

MINUTES
EVALUATION AND POLICIES COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, October 17, 2016 in the Board Room, Room A217, in Building A on the Campus. Chair Jenner called the meeting to order at 6:31 p.m. When Mr. Jenner called the roll, the following committee members were present:

Ms. Kisser
Ms. Walsh
Mr. Jenner

Mr. Smith and Mr. Parrish were present. Dr. Gabbard was also present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, July 18, 2016 were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the committee.

DISCUSSION OF PRESIDENT EVALUATION

Dr. Gabbard will be evaluated in November at the Committee of the Whole meeting, as his contract requires an evaluation on or before December 1. Ms. Kisser asked when the Board might vote on continuing Dr. Gabbard's contract. Attorney Rogers replied that the Board can determine whether the contract can be extended another year.

DISCUSSION OF BOARD SELF-EVALUATION

The Board had previously discussed conducting the self-evaluation at the Board Retreat, which has not yet been scheduled. Discussion followed on the logistics of scheduling an additional meeting as a

retreat; it was suggested the retreat might be an extension of an existing meeting. Trustees will review the evaluation form used and will decide whether to hold the retreat with a meeting of a statewide association of which the public body is a member. Also to be decided is whether the meeting would be held in open or closed session. The Board will decide whether to hold a retreat, when the forms will be turned in, and if a retreat is agreed upon, when to hold it.

ITEMS FOR REVIEW OF SECTION 2 OF THE BOARD POLICY MANUAL

New – Disadvantaged Business Enterprises

Discussion was held on a new policy, Disadvantaged Business Enterprises. The title will be changed to Business Enterprise Act, and will be sent to the Board for a first reading with language as presented.

Existing – 2.1.1. Investments

Discussion followed on Board Policy 2.1.1, Investments. Mr. Tenuta noted that no significant changes were made. This policy will go to the Board for a first reading. He explained that the College's investments will go into a pooled account handled by Bank of America. A request was made for quarterly reports on investments, and the next report will be given at a January Finance and Audit Committee meeting.

Discussion – Reimbursement of Travel, Meal and Lodging Expenses

Reimbursement of Travel, Meal, and Lodging Expenses was discussed extensively and is planned to be brought to the November Board meeting for a first reading, and December Board meeting for second reading and approval, thereby complying with the deadline required by statute. Discussion will continue at the Committee of the Whole meeting.

COMMENTS BY COMMITTEE MEMBERS

There were no comments.

SET AGENDA FOR NEXT MEETING

Agenda items for the next meeting of the Evaluation and Policies Committee include 1) reimbursement policy to work with, 2) trustee development, 3) the president's evaluation, 4) a place holder for Board self-evaluation, 5) Board Retreat, 6) perhaps one policy in Section 4 of the Board Policy Manual, 7) status report from the Internal Board Policy Manual Review Committee.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:24 p.m.

Patricia Kriegermeier, Recording Secretary