

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, October 18, 2016, in the Board Room, Room A217, of Building A on the Campus. In Vice Chair Liddell's absence, Chair Smith called the meeting to order at 6:30 p.m.

When Secretary Jenner called the roll, the following were present:

Mr. Jenner
Ms. Kisser
Mr. Parrish
Mr. Smith
Ms. Tirio

Ms. Liddell, Mr. Worden, and Ms. Walsh were absent. Dr. Gabbard was present. Attorneys Nanci Rogers and Sam Cavnar were present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as modified; Discussion of Board Retreat and Board Self-Evaluation was added after item #11.

ACCEPTANCE OF MINUTES

The minutes were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard introduced visiting faculty from the Netherlands. He spoke about recent events at the College and announced that the interviews for Vice President of Academic and Student Affairs are halfway done. He announced that the Veterans' Day Ceremony will be Thursday, November 10, followed by a ribbon cutting ceremony for the Student Veteran Center. Dr. Gabbard also spoke about today's

Professional Development Day event, which focused on building relationships that can result in better collaborations.

PRELIMINARY SEPTEMBER FINANCIAL STATEMENTS

Mr. Tenuta reported on the financial statements, and added that when he attended the CFO conference last week, Ellen Andres from the Illinois Community College Board indicated that the stopgap funding, half of what was expected, may be all that McHenry County College will receive, resulting in a 50% shortage in that budget line item.

FY 2016 AUDIT PRESENTATION

Mr. Fred Lantz and Mr. Ray Krouse from Sikich, LLP, gave a presentation on the yearly College audit, which included the Comprehensive Annual Financial Report and the Single Audit Report. The College received an unmodified opinion, and Mr. Lantz noted there were only a couple of findings related to improvement of timely reporting of Pell Grant data to the federal government. Mr. Lantz noted that McHenry County College has weathered the state's budget impasse, and is still in a strong financial position, with good controls, and good information for the Board to use in making decisions. Mr. Tenuta commended Ms. Lynn Cowlin for her work on the audit.

PRESENTATION: Health and Fitness Update

Mr. Jim Blaz, Instructor, Health and Human Performance, and Ms. Elaine Whalen, Instructor, Health and Fitness Education, gave a presentation on the College's Health and Fitness program, which began in 1992 as a weekend program, and evolved into a two year degree program. Four students, LaDon Schneider, Hanna Weygand, Richard Ortega, and Tino Rivera, spoke about their experiences in the program and how it has changed their lives.

DISCUSSION OF COLLEGE'S GUIDELINES FOR LOCAL GOVERNMENT TRAVEL EXPENSE CONTROL ACT

Mr. Tenuta drafted several policies based on discussion at the October 17 Evaluation and Policies Committee meeting; those documents were reviewed by the Trustees. A draft policy for reimbursement

of Board travel, meal, and lodging expenses will come to the November Evaluation and Policies Committee meeting for further review.

CAPITAL CAMPAIGN UPDATE

Ms. Haggerty stated that the Steering Committee will meet October 21 to talk about the funding model, fundraising goals, and the campaign timeline. Three firms have been researched; one firm will be selected this week. Dr. Gabbard will send regular updates to the Board about the campaign. Mr. Tenuta spoke about a meeting with the City of Crystal Lake later this week to discuss the science center project.

DISCUSSION OF BOARD RETREAT AND BOARD SELF-EVALUATION

Trustees discussed whether to hold a retreat, what the retreat topic would be, whether a representative from ICCTA would facilitate a retreat, and how and when the Board's self-evaluation would be done. It was agreed to table this discussion.

FUTURE AGENDA ITEMS

Future agenda items include a continuing update on the capital campaign, continued discussion of the Board's policy for reimbursement of Board travel, meal, and lodging expenses, and a policy regarding Board approval of those expenses will be taken to the October Board meeting.

SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Ms. Kissler asked for any materials related to suicide prevention from Professional Development Day, as she sits on a small Board related to that topic. She also noted that the College's efforts to expand space for the fitness program ended up being represented in the press that a deluxe gym was being built. Ms. Kissler noted that there was never any decision or vote, and said that the current space is not adequate for the need in the health and fitness program.

CLOSED SESSION

At 7:46 p.m., Ms. Kissler moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, Exception #1, *the appointment, employment, compensation, discipline,*

performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Exception #11, Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, and Exception #21, Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A brief break was taken at 7:46 p.m. and closed session started at 7:50 p.m.

At 8:17 p.m., Ms. Tirio moved to come out of Closed Session, and Ms. Kisser seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 8:18 pm.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole, September 13, 2016

Mr. Jenner moved to accept the closed session minutes of the Committee of the Whole meeting, September 13, 2016, and Ms. Tirio seconded the motion. There was no discussion. The roll was called, and all were in favor except Mr. Parrish, who abstained. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:21 p.m.

Pat Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary