

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, January 26, 2017, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:30 p.m. When Secretary Jenner called the roll, the following were present:

Mr. Worden  
Ms. Kissler  
Mr. Jenner  
Mr. Parrish  
Ms. Walsh  
Mr. Smith

Ms. Liddell and Ms. Tirio were absent. Dr. Gabbard was also present. Attorney Sam Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Worden recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, December 15, 2016, were accepted as corrected.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard reported that Leadership Greater McHenry County held an education day today; there were thirty participants. He noted that the People in Need conference would be held on Saturday, January 28 with at least 400 in attendance, as well as 80 exhibitors, 36 presenters, and 15 educational sessions. Dr.

Gabbard shared a newspaper clipping from the Champaign-Urbana paper, regarding McHenry County College's Young Adult Success Program. He noted that due to the discontinuation of the spring Nursing cohort, thirteen students received deferred admission to the program and will be admitted in the fall semester. Of those 13 students, seven are currently enrolled in prerequisite and general education classes. Two students were given tuition waivers to cover their remaining balances and the rest received other financial assistance such as scholarships and/or financial aid. Of the remaining students, all were contacted by the department and offered assistance with course planning. Two students chose to transfer to a different college.

#### CAPITAL CAMPAIGN UPDATE

Campaign marketing materials were provided to the Trustees. Ms. Haggerty noted that the campaign is now in the silent phase, focused on lead donation opportunities which comprise 75 to 80% of the overall goal. She added that Trustees who would like to participate in donor visits with Dr. Gabbard should let him know of their interest. Ms. Haggerty provided campaign pledge forms to the Trustees, and added that the McHenry County Community Foundation is willing to look at this project and offer support.

#### PRESENTATION

##### Lady Macbeth and Murdering Ministers – A Humanities Lesson Plan for Teaching Shakespeare

Mr. Hazelgrove provided handouts and described the “page to stage” pedagogical approach. He showed three excerpts from different Shakespeare productions and explained how each opens up the meaning of the scene for students in ways that simply reading does not.

#### COMMUNICATIONS

##### A. Faculty Report

Ms. Humphrey provided copies and highlighted information about Instructor Sarah Sullivan's trip to Mexico to visit the Chichen Itza Mayan ruins. What Ms. Sullivan learned will be incorporated into her online history course.

B. Adjunct Faculty Report

Ms. Shuman wished all a happy new year, welcomed Dr. Chris Gray, and announced that Ms. Angela Neuzil (former Ms. Angela Kahl) was elected as a delegate to the Illinois Education Association (IEA) representative assembly. As such, she can advocate for legislation for higher education.

C. Staff Council Report

Ms. Trimble noted that she had a student story to share at next month's meeting.

D. Student Trustee Report

Mr. Worden stated that there was nothing to report.

F. Attorney Report

Mr. Cavnar spoke about HB 728; he will track the bill and report back. Information is available at:

<http://www.ilga.gov/legislation/BillStatus.asp?DocNum=728&GAID=14&DocTypeID=HB&LegId=101047&SessionID=91&GA=100>

APPROVAL OF CONSENT AGENDA

Chair Smith asked whether there were any items to remove from the Consent Agenda; no items were removed. Ms. Kisser moved to approve the Consent Agenda as presented, and Ms. Walsh seconded the motion. During discussion, Ms. Walsh ask about fixed costs and savings on contractual expenses; Mr. Tenuta replied he would have to check. The roll was called and all voted in favor. The motion carried.

**For Approval**

- A. Executive Summary, Board Report #17-1
- B. Financial Statements
  - 1. Treasurer's Report, Board Report #17-2
  - 2. Ratification for Accounts Payable Check Register, Board Report #17-3
- C. Destruction of Closed Session Recordings, Board Report #17-4
- D. WIOA/WIB In-District Tuition for Workforce Program Students, Board Report #17-5

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

BOARD TRAVEL REQUESTS AND ESTIMATED COSTS, Board Report #17-6

Mr. Worden moved to approve Board Report #17-6, Board Travel Requests and Estimated Costs, and Ms. Walsh seconded the motion. During discussion, Ms. Kisser stated that when the Board supported Ms. Liddell's nomination for the ICCTA board, it should have been understood that this office came with responsibilities. Mr. Parrish, Ms. Walsh, and Ms. Kisser were in favor of this request; Mr. Jenner stated he is not in favor of spending taxpayer money for this expense. Mr. Smith echoed Mr. Jenner's comments. The roll was called. Mr. Worden abstained; Ms. Kisser, Mr. Parrish, and Ms. Walsh voted in favor, and Mr. Smith and Mr. Jenner voted against. The motion carried.

FINANCING OF THE LIEBMAN SCIENCE CENTER

Mr. Tenuta introduced Ms. Tammie Beckwith Schallmo of PMA Financial Network and stated she would walk the Board through the details of financing the Liebman Science Center. Trustee Jenner left the meeting at 7:22 p.m. and returned at 7:25 p.m. Ms. Schallmo gave an overview of financing options for a bank-qualified issue that will be repaid over an estimated period of twenty years through student infrastructure fees. The Board will come back at Finance and Committee of the Whole in February to discuss this issue further. Ms. Schallmo's presentation is available on the Board webpage at [http://www.mchenry.edu/board/16\\_17/presentations/012617pma.pdf](http://www.mchenry.edu/board/16_17/presentations/012617pma.pdf).

REVISE COMMITTEE MEETING SCHEDULE FOR REMAINDER OF 2016-2017 BOARD YEAR, Board Report #17-7

Chair Smith stated that this Board Report is the result of a request by Trustee Jenner to revise the committee meeting schedule for the remainder of the Board year. Ms. Walsh moved to approve Board Report #17-7, Revise Committee Meeting Schedule for Remainder of 2016-2017 Board Year, and Mr. Worden seconded the motion. During discussion, Mr. Jenner stated that it makes sense to hold the committee meetings on the same night, and other Trustees echoed this sentiment. It was agreed that the Committee of the Whole would begin at 6:30 p.m. on those dates. The roll was called, and all were in favor. The motion carried.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Partnership Agreements with Southern Illinois University at Carbondale and Arizona State University
- D. January 2017 Committee Meeting Summary
- E. Friends of McHenry County College Foundation Report
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Office of Sustainability Center Update

Ms. Walsh stated that the Foundation year-end appeal received over \$35,000.00 through various efforts.

The year-end campaign continues to improve and exceed the prior year's goal. Ms. Walsh stated that the Foundation has awarded seventy-two scholarships which provided over \$52,800.00 in funding for the spring 2017 semester. She added that sixteen scholarships are still available. Dr. Gabbard shared the story from a faculty member about a student who needed one class to graduate, and could not pay for it. The Foundation quickly searched, and found a scholarship to help this student.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Parrish expressed his pleasure in how well the Board and the College are working. Ms. Kisser asked if the acceptance of closed session minutes could be moved to the February meeting, avoiding a closed session. Ms. Walsh stated she is continually amazed by McHenry County College faculty and the resourcefulness they have in presenting material. Mr. Jenner echoed Mr. Parrish's comments, noting that the operation seems to be going well the last few months.

FUTURE AGENDA ITEMS

Future agenda items include the following: discussion at the February 14, 2017 Committee of the Whole meeting of the Liebman Science Center financing model, and reports at the February 23, 2017 Board Meeting by the Trustees who attended the ACCT National Legislative Summit.

CLOSED SESSION

It was agreed that there would be no closed session; the minutes to be approved will be shifted to the February Board meeting agenda.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, December 15, 2016

This item will be approved at the February Board meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:58 p.m.

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Patricia Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary