

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, May 17, 2016, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:31 p.m.

Ms. Liddell asked Ms. Walsh, in Mr. Jenner's absence, to call the roll of those physically present. When the roll was called, the following were present:

Ms. Kisser  
Mr. Smith  
Ms. Walsh  
Ms. Liddell

Mr. Worden and Mr. Parrish were absent.

Ms. Liddell asked for a motion to allow Trustee Jenner to participate by telephone. Mr. Smith so moved and Ms. Walsh seconded the motion. Ms. Liddell asked Mr. Jenner to confirm that any closed session conversation would be kept confidential and Mr. Jenner so confirmed. The roll was called; Ms. Kisser, Mr. Smith, Ms. Walsh and Ms. Liddell voted in favor and the motion carried.

Ms. Liddell asked Ms. Walsh to call the roll again, including Trustees participating by telephone. When the roll was called, the following were present:

Mr. Smith  
Ms. Walsh  
Ms. Liddell  
Ms. Kisser  
Mr. Jenner

Dr. Gabbard was also present. Ms. Tirio was absent at roll call and arrived at 6:35 p.m.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes were accepted as corrected.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Dr. Amy Maxeiner read a letter from instructor of biology Ms. Marla Garrison, recognizing Mr. Phillip McCrea, adjunct instructor of biology, for his dedication and excellence in teaching at McHenry County College. She reported with sadness that Mr. McCrea passed away last week.

PRESIDENT'S REPORT

Dr. Gabbard reported that almost 200 graduates attended the May 14 ceremony, where approximately 580 degrees and certificates were awarded to graduates ranging in age from 17 to 64. He thanked all who worked so diligently to make the graduation ceremony a success. This was Dr. Gabbard's first graduation at McHenry County College, and he said that a good job was done of celebrating our students and making it clear that we were proud of them for what they had accomplished.

Dr. Gabbard also noted that a group of faculty members has been meeting to score the e-portfolios which have replaced the CAP test, a way to validate that every student completed graded work in each one of the College's five general education goals. These faculty members are trying to apply a rubric and give ratings. Ms. Kisser asked what the impetus toward e-portfolios was; Dr. Gabbard replied that the CAP test was beginning to look like a dated instrument, and with performance-based funding becoming more of a reality across the country, this was a better way to measure fundamental learning objectives.

Dr. Gabbard noted that the Distinguished Alumni celebration will be held May 19.

PRELIMINARY APRIL FINANCIAL STATEMENTS

Mr. Tenuta announced that the College has received just under \$800,000.00 from the state, which represents 30% of the estimated amount for the fiscal year.

SCIENCE LABS/HEALTH CAREERS DISCUSSION

Trustee Kisser asked Trustee Jenner's opinion since he was not at last meeting in person. Trustee Jenner stated that he had issues about the amount of space and price tag associated with this project—has an overall issue with the scope of the project.

Trustee Smith said that he is supportive of this project because, to date, extensive due diligence was done by experts with the qualifications and expertise to provide strong recommendations. Trustee Smith added that there is no reason to disagree with the qualifications, credentials, expertise of those who conducted studies up to this time.

Trustee Tirio said that the funding has changed, but she was hoping to see something more around \$12 million – she does not feel that this is a bare bones project but a rather nice one. It was discussed and clarified that the only new space for the project would be for the science labs – health careers would be placed in backfilled space that the science labs vacate.

Trustee Tirio asked about job outlook in occupational areas, specifically OTA. Dr. Gabbard clarified the importance of collecting data from various sources, and Dr. Maxeiner continued with a statement about placement rates.

Dr. Gabbard also addressed that the College is constantly tracking its graduates in a variety of ways – information for occupational areas is also on the website.

Trustee Walsh, Trustee Kisser, and Trustee Liddell agreed with the plan in its current proposed state. Trustee Smith clarified that any fluctuations of the proposed cost aligned with a change of scope in the project – he added again that he would like to see the credibility of anyone disagreeing with the plan. Further discussion took place on the actual financing model of the project—proposed as 1/3 funded by student fee, 1/3 funded by College funds, and 1/3 funded by donors. Trustee Jenner said that regarding financing model, he doesn't think that the College should have to put forth any money.

Trustee Smith mentioned that the College went into this with the assumption that private donor money was informally committed – current administration addressed the viability of the commitment, which was not realized – donors want to see a less divided Board on this effort.

Dr. Gabbard discussed utilizing state project funds toward this project which has a higher likelihood of moving forward vs. projects on the state's list. Mr. Tenuta answered questions regarding model.

Ms. Haggerty mentioned a few items regarding an approach to a capital campaign and schedule.

The Board will likely be requested to approve a board report for the project at the May Board meeting, with a follow up report for approval on architectural services at the June Board meeting.

Based on discussion, the following trustees seem in support of the project in its current state:

Trustee Walsh, Trustee Smith, Trustee Kissler, Trustee Liddell.

#### FUTURE AGENDA ITEMS

Under future agenda items, Trustee Jenner asked that all trustees to collaborate and weigh in on talking points when one trustee is going to Springfield or Washington D.C. to lobby. Ms. Kissler asked that as Dr. Gabbard analyzes College expenses, that this information be shared with the Board. Ms. Walsh inquired about the transfer rate of McHenry County College students to four-year universities; she also asked for tenth-day enrollment information for spring 2016 semester.

#### SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Ms. Walsh remarked positively on the graduation ceremony. Mr. Smith echoed Ms. Walsh's congratulations, as did Ms. Liddell. Ms. Kissler noted that the nurses' pinning ceremony was wonderful. Mr. Jenner thanked the Board for having him participate remotely in tonight's meeting.

#### CLOSED SESSION

No closed session was held. It was agreed to review the Closed Session Minutes of the April 19, 2016 Committee of the Whole meeting at the May 26, 2016 Board of Trustees meeting.

#### ACCEPTANCE OF CLOSED SESSION MINUTES

No action was taken.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:20 p.m.

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Pat Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary