027,945	15.2%	170,904	1,032,670	16.5%	\$ (15,021)	-8.8%
Capital Outlay	1,181,007	3,939,844	30.0%	54,039	5,706,522	0.9%	\$ 1,126,968	2085.5%
Other Expenditures	181,735	882,200	20.6%	198,739	854,700	23.3%	\$ (17,004)	-8.6%
Contingency	-	500,000	0.0%	-	1,450,000	0.0%	\$ -	0.0%
Total Expenditures	\$ 10,232,585	\$ 62,032,705	16.5%	\$ 9,546,303	\$ 64,703,220	14.8%	\$ 686,283	7.2%
Excess/(deficit) of revenues over expenditures	\$ 2,970,436	\$ (2,880,361)		\$ 3,952,206	\$ (5,715,941)		\$ (981,770)	-24.8%
Net Transfers Out/(In)	\$ -	\$ -		\$ -	\$ 1,429,000		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 2,970,436	\$ (2,880,361)		\$ 3,952,206	\$ (7,144,941)		\$ (981,770)	-24.8%
<i>Operating Fund Balance Unassigned @33% based on Total Budgeted Expenditures*</i>		<i>20,677,568</i>			<i>21,567,740</i>			
<i>Less : Adj. for budgeted SURS Pass Thru (\$9.75m & \$9.00m, respectively) *.3334</i>		<i>3,250,000</i>			<i>3,000,000</i>			
<i>Adj. for Contingency (\$0.5m & \$1.45m, respectively) x .3334</i>		<i>166,667</i>			<i>483,333</i>			
<i>Unassigned Fund Balance needed @ 33% of adjusted budgeted expenditures (a)</i>		<i>17,260,902</i>			<i>18,084,407</i>			
<i>Unaudited Beginning Fund Balance</i>	<i>24,458,719</i>	<i>24,458,719</i>		<i>25,479,514</i>	<i>25,479,514</i>			
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>2,970,436</i>	<i>(2,880,361)</i>		<i>3,952,206</i>	<i>(7,144,941)</i>			
<i>Add back Contingency (assumption is it is not used)</i>		<i>500,000</i>			<i>1,450,000</i>			
<i>Calculated YTD Ending Fund Balance (budget estimate) (b)</i>	<i>\$ 27,429,155</i>	<i>\$ 22,078,358</i>		<i>\$ 29,431,720</i>	<i>\$ 19,784,573</i>			
<i>Amount Over/(Under) Fund balance reserve (b)-(a)</i>		<i>4,817,456.33</i>			<i>1,700,166</i>			

*Net of Transfers Out/(In) and contingency

Operating Funds - Statement of Activities
September 30, 2016

	Actual	Budget
Revenue		
Local Governmental Sources	6,691,886.18	26,818,195.00
State Governmental Sources	601,389.67	2,654,715.00
Federal Governmental Sources	-	-
Student Tuition & Fees	4,523,826.22	14,229,788.00
Sales & Service Fees	107,510.50	150,400.00
Facilities Revenue	-	11,000.00
Investment Revenue	19,731.30	185,712.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	-	-
Other Revenue	1,258,677.37	15,102,534.00
Total Revenue	13,203,021.24	59,152,344.00



Expenditures		
Salaries	5,192,191.14	26,514,982.00
Employee Benefits	2,174,831.43	19,113,381.00
Contractual Services	512,852.93	4,599,114.00
General Materials & Supplies	449,181.68	2,943,160.00
Travel & Conference/Meeting	65,614.59	662,769.00
Fixed Charges	319,288.16	1,849,310.00
Utilities	155,883.44	1,027,945.00
Capital Outlay	1,181,007.02	3,939,844.00
Other Expenditures	181,735.04	882,200.00
Contingency	-	500,000.00
Total Expenditures	10,232,585.43	62,032,705.00
Excess/(deficit) of revenues over expenditures	2,970,435.81	(2,880,361.00)

