

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, May 26, 2016, in the Board Room, Room A217, in Building A on the Campus. Chair Smith called the meeting to order at 6:31 p.m. Chair Smith asked Trustee Kissler, in Secretary Jenner's absence, to call the roll of those physically present. Present were:

Mr. Worden  
Ms. Kissler  
Ms. Liddell  
Mr. Parrish  
Ms. Tirio  
Mr. Smith

Upon reaching a quorum, Chair Smith announced that he was looking for a motion to allow Trustee Jenner to participate in the meeting by telephone. Ms. Liddell so moved and Ms. Tirio seconded the motion. Chair Smith asked Trustee Jenner to confirm that any closed session conversation will be kept confidential and Trustee Jenner so confirmed. The roll was called and a voice vote indicated all were in favor; the motion carried. Chair Smith asked that the roll be called again, including the Trustee participating by telephone.

When Ms. Kissler called the roll again, the following were present:

Mr. Worden  
Ms. Liddell  
Ms. Kissler  
Mr. Parrish  
Ms. Tirio  
Mr. Smith  
Mr. Jenner

The meeting then continued. Dr. Gabbard was also present. Attorney Nanci Rogers was present as legal counsel. Ms. Walsh arrived at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

### COLLEGE MISSION STATEMENT

Student Trustee Worden recited the Mission Statement.

### ACCEPTANCE OF AGENDA

The agenda was accepted as amended by Mr. Jenner. He asked that the date of the Committee of the Whole be added to the Information Report.

### ACCEPTANCE OF MINUTES

The minutes of the Final Meeting of the Retiring Board, April 28, 2016, were accepted as revised; Ms. Kisser provided minor punctuation and spelling corrections. The minutes of the Organizational Meeting, April 28, 2016, were accepted as revised, with two corrections. The minutes of the First Meeting of the Newly Organized Board, April 28, 2016, were accepted as presented. The minutes of the Special Board Meeting, May 12, 2016, were accepted as revised, with changes provided by Ms. Kisser.

### OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Steve Willson addressed the Board regarding the capital project, speaking about Trustees' fiduciary obligations. He questioned that Trustees do not know and have not asked how many more students will graduate, and expressed his displeasure in charging higher fees to all students so that students in the health and sciences area can have new facilities.

Ms. Elaine Whalen read a letter from Ms. Teresa Bossert, Instructor of Psychology, regarding the difference in daily operations of the College with the new president.

Ms. Victoria Flores shared her appreciation for her McHenry County College instructors; she wanted to make sure the Board is aware of how involved and important teachers are, including adjunct instructors.

### PRESIDENT'S REPORT

Dr. Gabbard stated that he met with a McHenry County College Board member, the director of the United Way of McHenry County, and United Way's incoming Board chair; United Way is looking to the College for leadership to energize participants in their fundraising, to change our community. He noted that the Horticulture department's recent plant sale netted \$11,000.00, significantly over the event's

goal, noted that the Retired Adult Program has 253 members, and spoke about the recent Distinguished Alumni Award ceremony. Dr. Gabbard announced that the Scots baseball team is now in Enid, Oklahoma, to compete in the NJCAA nationals; it is the first time in twenty years that McHenry County College has won Region IV with a 25-game winning streak. He noted that five of the College's eight teams will be honored as NJCAA academic teams of the year with team GPA of 3.0 or higher.

#### PRESENTATIONS

##### Alternative Spring Break Trip

Ms. Megan Scanlan, Coordinator of Student Activities, and Ms. Leslie Krebs, Coordinator of Service Learning, joined students Ms. Kaylea Luchtman, Ms. Jazmin Rangel, Ms. Neveen Sheikhal and Mr. Wyatt Peierst to provide a presentation on the 2016 Alternative Spring Break Trip in Nashville, Indiana. Two advisors and ten students took the trip; the goal was to provide students with a chance to serve a community in need, and create a community among themselves.

All reported that the trip was extremely successful and enjoyable; the presentation can be viewed at [http://www.mchenry.edu/board/16\\_17/presentations/2016ASB.pdf](http://www.mchenry.edu/board/16_17/presentations/2016ASB.pdf).

##### Student Research Involving Computational Science at MCC

Ms. Grace Wang, McHenry County College alumna, presented a review of her undergraduate research on cardiovascular drugs. Ms. Wang expressed her appreciation for her MCC professors, the Sage Learning Center, and asked the Board to support the science department. Ms. Wang's presentation can be seen at [http://www.mchenry.edu/board/16\\_17/presentations/52616Graceresearch.pdf](http://www.mchenry.edu/board/16_17/presentations/52616Graceresearch.pdf).

#### COMMUNICATIONS

##### A. Faculty Report

Ms. Humphrey provided copies of her report, and passed around a book of photos for the Trustees to see. She noted several highlights from her report.

B. Adjunct Faculty Report

Ms. Angela Kahl, adjunct mathematics instructor and McHenry County College graduate, spoke about her role at MCC and spoke about the officers of the adjunct association. She reported on the recent work done on e-portfolio to assess student learning, and noted that the association is ready to finalize the first MCCAFA student scholarship.

C. Staff Council Report

Ms. Trimble announced that she had no report tonight.

D. Student Trustee Report

Mr. Worden reported on recent student life events, which included a magic show, Game Club's lock-in, the Employee Appreciation and Recognition Reception, the annual Student Block Party, Student Awards ceremony, student government planning meetings, and the spring commencement ceremony.

F. Attorney Report

Ms. Rogers reported that updates on federal regulations were provided to administrators this month.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if any items were to be removed from the agenda; none were removed. Ms. Liddell moved to approve the Consent Agenda and Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

**For Approval**

- A. Executive Summary, Board Report #16-50
- B. Financial Statements
  - a. Treasurer's Report, Board Report #16-51
  - b. Ratification for Accounts Payable Check Register, Board Report #16-52
- C. Destruction of Closed Session Recordings, Board Report #16-53
- D. Replace Packaged HVAC Units-D Building, Board Report #16-54
- E. Revised Academic Calendar for 2016-2017, Board Report #15-113 Addendum
- F. Personnel
  - a. Salary Adjustment, Board Report #15-55

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

REQUEST TO PROCEED WITH PROPOSED PLANNING PROJECT FOR SCIENCE LABS AND HEALTH CAREERS,  
Board Report #16-56

Chair Smith stated that the scope of the project is up for approval this month; financing will be discussed at next month's meeting. He stated that he was looking to gain consensus from the Board members on whether or not they are in favor of moving forward with the scope of the project as it is now proposed. He reiterated that the financial aspect of the project is not being discussed tonight; he is looking for consensus on whether or not, following discussion at the Committee of the Whole and the Special Board Meeting, the Board can accept the proposed scope of the project as it presented. Ms. Walsh moved to approve Board Report #16-56, Request to Proceed with Proposed Planning Project for Science Labs and Health Careers, and Mr. Worden seconded the motion.

Extensive discussion followed on this Board Report. Mr. Jenner stated he agreed that the science labs need updating, has never opposed new construction, but has an issue with the project scope. Mr. Smith noted that financing is a subsequent topic once the Board can agree on the project. Dr. Gabbard added that in order to make space available for the science labs, new space must be built. The vacated space could be done in stages. Mr. Parrish proposed voting on two phases; one for construction of the new building and another for refurbishing the vacated space. Ms. Tirio stated she agreed with Mr. Parrish that the science labs need to be better; she is not in favor of redoing the health science labs at this time. Ms. Kissler stated that the Board knows from the experts that it is not feasible to remodel the existing science lab space. Creating a new facility is the only option; once that is done the vacated space could be upgraded for health sciences or it could be left vacant. Ms. Kissler favors building new space and renovating the vacated space and bases her opinion on quality research done by experts. Ms. Liddell is also in support of this project; she felt it makes sense for health science to redo existing campus space appropriately, which could be done in stages. Mr. Worden supports the project as presented. He echoed Dr. Gabbard's point that McHenry County College is the educational crossroads of the community. He added that other schools are doing amazing things with health care; high school students can continue

those experiences at McHenry County College. Ms. Walsh stated she is in support of the project scope.

She stated that \$14-15 million is a reasonable amount for science labs. She feels also that something must be done with the vacated space and noted that the physical therapy assistant program will need two new labs. Mr. Parrish stated he believes ultimately both phases of the project will be needed. He would like to address this in a two-phase format.

Dr. Gabbard stated that based on the revised schedule from DKA, the science lab addition would be completed by 2018; the vacated space would not be picked up until that time. He stated this is a large amount of money, which is not going out all at once. Chair Smith emphasized the objective tonight, to create tangibility with regard to a vision. That allows the Board to take the value proposition out to a capital campaign. He stated the project must be financed through a combination of user fees and private funding; the Board must determine how this will be approached.

Discussion followed on project financing; Ms. Liddell felt that in the interest of full disclosure, fundraising would say the overall project is \$24 million, with the initial part \$15 million. Dr. Gabbard added that the best estimates would be \$15 million for the new science facility, and \$9 million to renovate the vacated space wisely. Ms. Kisser added that the entire project cost should be disclosed to donors, allowing them to buy into the big vision. Dr. Gabbard felt it was prudent to include both phases of the project when talking to donors.

Mr. Jenner asked to clarify that the Board was voting on approving the scope of the project; once approved, the finance will be figured out. Mr. Smith replied that was a fair statement to make; he added that the Board is looking to have a subsequent discussion at the June Committee of the Whole and Board meetings, with an eye toward voting on the type of financing plan all Trustees can agree upon. Mr. Jenner stated if there was a viable financing plan that did not take a lot out of the fund balance, he would be inclined to go with the larger scope. Chair Smith stated that at the end of the Committee of the Whole meeting, the Board walked away with a collective opinion that it made no sense to discuss the financing if the Board could not agree on the scope of the project.

Discussion followed about tabling this Board Report and bring it back for a vote next month. Mr. Jenner would agree to the scope as presented if there was a financing plan he saw as acceptable. Mr. Parrish would vote yes on the \$15 million project and revisit the health sciences space as a separate issue, or he would wait until next month to see how the whole program would be financed. Ms. Tirio was good with voting tonight. Ms. Kissler was good with voting tonight. Ms. Liddell could vote tonight or wait until next month. Mr. Worden was good with voting tonight. Ms. Walsh preferred to wait until next month. Chair Smith stated that he heard from administration that they could not sell a capital campaign based on a divided board; unless the Board can work to change that end result, it makes sense to table discussion. Dr. Gabbard stated that the administration needs marching orders; we are still believing that the best use for empty rooms will be health sciences, based on our best judgment on community needs. The College is training people for good jobs and is building devoted to that. This can be done in two phases: build the new building and backfill the vacated space. Mr. Jenner wants the College to be creative in multiple ways of funding, and the Board can choose the option they prefer from a menu of funding options. Mr. Jenner asked that an estimate of ongoing maintenance costs for the additional space should be included. Dr. Gabbard quoted figures of \$11,000.00 per month, \$140,000.00 per year to add to the annual budget for maintenance.

Ms. Walsh moved to rescind her motion and Ms. Tirio seconded the motion to rescind. The roll was called; Ms. Liddell, Mr. Parrish, Ms. Tirio, Ms. Walsh, Mr. Smith, Mr. Jenner and Ms. Kissler voted in favor and Mr. Worden abstained. The motion was rescinded and no action was taken on Board Report #16-56.

SOUTH POND RESTORATION, Board Report #16-57

Ms. Tirio moved to approve Board Report #16-57, South Pond Restoration, and Mr. Parrish seconded the motion. During brief discussion, it was noted that the City of Crystal Lake is totally informed about this work and is in agreement. Mr. Jenner expressed his pleasure with the number of bids received on this project. The roll was called and all were in favor; the motion carried.

ICCTA REPORT

Ms. Liddell noted that the annual ICCA Convention will be held in Springfield in June, noting that Ms. Humphrey will be recognized at the event. She will send a report on legislative updates to Ms. Kriegermeier to be sent to the Board.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Committee of the Whole Meeting Summary
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Program Articulation Agreements with Southern Illinois University at Carbondale
- H. Sustainability Center Update

There was no discussion.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Jenner thanked his fellow Trustees for allowing him to participate in tonight's meeting remotely and thanked Ms. Kisser for acting as secretary. He congratulated Dr. Maxeiner and Dr. Miksa and wished them the best in their future endeavors. Mr. Worden offered congratulations to Dr. Miksa. Ms. Walsh announced that the Finance and Audit Committee will meet Monday, June 6, 2016 at 6:30 p.m., discussing the budget and the RAMP report. Mr. Smith congratulated Dr. Miksa and offered best wishes for continued success. He noted this is a great career opportunity for Dr. Miksa, as it is for Dr. Maxeiner.

FUTURE AGENDA ITEMS

Ms. Liddell would like to see an update on online training, including MOOCs.

CLOSED SESSION

At 8:41 p.m., Ms. Kisser moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against*



*legal counsel for the public body to determine its validity, Exception #11, Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting., and Exception #21, Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.*

Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:41 p.m. and Closed Session began at 8:50 p.m.

At 9:19 p.m., Ms. Kisser moved to come out of Closed Session and Ms. Liddell seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 9:21 p.m.

#### ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Kisser moved to accept the closed session minutes of the Committee of the Whole Meeting, April 19, 2016, the Final Meeting of the Retiring Board, April 28, 2016, and the Special Board Meeting, May 12, 2016 and Ms. Liddell seconded the motion. There was no discussion. The roll was called. Student Trustee Worden and Trustee Jenner abstained; all others were in favor; the motion carried.

#### ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:32 p.m.

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Patricia Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary